

**POLICY AND FINANCE COMMITTEE MEETING**  
**ANNE FRENCH ROOM**  
**19<sup>th</sup> January 2016**  
**0915hours**

**PRESENT:**

Mr R McDowall, Chairman  
 Mr F Simonet  
 Mr N Harvey,  
 Mrs N Paris  
 Mr S Roberts  
 Mr G McKinley  
 Mr M Birmingham  
 Mr C Rowley  
 Mr L Jean  
 Mr I Tugby

**IN ATTENDANCE:**

Mr W V Brownlees, Chief Executive (CE)  
 Mrs S Pengilley-Price, EO to the Chief  
 Executive (SP)  
 Mr P Veron, Economic Development  
 Officer (PV)  
 Mrs L Baines, Minute Secretary (LB)  
 Mr J Young, Planning Officer  
 Mr L Dawson, JLD Property Consultants

**Apologies:** Mrs K A Hatcher-Gaudion, Treasurer (KG)

**ACTION**

Mr McDowall thanked Mr Harvey for his efforts in 2015.

**01/2016**

**Minutes of the previous meeting** of 1<sup>st</sup> December 2015 tabled and **approved**.

Mrs Paris advised the Committee on the answers received from her Technical Questions to PSD. It was noted that the runway width is required to be 23 meters in compliance with the CAA. The current 18 meters width is a deviation from the rules. Mrs Paris to circulate answers to all members for information.

It was noted that the meeting on the 4<sup>th</sup> February with T&R and Aurigny is to discuss the existing performance, the termination of the co share with Blue Islands, and T&R's intentions for protecting the link with Jersey.

**Notes from the Finance Committee meeting** - no meeting held this month. Mr McDowall advised that the funds invested with T&R are in negative equity over the last two quarters. Gavin St Pier has been informed, and a formal report will be tabled to P&F when further information has been received.

**Notes from the Business Development, Tourism & Marketing Committee meeting** of 18<sup>th</sup> January 2016 – it was noted that the Guernsey Director of Tourism and Marketing will be on island for a tourism workshop next week.

**Minutes from the Connaught Working Party Meeting** of 5<sup>th</sup> January 2016 tabled and noted.

**Minutes from Pension Trustees Meeting** of the 27<sup>th</sup> November 2015 tabled and noted. It was noted that the end of year valuation is almost the same as the previous year. Mr McDowall stated that a conference call with Gower is to take place, and for the Dollar assets to be increased.

**02/2016****Administration**

**2.1 Annual Appointments** The following appointments were proposed by the Chairman and unanimously approved by the Committee:

- i. Deputy Chairman – Mr Francis Simonet*

- ii. **Chairman of Finance Committee – Mr Robert McDowall**
- iii. **Members of Finance Committee – Mr G McKinley, Mr F Simonet, Mr I Tugby, Mr N Harvey**
- iv. **Any other Sub Committees - Chairman & Members - Tourism & Marketing Committee (TMC) - Mrs N Paris, Mr C Rowley, Mr M Birmingham, Mr S Roberts (Chairman to be decided at the next meeting)**
- v. **Public Services Department (Breakwater) – Policy & Finance Committee**
- vi. **Members with responsibility for liaison with the following bodies relating to Transferred Services: Policy & Finance Committee, with individual delegation when required for:**
  - Health & Social Services Department
  - Social Security Department
  - Education Department
  - Home Department (Police)
  - Liaison for Children and Young People Services
  - Airport
- vii. **Trustee to the Butes Centre Trust – Trust to be dissolved and the Butes Centre to be transferred to the States of Alderney and included in the valuation report by the Property Asset Management Group.**
- viii. **States Appointed Director of Alderney Electricity Limited – Mr Matthew Birmingham**
- ix. **Appointment of a Chairman and members to the Board of Alderney eGambling Limited – Mr F Simonet – Mr R McDowall, Mr M Birmingham** It was noted that Mr McDowall is present on the board for technical advice only. **Noted.**
- x. **Alderney Liaison Group - Mr R McDowall & Chief Executive, other members invited as and when required**
- xi. **States of Alderney Pensions Trustees – Mr Neil Harvey, Mr Robert McDowall**

**2.2 Proposed Mandate for Finance Committee 2016** - Tabled and considered.  
**RESOLVED** unanimously to approve the Finance Committee mandate for 2016.

