

**States of Alderney – Small Business Start Up Grant
Application Form**

About You	
Name:	
Organisation:	
Contact details - Address:	
Telephone Number:	
Email Address:	

Your Business	
Trading name (if different)	
Will it be a Sole Trader/Partnership/Limited Company?	
Has the business already started, if so when?	
What will your business do?	
Details of product or services	
Where will the business trade from?	
Who will be your competitors, on or off Alderney?	

How much money will you need to start the business for:

Stock	
Equipment	
Premises	
Computer	
Other (please specify)	

How much money are you or your family putting into the business?	
How much by way of grant are you looking for from the States of Alderney?	

Please enclose a copy of your Business Plan.

Many simple formats are available on line if you don't yet have one e.g. www.princes-trust.org.uk/help-for-young-people/tools-resources/business-tools/business-plans

Signed: for and on behalf of

Dated:

Please return this form fully completed to the States of Alderney together with:	<ul style="list-style-type: none"> • Business Plan • Any literature you may have regarding your product/service • Any information which might help your grant application
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Thank you for completing this application form which should be sent to:

Treasury Department
 PO Box 1001
 Alderney
 GY9 3AA

email: states@alderney.gov.gg

FOR OFFICE USE ONLY:-

Additional information for Committee

Approved	Date	Amount	Letter/payment issued
Yes/no			

States of Alderney – Small Business Start Up Grant

Rules and Eligibility

Purpose

The scheme is designed to help people on Alderney start successful businesses, with a combination of mentoring (guidance from experienced local business people) and grant assistance.

Eligibility

Open to any person living in Alderney and wishing to start a business here. Exceptionally consideration will be given to businesses established in the past 12 months if there is a clear need for support.

The proposed business may be established as a sole trader, partnership or limited company.

There are no exclusions on the type of business which may be supported, provided it is legitimate, and where appropriate licensed by the relevant regulatory body.

All discussions with mentors and the States of Alderney will be treated in confidence, but successful applicants will be expected to indicate “supported by the States of Alderney Small Business Start Up Scheme” on any published material, whether paper or digital.

Grants which may be for £500 - £2,000 will be non-repayable.

The decision of the States of Alderney regarding grant applications will be final.

Applications

Application forms may be obtained from the States of Alderney General Office in the Island Hall.

Fully completed forms with any supporting materials should be returned to the Island Hall, following which the mentor allocated to the application will contact the applicant to arrange a meeting. At this meeting the proposals for the business will be fully discussed and advice given. Once the mentor is fully satisfied with the proposal and feels there is sufficient information, a recommendation will be made to the States of Alderney regarding the grant request.

Grant applications will be considered at the States of Alderney Finance meetings and decisions communicated to the applicant via the mentor, together with any conditions attached to the grant.