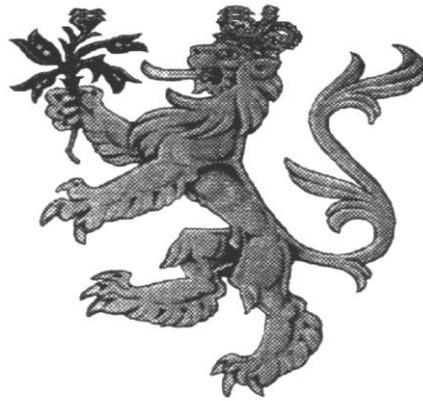


States of Alderney



DELIBERATIONS

WEDNESDAY 11TH JANUARY 2017

STATES OF ALDERNEY
DELIBERATIONS FOR THE MEETING
ON WEDNESDAY 11TH JANUARY 2017 AT 17:30

Present: Mr Stuart Trought, President
Mr Ian Tugby
Mr Matt Birmingham
Mr Steve Roberts
Mrs Norma Paris
Mr James Dent
Mr Alex Snowdon
Mr Mike Dean
Mr Tony Barnes

Colonel Colin Mason represented His Excellency The Lieutenant-Governor of the Bailiwick of Guernsey.

Item I **Opening of the States.**

The Greffier opened the Annual January Meeting

Item II **Election Procedure**

Following Rule 20 of the Rules of Procedure of the States of Alderney, the States resolved that the subsequent elections take place by verbal vote.

Approved unanimously

Item III **Vice President**

Mr Ian Tugby was elected Vice President for 2017.

*Proposed by Mr Roberts and seconded by Mr Birmingham
Approved unanimously*

Item IV **Appointment Of Auditors**

The States resolved to appoint KPMG Channel Islands Limited to be the Auditors for the States of Alderney for 2017.

Approved unanimously

Item V **Committee Mandates**

The States of Alderney resolved to adopt the mandates of the committees, to be approved at the 2017 Annual Meeting, for such period until a submission is tabled before the States of Alderney to amend them.

Proposed by Mr Birmingham and seconded by Mr Roberts

Approved unanimously

Item VI **Policy and Finance Committee Mandate**

The States resolved to approve the mandate of the Policy and Finance Committee as follows, for such period until a submission is tabled before the States of Alderney to amend it:-

“To formulate and make recommendations to the States on all policy matters.

To be accountable for the financial management of the States.

To operate within the policies, guidelines and resolutions of the States.

To liaise and negotiate with the States of Guernsey on all matters relating to the provision of transferred services and finance.

To liaise with the General Services Committee and the Building and Development Control Committee in relation to their budget and legislative requirements.

To perform the following functions:

Finance:

To present to the States the annual budget and audited accounts and, where necessary, report to the States thereon.

To monitor the income and expenditure of the States, its Committees and Trust Funds and, where appropriate, to add comment and recommendation to all applications to the States for money, votes and/or submissions to the States where public income and expenditure is involved.

To deal with all borrowings as authorised by the States, loans and the administration of all monies accruing to the States for specific purposes under the terms of various Trusts and Funds.

To be responsible for recommending to the States, whether by Ordinance or otherwise, the fees, dues and charges levied by the States for the provision of any service required to be provided under legislation and to approve the rents payable for States' land and properties.

To be responsible for recommending to the States the level of Occupier's Rates.

To advise on the rents, premiums (if any) and duration of leases to be granted by the General Services Committee for all other States properties.

To submit leases to the States for approval in accordance with the Budget Rules and Procedures.

To be responsible for:-

- a. dealing with States borrowings authorised by the States for specific purposes*
- b. all States insurances*
- c. postage stamp and coin issues and design approvals*
- d. dealing with grants not exceeding £5000*
- e. dealing with Hawkers Licences.*

The Economy:

To initiate, pursue and report to the States upon matters relating to the economy of the Island, including immigration, population, social services (financial aspects only), the development of an economic plan, employment, industry and e-commerce.

To deal with external authorities in fiscal and commercial matters.

To be responsible for public relations and the promotion of the Tourist Industry.

To monitor the economic policy of the States and to report and make recommendations for such amendments as deemed necessary.

To liaise with the Commerce and Employment Department on matters relating to economic planning.

Constitution and Legal Matters:

To be responsible for all matters affecting the Constitution and all legislation (other than legislation falling specifically within the responsibility of the General Services and the Building and Development Control Committee).

To be responsible for all matters relating to International Conventions, Treaties, Agreements, EU Directives and extended legislation from the United Kingdom.

To liaise as necessary with the Court of Alderney.