**2.3 Proposed Mandate for Tourism & Marketing Committee 2016** – Tabled and considered. The Committee approved by majority vote and the Chairman’s casting vote (NH, IT, MB, CR, NP against) that BDTM would be changed to Tourism & Marketing Committee, focussing on the main tourism and marketing aspects with the Business Development now being included within the Economic Development Plan. Mrs Paris resigned as Chairman of BDTM. The mandate is to be discussed further within the TMC at their next meeting.

**TMC**

#### **2.4 Open Meetings (GSC Trial)**

The Committee agreed that there is a need for more reports to be placed on the Billet, and then to be debated within the full States. GSC to discuss this at their next meeting and report back to P&F. CE to advise on logistics of open meetings.

**GSC ITEM**

**03/2016****Matters Arising****3.1 Committee feedback from Chairmen (B&DCC and GSC) and Guernsey Representatives and Alderney Liaison Group**

**BDCC** – Draft document from ARUP has been received, BDCC have provided feedback on the document for further drafting.

**GSC**– Technical Services Officer has commenced work.

**Guernsey Reps** – Domestic Abuse debate has continued. Reciprocal Health Agreement to be discussed next week, with the Financial Relationship debate in February.

**Alderney Liaison Group**– Nothing further to report.

**3.2 States Development in LUP** – Email from Planning Officer dated 8<sup>th</sup> January 2016 tabled and noted.

JY advised that approx. 20-25 proposals have been received for the call for sites, however no applications from the States of Alderney Committees have been received. Committee responses are required as soon as possible – GSC and Property Asset Management Group to discuss at their next meetings. Final LUP deadline is 18<sup>th</sup> March 2016. **Noted.**

**GSC/PAMG**

**3.3 Alderney Foundation** – Consent to Act as Councillor tabled and noted.

It was noted that the States would have access to the funds but not exclusive access. This concerned some members. Conference call to be organised to establish clarity on the legal issues.

**CE/RM/NH***11.10 JY left the meeting***04/2016****Budgetary and Financial Matters**

**4.1 Financial Report on Le Petit Val Projects** – Confidential report from Project Board – Le Petit Val Projects dated 13<sup>th</sup> January 2016 tabled and noted.

**The P&F Committee noted and approved the following:-**

- **The anticipated overspend on the SWD Sewerage project expected to be in the region of £15-£20k**
- **The anticipated overspend on the Water Board project requiring a further grant from SoA in order to further extend and complete the project – to be defined & fully costed via GSC (February).**

**PROJECT BOARD/TREASURY**

**4.2 Harbour Showers – For Ratification** - Report from Treasury dated 18<sup>th</sup> December 2015 tabled and noted.

**The P&F Committee ratified their decision made via email to approve the recommendations of the GSC to:-**

- a) **Approve the ‘Option 2’ design as circulated**
- b) **Approve preliminary costs of up to £10k in order to obtain detailed designs and progress to tender stage**
- c) **Hold a Special GSC meeting as necessary once tenders have been received in order to progress the approvals process.**

**TREASURY/HARBOUR**

**4.3 PWC Centre of Excellence** – Report from Mr McDowall dated December 2015 tabled and noted.

**The Committee agreed to propose that the Chief Executive is mandated to assist PWC both in its prospective accommodation expansion and revert to the Policy & Finance Committee in March 2016 with proposals.**

**CE to look at the Old Connaught for prospective office accommodation, reporting back to the Property Asset Management Group.**

CE

05/2016

**Economic Development Plan**

**5.1 Economic Development Plan Update** – Action plan tabled and **noted**. Economic Development Reserve Report from Economic Development Officer dated 11<sup>th</sup> January 2016 tabled and **noted**.

PV provided an update on the following:

1a) Transport – Airport Rehabilitation/Development – on ALG agenda for 1<sup>st</sup> February meeting. Moved into a phased approach – Phase 1: acceptable & suitable condition of runway; phase 2: extension of runway/strategic solution for Alderney. CEO of SoG recognises the big risk. The Financial Relationship includes options for Alderney Airport Rehabilitation. Aurigny Jersey routes are for further discussions regarding the current withdrawal of the co share between Aurigny and Blue Islands.

2) Digital Connectivity – Euro Tower to visit, to enable Alderney to be consistent with the Bailiwicks digital strategy.

8) Financial & Regulatory Service – it was agreed for a further £10k each to be included to the budget for Blockchain and Company Law.

9) Territorial Waters – awaiting conference call with Steven Fletcher.

