

JOB VACANCY DETAILS

Job No.
Date received:

Job Title:

Employer:

Address:

Days/hours/
shifts:

Pay: £ per hr/week/annum
Negotiable/depends on age/experience

Brief description
of duties:

Length of job: Permanent
Temporary until
Seasonal until

To start:

Preferences:
Aged over18 (only if legally required, e.g. Aged 18+ for
liquor licensing requirements)
Previous experience required? Yes No
Qualifications required? Yes No
IF YES, please state which

Any other
preferences/
details:
(e.g. Driving licence etc.)

Number of workers to be employed:

CONTACT NAME

Contact No.