To be responsible for and the leasing and use of all States-owned Forts.

To be responsible for matters affecting:-

- Elections*
- Census*
- Import and Export Control*
- Telecommunications*
- Postal Services, Philately and Currency*
- Gambling*
- Emergency Fuel Control (The Energy (Bailiwick of Guernsey) Law, 1978)*
- Dangerous Weapons*
- Civil Aviation*
- Youth Training and Adult Education*
- Youth Services and activities*

To be responsible for all matters relating to welfare.

To be responsible for all matters not specifically falling within the mandate of the General Services Committee and the Building and Development Control Committee.

Staff and Offices:

To be the States Employment Board with responsibility for all matters relating to the employment of Established Staff and Public Service Employees (PSE's); and the management of office accommodation; to be the Civil Service Board referred to in the Terms and Conditions of Service for Civil Servants and the Terms and Conditions of Employment for Public Service Employees as agreed between the Board and Unite, the Union.

In particular to be responsible for the appointment of staff and the preparation and review of the Terms and Conditions of Service of all salaried staff (subject to the relevant provisions of The Government of Alderney Law, 2004) and to liaise with the Association of Guernsey Civil Servants.

To control establishment numbers.

To be responsible for staff pensions.

To liaise with Trades Unions on matters relating to the Terms and Conditions of Employment for Public Service Employees.”

Approved unanimously

Item VII **General Services Committee Mandate**

The States resolved to approve the mandate of the General Services Committee as follows, for such period until a submission is tabled before the States of Alderney to amend it:-

“To be accountable to the States for the provision and implementation of all Government services provided and/or required by legislation, resolution or policy of the States within agreed budgets.

To liaise with the Policy and Finance Committee in relation to budgetary and legislative requirements.

To operate within the policies, guidelines and resolutions of the States.

In particular, to perform the following functions:-

To be accountable for the administration of the harbour and its functions and to make recommendations to the Policy and Finance Committee on all fees, dues and charges required to be levied by legislation.

To deal with shipping and all matters relating to the sea.

To be responsible for the continuing investigations into a marina in Alderney.

To deal with all matters relating to the railway.

To administer and maintain all States' buildings including offices; to be accountable for all public works; to place contracts for public works; to be responsible for refuse collection and its disposal.

To be responsible for the Fire Brigade; for emergency services; for sewage disposal; and for traffic control.

To be accountable for all States' properties which are not the responsibility of the Policy and Finance Committee.

To be responsible for recreation and sports activities.

To be responsible for the Saye Beach Camp site.

To be responsible for all matters relating to the allocation of States key worker housing.

To be accountable as the Water Board for the provision of water supplies on the Island in accordance with the legislation applicable thereto.

To be responsible for the leasing of all States Properties, other than Forts, in the ownership of the States; to deal with all matters relating to agriculture, livestock, other animals, birds and vermin; to administer the Island of Burhou; to be responsible for forestation and fencing and management of all States land including the consolidation of parcels and not to reduce the area of such land without the authority of the States; and be responsible for the slaughterhouse.

To be responsible for all matters relating to sea fisheries.

To be responsible for environmental monitoring and for the co-ordination of public services in the event of a civil emergency.

To be responsible for the establishment of a working party to be known as the Civil Emergency Working Party which shall include amongst its members the following people:-

- *the President of the States*
- *the Chief Fire Officer*
- *the Manager of the Water Board*
- *the Technical Services Officer*
- *the General Manager of Alderney Electricity Limited*
- *the resident Sergeant of the Police in Alderney*
- *the Harbour Officer*
- *a Medical Practitioner*
- *a representative of St. John Ambulance (unless otherwise represented);*
- *a Communications adviser(s)*
- *the person appointed as Co-ordinator of the emergency services*
- *the Officer Commanding the Junior Militia if in existence*

The Working Party shall appoint a Chairman from amongst its members."

Approved unanimously

Item VIII **Building and Development Control Committee Mandate**

The States resolved to approve the mandate of the Building and Development Control Committee as follows, for such period until a submission is tabled before the States of Alderney to amend it:-

"To be the Authority for approving plans in both the public and private sector; to administer The Building and Development Control (Alderney) Law, 2002, as amended; to be the Committee to make recommendations to the States on the maximum number of dwellings to be permitted in any given period in accordance with Section 15 of The

Building & Development Control (Alderney) Law, 2002; to administer Building Regulations made under the provisions of The Building & Development Control (Alderney) Law, 2002, and any other law or laws by which they may be replaced.

To be responsible for the preparation of a policy and strategy for environmental conservation and ecology on the Island.”