14) Education & Training – see minutes from 07/2016.

**5.2 Asset Report** – Strategic Asset Management Plan from Lee Dawson (JLD Property Consultants Ltd) dated 19<sup>th</sup> January tabled and noted.

Mr Dawson briefed the Committee on his report, which was noted and endorsed. Report to be included into the budget preparation for 2017. Mr Dawson was praised for his excellent paper from the Committee.

**5.3 Marina Update** – Report from Lee Dawson (JLD Property Consultants Ltd) dated 19<sup>th</sup> January 2016, and letter from Alderney Developments Ltd dated 15<sup>th</sup> January 2016 tabled and noted.

**RESOLVED; by majority vote (MB, SR, FS against) to authorise the Chief Executive to take the necessary actions to terminate the current Exclusivity Agreement.**

CE

**5.4 Alderney Breakwater** – Report from Public Services Department tabled and noted. Mrs Paris stated that the following statement was not a fair comparison – ‘the existing repair regime has come at an annual cost greater than that expended in maintaining coast defences around the 31 miles of Guernsey coastline each year,’ that the costs of maintaining a safe harbour in Guernsey would be a more appropriate comparison.

The Committee agreed that all bullet points in section 7.3 – the key functions in priority order, are of great importance, and that a full sonar survey of the mound is an urgent priority.

CE/PV to draft response and circulate to members.

CE/PV

06/2016

**Legislation, Conventions and Policy**

**6.1 The Air Navigation (Bailiwick of Guernsey) (Amendment) Ordinance, 2015**

Mrs Paris stated her concern that there will be a diminution of safety standards for Aurigny, compatible with the current state and size of our runway, should the company move from the G Reg to the 2 Reg. CE to make the observation.

**RESOLVED; unanimously to approve the Air Navigation (Bailiwick of Guernsey) (Amendment) Ordinance 2015.**

**6.2 Marriage Law** - Report from Policy Council tabled and noted.

The Committee agreed that this issue would require public consultation, and to be debated in the full States in April.

**BILLET ITEM**

**6.3 Ordinance for Licensing Archaeological Excavations (invasive & non- invasive) –** Report from Mr McDowall dated January 2016 tabled and noted.

It was noted that this ordinance could sit within the context of the Building & Development Control (Alderney) Law 2002. CE to seek guidance from the Law Officers.

**The Committee approved that the Chief Executive be mandated to instruct the Law Officers to draft an ordinance to licence all archaeological excavations for the April P&F Meeting.**

**CE/MB/JY**

**6.4 Review of Governance** – Report from Chief Executive dated 12<sup>th</sup> January 2016 tabled and noted.

**RESOLVED; unanimously to approve:-**

- 1) That the Chief Executive commission and oversee a Review of Corporate Governance, drawing upon the expertise of Stephen Taylor, Andrew McDonald and Steve Wakelin and such other experts as he may identify**
- 2) That the Chief Executive submits a detailed project scoping document for approval by the Policy & Finance Committee, acting as the Project Board, by the end of March 2016**
- 3) That the regular progress reports are made to the Policy & Finance Committee and that there is effective engagement with States Members and other stakeholders**
- 4) That £25,000 is allocated as an initial project charged to the Economic Development budget, subject to detailed costings being provided within the project scoping document.**

**07/2016** **St Anne's School Citizens Jury** – Letter from Deputy Robert Sillars, education Department, dated 18<sup>th</sup> December 2015 tabled and noted.

Mr Jean expressed his dislike towards the proposed scheme, stating that he wishes to have the views of the new Head Teacher on the matter before he is to make a decision. It was noted that this pilot scheme would bring governance of the education system on island.

**RESOLVED; by majority vote to approve the pilot scheme.**

**PV**

**08/2016** **Any Other Business**

It was noted that Mr McDowall and the Chief Executive are to discuss the Aged Debtors Report.

**09/2016** **Press Releases**

- **Marina Development Update**

**10/2016** **For Information**

**The following reports/letters were noted:-**

- **Aged Debtors Report – Confidential Item**
- **Price Paid Data**

- **Year End Accounts Timetable**
- **AEL Infrastructure**
- **Alderney Air Services**
- **Tourist Accommodation Inspections**
- **FC Grants Issued in 2015**

**Meeting closed: 1.15pm**

**Signed: Robert McDowall**

**Date: 29<sup>th</sup> March 2016**