

**POLICY AND FINANCE COMMITTEE MEETING  
ANNE FRENCH ROOM  
17<sup>th</sup> January 2017  
0915hours**

**PRESENT:**

Mr J Dent, Chairman  
Mrs N Paris  
Mr S Roberts  
Mr G McKinley  
Mr M Birmingham  
Mr L Jean  
Mr I Tugby  
Mr A Barnes  
Mr M Dean  
Mr A Snowdon (pm only)

**IN ATTENDANCE:**

Mr W V Brownlees, Chief Executive (CE)  
Mrs S Pengilley-Price, EO to the Chief Executive (SP)  
Mr P Veron, Economic Development Officer (PV)  
Mrs K A Hatcher-Gaudion, Treasurer (KG)  
Mr J Young, Planning Officer  
Mr A Bray, Technical Services Officer  
Mr S Taylor, Strategic Financial Advisor

**Apologies:** Mr A Snowdon (am only), Mrs L Baines, Minute Secretary (LB)

**In Attendance:** ACRE - Mr R Barton, ACRE Commissioner, Mr J Sharp, ACRE Commissioner for item 3.1; ARE/FABLink – Mr D Gaudion, Director, Mr J Dickson, Project Director, Mr C Jenner, Development Manager for item 6.1.

**ACTION**

- 01/2017**      **Chairman advised Committee regarding the Hansard Minutes format and procedure**  
**RESOLVED;** to provide written transcripts of all P&F meetings – in line with the full States. It was noted that the estimated time delay in publishing such transcripts on the States website is 3 weeks from date of meeting.  
**RESOLVED;** to produce written record of resolutions within 24 hours and make available for publication.  
**RESOLVED;** that GSC and BDCC to consider whether they wish to follow suit.
- 02/2017**      **Administration**  
**2.1 Annual Appointments** The following appointments were proposed by the Chairman and unanimously approved by the Committee:
- i. Deputy Chairman – Mr A Barnes***
  - ii. Chairman of Finance Committee – Mr A Barnes***
  - iii. Members of Finance Committee – Mrs N Paris, Mr J Dent, Mr M Dean***
  - iv. Any other Sub Committees/ Working Groups - Chairman & Members Governance Committee – Chair – Mr S Trought, Mr J Dent, Mrs N Paris, Mr A Barnes, Mr M Birmingham***

**Civil Aviation Working Group – Mr J Dent, Mr S Roberts, Mr M Matthews, Mr P Veron**

**Marine Transport Working Group - Mr J Dent, Mr I Tugby, Mr N Lawrence, Mr P Veron**

**Tourism Working Group – Mr Snowdon, Mr S Roberts**

**FABLink Working Group – Mr G McKinley, Mr I Tugby**

It was noted that Coins and Stamps are to remain with Finance Committee, and the Property Asset Management Group is to be incorporated within GSC.

**v. Members with responsibility for liaison with the following bodies relating to Transferred Services: Policy & Finance Committee, with individual delegation when required for:**

- **Policy & Resources Committee – Mr J Dent**
- **Health & Social Care Committee – Mr G McKinley**
- **Employment & Social Security Committee – Mr G McKinley**
- **Education, Sport & Culture Committee – Mr A Snowdon**
- **Home Affairs Committee – Mr M Dean**
- **Environment & Infrastructure Committee – Mr I Tugby**
- **Economic Development Committee – Mr A Barnes**
- **States' Trading Supervisory Board – Mrs N Paris**

**vi. States Appointed Director of Alderney Electricity Limited – Mr M Birmingham**

**vii. Appointment of members to the Board of Alderney eGambling Limited – Mr M Birmingham, Mr A Barnes**

**viii. Alderney Liaison Group – Mr J Dent, Mr A Barnes, Mrs N Paris - Alderney Representatives as ex officio members**

**ix. States of Alderney Pensions Trustees – Noted as follows – Chairman of Policy & Finance Committee; Chief Executive & Treasurer in accordance with the rules of the scheme are appointed a Trustees.**

**2.2 Developing the Alderney/Guernsey Relationship in 2017 – Report from Chief Executive dated 9<sup>th</sup> January 2017 tabled and noted.**

**RESOLVED; unanimously to:-**

- 1) **Agree this paper;**
- 2) **To request the Policy & resources Committee in Guernsey to encourage the Principal Committees of the States of Deliberation to formally identify a Member who will take a lead on the promotion of a constructive and pragmatic relationship between the Committee and Alderney; and in this event**
- 3) **To mirror such an arrangement in Alderney by identifying Members to take on the reciprocal roles with each of the Principal Committees in Guernsey.**

CE

**Proposed Mandate for Finance Committee 2016 - Tabled and considered.**

**RESOLVED unanimously to approve the Finance Committee mandate for 2017, subject to including the processing of Events Grants.**

TREASURY

03/2017

**ACRE/ARE/FABLink (part 1)**

**3.1 ACRE & ARE** – Report from Chief Executive dated 17<sup>th</sup> January 2017 tabled and noted.

The Policy & Finance Committee agreed to defer this item until the 31<sup>st</sup> January 2017.

DEFER

**3.2 FABLink Fact Sheet** – Report from Chief Executive dated 17<sup>th</sup> January 2017 tabled and noted.

The Policy & Finance Committee agreed unanimously to:-

- 1) Note the action taken in preparing a 'fact sheet' on the FABLink project;
- 2) That a Special meeting of the Committee be convened at the earliest available opportunity to receive and discuss the fact sheet;
- 3) Instruct the Chief Executive, in consultation with the Chairman, to commission any necessary further research and to require the Chairman to report back to the Committee on any actions taken.