Approved unanimously

Item IX **Committee Chairmen**

The States resolved to appoint the Chairmen of the following Committees:-

Mr James Dent as Chairman of the Policy and Finance Committee

Proposed by Mrs Paris and seconded by Mr Birmingham

Approved unanimously

Mrs Norma Paris as Chairman of the General Services Committee

Mr Ian Tugby proposed by Mr Roberts and seconded by Mr Barnes

Mrs Paris Proposed by Mr Dent and seconded by Mr Birmingham

Mrs Paris appointed by a majority, all in favour except for Messrs Tugby, Roberts and Barnes who voted for Mr Tugby

Mr Matt Birmingham as Chairman of the Building and Development Control Committee.

Proposed by Mr Roberts and seconded by Mrs Paris

Approved unanimously

Item X **Members of the Policy and Finance Committee**

The States resolved to appoint all ten Members to be members of the Policy & Finance Committee

Proposed by Mr Dent and seconded by Mr Roberts

Approved by a majority, all in favour except Mr Birmingham who voted against

Item XI **Committee Members of other Committees**

The States resolved to appoint the members of the following Committees:-

1. Four members to the General Services Committee:-

Mr Steve Roberts – proposed by Mr Tugby and seconded by Mr Birmingham

Mr Graham McKinley – proposed by Mrs Paris and seconded by Mr Roberts

Mr Mike Dean – proposed by Mrs Paris and seconded by Mr Birmingham

Mr Tony Barnes – proposed by Mr Tugby and seconded by Mr Birmingham

2. Three members to the Building and Development Control Committee

Mr Steve Roberts – proposed by Mr Birmingham and seconded by Mr Tugby

Mr Alex Snowdon – proposed by Mr Birmingham and seconded by Mr Barnes

Mr Mike Dean – proposed by Mr Birmingham and seconded by Mr Roberts

All the above approved unanimously

Item XII **Other Appointments – Commonwealth Parliamentary Association**

The States resolved to elect the following three members to sit on the Management Committee in the affairs of the Alderney Branch of the Commonwealth Parliamentary Association (the President being Ex-officio Chairman):-

Mrs Norma Paris - proposed by Mr Birmingham and seconded by Mr Roberts
Mr Graham McKinley - proposed by Mrs Paris and seconded by Mr Roberts
Mr James Dent – proposed by Mr Birmingham and seconded by Mr Snowdon

All the above approved unanimously

Item XIII **Other Appointments: Code of Conduct Panel Members**

The States of Alderney resolved to approve that the five persons listed below be reconfirmed as Members of the States Members Code of Conduct Review Panel until the next Annual January Meeting of the States of Alderney.

Mrs Rosemary Hanbury
Mr John Russell
Mrs Helen McGregor
Mrs Pamela Pearson and
Mr Peter Cunningham.

Approved unanimously

Item XIV **Other Appointments: St Anne's School Management Committee**

The States resolved to appoint Mr Alex Snowdon as a Representative on the Management Committee of St Anne's School for a period of one year expiring on 31st January 2018.

Proposed by Mr Birmingham and seconded by Mr Dean
Approved unanimously

Item XV **Election of Alderney Representatives to sit in the Guernsey States of Deliberation**

Following the procedure as laid out in the Resolution of The States of Alderney dated 18th October 2006, the States resolved:-

(a) To elect the following two members to sit in the Guernsey States of Deliberation for 2017:-

Mr Louis Jean
Mr Graham McKinley

and

- (b) **To elect the following two members to sit in the Guernsey States of Deliberation as Alternative Representatives for 2017:-**

Mr Steve Roberts

Mr Mike Dean

Mr Roberts proposed by Mr Birmingham, seconded by Tugby

Mr Dean proposed by Mr Birmingham, seconded by Mr Snowdon

Both of the above approved unanimously

Item XVI **Transfer of ownership of The St John Alderney Ambulance Service Limited from The Commandery of the Bailiwick of Guernsey of the Most Venerable Order of the Hospital of St. John of Jerusalem (“The Commandery”) to The Alderney Foundation**

The States of Alderney voted not to approve the transfer of the share in The St John Alderney Ambulance Service Limited held by The Commandery of the Bailiwick of Guernsey of the Most Venerable Order of the Hospital of St. John of Jerusalem (“The Commandery”) to The Alderney Foundation.

Proposed by Mr Tugby

Seconded by Mr Roberts

Item not approved

In favour: Messrs Tugby, Birmingham and Roberts

Against: Mrs Paris, Messrs Dent, Snowdon and Dean

Item XVII **Questions and Reports**

No Questions or Reports were received

Meeting Closed: 1825hrs

Issued: 13th January 2017