

**General Services Committee Meeting
Anne French Room
Tuesday 24th January 2017
0915 hours**

**Mrs N Paris, Chairman
Mr G McKinley
Mr A Barnes
Mr M Dean (from 11.20am)**

**Mr A Bray, Technical Services Officer
Mrs K A Hatcher-Gaudion, Treasurer
Mrs S Pengilley-Price, Executive Officer
Mrs L Baines, Minute Secretary**

Apologies: Mr S Roberts, Mr M Dean

In attendance: Mr M Gaudion, Harbour Master, for item 03/2017

Chairman advised the Committee regarding the Hansard Minutes format and procedure. The Committee agreed not to participate with the Hansard process and to be reviewed in 3 month's time. Resolutions to be published within a 24 hour period, as per the P&F approval.

01/2017 Administration

1.1 Annual Appointments – Areas of Responsibility for 2017 tabled and discussed.

Deputy Chairman	Mr Tony Barnes
Harbour and Fisheries/ Council of The Alderney Maritime Trust	Mr Graham McKinley
Marina Development	Mrs Norma Paris, Mr Graham McKinley
Transport & Traffic Matters– Roads and Railway	Mr Tony Barnes
Water and Sewerage	Mr Steve Roberts
Waste Disposal, Dumps and Derelicts	Mr Tony Barnes
Civil Emergency Working Party/Emergency Services Fire Brigade and Cliff Rescue	Mr Mike Dean
Police Liaison (Local)	Mr Tony Barnes
Agriculture (and open areas) Environment – Wildlife, Burhou etc.	Mr Steve Roberts
Recreation, Campsite and Island Hall (functions), States Properties/ Property Asset Management	Mrs Norma Paris

1.2 GSC Mandate – Mandate tabled and noted.

The General Services Committee approved the amended draft of the GSC Mandate. Noted.

02/2017 Technical Services Officer Report – Report from Technical Services Officer dated January 2017 tabled and **noted**.

It was noted that asbestos removal needs to be dealt with off island by contractors and not States in future. Planning Office to be advised.

TSO

Traffic, Roads & Parking Policy to be investigated further by Chairman and Deputy Chairman (responsibility for transport and traffic matters). Noted.

NP/TB

2.2 Capital Programme – Capital Programme 2016 to 2020 tabled and **noted**.

1000 Harbour Master joined meeting

03/2017 Harbour and Fisheries

3.2 Harbour Monthly Report – Report from Harbour Master dated October – December 2016 tabled and **noted**.

ARUP to be informed of the CEFAS – Environmental Monitoring Report, as tabled and noted.

CE OFFICE

1030 Harbour Master left meeting

3.1 Harbour Laundrette Lease – Report from Treasury dated 18th January 2017 tabled and noted.

The General Services Committee agreed to

- a) **Issue a further lease with similar terms and conditions as per the current lease to Mainbrayce Ltd for a 2 year period up until 1st February 2019 subject to an additional clause relating to recharges of associated expenses, and**
- b) **Recommend an increase in rent to £600 per annum, due to the increase in floor area being used, and**
- c) **Recommend an automatic increase by RPIX after the first 12 months of the lease, based on 31st December figure, and**
- d) **To be reviewed in 2 years.**

TREASURY

04/2017 General Works

4.1 Maintenance of Benches – HM S.M Affray Memorial – Letter from Gosport Branch Submariners Association dated 31st October 2016 tabled and noted.

The General Services Committee agreed to continue with the maintenance of the HM S.M Affray Memorial benches as requested by the Submariners Association.

CE OFFICE/SWD

4.2 Sand Extraction – Scramble Course – Letter from the Chief Executive dated 11th January 2017 tabled and **noted**.

05/2017 Recreation, Welfare and Environment (continued)

5.1 Skate Park – Report from Technical Services Officer dated 19th January 2017 tabled and **noted**.

AGENDA ITEM - MARCH

5.2 Property Asset Management – Report from Lee Dawson, JLD Property Consultants Ltd dated 18th January 2017 tabled and **noted**.

It was noted that Mr Dawson will be attending the February meeting to update the Committee. Noted.

5.3 Les Rochers – Report from Technical Services Officer dated 19th January 2017 tabled and noted.

06/2017 Roads and Transport

6.1 Road Closure – QEII Street – Report from Technical Services Officer dated 19th January 2017 tabled and noted.

The General Services Committee approved the road closure and reversal of the direction of traffic on QEII Street from 23rd January 2017, on boat delivery days, until the road works on Braye Road have been completed. This approval is subject to the use of signs and barriers, notification to the Police, Emergency Services, Local Media – Radio Quay FM on mornings of the proposed deliveries, and the residents of QEII Street by the haulage contractor.

CE OFFICE

6.2 Speed Restriction Request – Email from Derek Oakman dated 18th January 2017 tabled and noted.

The General Services Committee agreed to place road signs on Church Street (bottom of Stoney Lane) to encourage the speed reduction to 15mph for traffic calming measures; and that parking is suspended in Church Street (outside the Masonic Hall) for the duration of the Braye Road works.

CE OFFICE/SWD

1120 MD joined the meeting

07/2017 Any Other Business

Civil Emergency Working Party

The Committee requested further information regarding the link with GSC and the Civil Contingency Group – this to be provided for the February meeting. Noted.

CE OFFICE

08/2017 Press Releases

- GSC Appointments

09/2017 For Information & Noting

The following reports were tabled and noted:

- Minutes of Previous Meeting
- Public Consultation – AWT Ramsar Site Strategy 2017-22
- GA Data
- Vehicle Registration Information 2016

Meeting closed: 12pm

DATE OF NEXT MEETING: Tuesday 14th February 2016.

Signed: Norma Paris

Date: 24th January 2017