CE

**3.3 ARE – Payment of Block Fees** – Report from Chief Executive dated 17<sup>th</sup> January 2017 tabled and noted.

The Policy & Finance Committee agreed to defer this item until 31<sup>st</sup> January 2017. CE to advise ARE.

DEFER

**Matters Arising****Committee feedback from Chairmen (B&DCC and GSC) and Guernsey Representatives and Alderney Liaison Group**

Nothing to report.

04/2017

**Budgetary and Financial Matters**

**4.1 AEL Directors Fees** – Report from Treasury dated 20<sup>th</sup> December 2016 tabled and noted. Mr Barnes, Mr McKinley, Mr Jean and Mr Birmingham declared an interest in the item.

The Policy & Finance Committee agreed by majority that:-

- The annual States Appointed Directors fee of £100 be paid directly to the States of Alderney for the period 2017 and 2018, with the balance of the fee being retained by Alderney Electricity Limited during that period, and
- To review the payment arrangements further in 2019.

TREASURY

**4.2 Review of Financial Relationship – Year end progress report** – tabled and noted.

*IT left meeting*

**4.3 Capital Expenditure – Grant to Water Board – Phase 8 – Braye Road** – Report from Water Capital Project Board dated 11<sup>th</sup> January 2017 tabled and noted. Mr Tugby declared an interest and left the meeting for this item only.

The Policy & Finance Committee agreed by majority to award a capital grant from the States of Alderney for the sum of £93,000 in order to continue the Water Board Distribution Project, Phase 8 (2017) as outlined in the report.

## TREASURY

*IT joined meeting*

05/2017

**Economic Development Plan**

**5.1 Air Links – Jersey & Cherbourg** – Report from Economic Development Officer dated 9<sup>th</sup> January 2017 tabled and noted.

**The Policy & Finance Committee agreed to:-**

- 1) **Direct that work with both potential bidders continues so that final proposals can be submitted and considered by P&F; and**
- 2) **As part of this to confirm that the States are prepared in principle to award exclusive route licences on both the ACI-JeR and ACI-CER routes subject to the necessary provisions being agreed between the States and the operator regarding the nature of the service operated including schedules and pricing structures etc.**

PV

**5.2 Consultancy Advice Regarding Potential New Air Links** – Report from Economic Development Officer dated 21<sup>st</sup> December 2016 tabled and noted. Mrs Paris and Mr Snowdon abstained.

**The Policy & Finance Committee noted the report and agreed by majority, to endorse the appointment of Mr Matthews as set out in the paper with the costs (£25K) being met from the EDF. Mr Matthews' CV to be circulated to all members.**

PV

**5.3 Ferry Service** – Report from Economic Development Officer dated 10<sup>th</sup> January 2017 tabled and noted.

**The Policy and Finance Committee agreed to:-**

- **Invite expressions of interest for ferry services from 2017 from/to Guernsey and also a nearby French port by issuing the notice as set out in the report;**
- **Subject to the contract being for 1 year with the option to extend, and to include passenger data (financial penalty if not provided). PV**

**5.4 QIT Letter**

**The Policy and Finance Committee agreed to defer this item until the comprehensive report has been submitted. Noted.**

DEFER

**5.5 Economic Development Plan Update – Noted.**

06/2017

**ACRE/ARE/FABLink (part 2)**

**6.1 FABLink Presentation – Noted.**

07/2016

**Legislation, Conventions and Policy**

**7.1 Independent Review of Health & Social Care Need, Provision and Governance – tabled and noted.**

**The Policy & Finance Committee agreed to:-**

- 1) **Note and accept (subject to any comments) the final draft and recommendations of the Independent Review of Health & Social Care Need, Provision and Governance in Alderney;**

- 2) Attend the presentations by the reviewers on 19<sup>th</sup> and 20<sup>th</sup> January 2017, invitations for which were sent to all States Members in November 2016.

**7.2 GFSC 2017 Licence Fees – For Ratification**

The Committee ratified the approval of the 2017 GFSC regulations as circulated via email in December 2016. Noted.

**08/2017**

**Any Other Business**

**8.1 Frequency and Times of Meetings**

CE to take proposed alternative States Meeting dates for April, October and December to the President for consideration. Noted.

CE/PRESIDENT

**8.2 Company Review**

GAP Analysis report to be circulated to all new States Members. Noted.

**8.3 Aviation Report**

It was noted that the presentation will take place on 22<sup>nd</sup> February 2017.

**8.4 Re-appointment of AGCC Commissioner**

The Policy and Finance Committee agreed for the re-appointment of Isabel Picornell as AGCC Commissioner for a further 5 year term. Noted.

**09/2017**

**Agenda Resolutions - Confirmation**

**10/2017**

**Press Releases**

**11/2017**

**For Information & Noting**

**The following reports/letters were noted:-**

- Minutes of Previous Meeting
- Finance Committee Notes – circulated via email
- Tourism & Marketing Notes – circulated via email
- Pension Trustee Notes
- Aged Debtors Report – Confidential Item
- Price Paid Data
- Year End Accounts Timetable
- AEL Dividend
- Committee for Home Affairs Visit
- Bumblebee Passenger Usage 2016
- Alderney Routes – Operational Performance
- MOU – Aurigny Air Services
- Management Accounts – November 2016

Meeting closed: 5.30pm

Signed: James Dent

Date: 18<sup>th</sup> January 2017