

General Services Committee Meeting
Anne French Room
Tuesday 23rd MAY 2017
0915 hours

Mrs N Paris, Chairman
Mr A Barnes, Deputy
Mr G McKinley
Mr S Roberts
Mr M Dean

Mr A Bray, Technical Services Officer
Mrs S Pengilley-Price, Executive Officer
Mrs L Baines, Minute Secretary
Mrs K A Hatcher-Gaudion, Treasurer

Apologies:

In attendance: Mr M Gaudion, Harbour Master for item 36/2017, Philip Nicol-Gent, Steve Chandler, Ellen Armsden, James Dent, Alex Snowdon, and Adrian Lewis for item 37/2017.

34/2017 Matters Arising

34.1 States of Alderney Risk Register – Report from Catherine Veron dated 25th April 2017 tabled and noted.

The General Services Committee agreed to note the above arrangements and to continue to support the emergency planning initiatives on island.

34.2 Bench Donation – Report from Treasury dated 5th May 2017 tabled and noted.

The Committee agreed as landlord for this bench to be sited as detailed in the report.

PLANNING ASSISTANT

34.3 Taxi Fare Information for 2017 – Letter from Island Taxis dated 18th April 2017 tabled and noted.

The Committee agreed for Mr Barnes and Mr Dean to consult with the taxi drivers regarding a potential 5% increase to the fares, a rota system for night time availability, and conditions with the issue of licences. Mr Dean and Mr Barnes to update at the next meeting. Noted.

TB/MD

35/2017 Technical Services Officer Monthly Report – tabled and **noted.**

- **Skate Park** – awaiting results from the Environmental Health Visit on 7/8th June.
- **Emergency Call Out** – equipment is needed. **TSO to provide costings to Treasury. To be approved via email. Noted.**
- **Mouriaux to Platte Saline** – Agreed that Mott McDonald continue with next phase of works in order to bring the project to tender stage. Preliminary costs to date plus additional amount for these works of £4.5k were approved to ensure the continuation of the capital project. Treasurer to circulate project costs to date. **Noted.**
- **Waste** – negotiations are on-going. **Noted.**
- **Asbestos** – waste sites to be included on the digi map system as part of the Asset Management Strategy. **Noted.**

1000 Harbour Master joined meeting

36/2017 Harbour and Fisheries

36.1 Boat Hoist Shed – Report from Harbour Authority dated April 2017 tabled and **noted.**

36.2 Crane Shed

It was noted that the boat hoist delivery was on schedule – 21/22 weeks delivery.

The Committee agreed that this was an opportunity to look at a longer term plan for the harbour area which could include the relocation of SWD, boat bays, improved sheds for recycling and harbour equipment etc.

It was also noted that the future of Fort Gronez needs to be confirmed – **CE to deal.**

36.3 Harbour Proposal

It was noted that further information is required before this proposal can be considered.

36.4 Memorial Request – Letter from A Black dated 12th May 2017 tabled and noted.

The Committee agreed to approve in principle subject to details being provided to the Harbour Master on the final design, size and site.

36.5 Small Vessels Consultation – Draft regulations tabled and noted.

The Committee agreed to reject the proposed draft Regulations and remain with the current system of certification which is robust and fully complies with the UK Regulations.

1030 Harbour Master left the meeting

1030 Philip Nicol-Gent, Steve Chandler, Ellen Armsden, James Dent, Alex Snowdon, and Adrian Lewis joined meeting

37/2017 GFSC Presentation to all States Members – Tabled and **noted.**

1117 Philip Nicol-Gent, Steve Chandler, Ellen Armsden, James Dent, Alex Snowdon, and Adrian Lewis left meeting

1120 Graham McKinley left meeting

38/2017 Recreation, Welfare and Environment

38.1 Connaught Care Home – Report from Technical Services Officer dated 17th May 2017 tabled and noted.

The Committee noted the update and resolution from the Special Connaught Working Party held on 2nd May 2017 in respect of the project management for the Laundry works. The Committee further agreed to review the new arrangements as part of the budget process once their Q2 accounts are received in July.

38.2 Procurement Process – Shredder/Baler/Vehicles – Capital Expenditure Business Cases from the Technical Services Officer tabled and noted.

Shredder – all quotes now received, expenditure allocated in 2018 budget. The Committee agreed to the capital expenditure of £46k and for the purchase to be brought forward to the 2017 budget. Subject to final approval from P&R as per financial approval procedures.

TREASURY

Baler – the Committee approved capital expenditure of up to £61k for the replacement baler. Second quote to be provided for the procurement process. Subject to final approval from P&R.

TREASURY/TSO

Burner – the Committee agreed in principle, business case to be brought forward once completed, via email if necessary. In progress.

TREASURY/TSO

1200 Graham McKinley joined meeting

38.3 Green Waste Strategy – Report from Technical Services Officer dated 17th May 2017 tabled and noted.

The Committee noted the update, and as a matter of urgency, agreed to bring forward a strategy for the management of green waste. In the meantime, the Committee agreed for a CCTV camera and signage from the AWT to be placed at the site.

TSO

38.4 Sand Extraction – Report from Technical Services Officer dated 17th May 2017 tabled and noted.

The Committee noted the update, and agreed that final completion of the reinstatement of the site must be completed by the next GSC meeting on 13th June 2017, any reshaping of the scramble track requested by users should be at no cost to the States.

39/2017 Roads and Transport

39.1 Roads & Traffic Strategy - tabled and **discussed**.

Yellow Lines – TSO to contact States of Guernsey regarding paint.

TSO

Hedges – press release enforcing ordinance.

CE OFFICE/TSO

Dumps & Derelicts – Mr Barnes to progress.

TB

Court House Parking – report from Civil Team Leader to be circulated to Committee.

TSO

1220 TSO left meeting

39.2 Road Weighing Scales – Report from Technical Services Officer dated April 2017 tabled and noted. **Item deferred due to the departure of the TSO.**

39.3 Commercial Vehicles – Report from Mike Dean tabled and **noted**.

39.4 Diesel Car Import Duty – Report from Norma Paris dated 16th May 2017 tabled and noted. **The Committee agreed for Vehicle Import Duty and figures to be discussed at the next meeting, with any amendment to the fees to be considered as part of the budget process. Noted.**

TREASURY/AGENDA ITEM

39.5 Town Centre Traffic Survey – Report from Norma Paris dated 16th May 2017 tabled and noted.

The Committee agreed to provide feedback via email, for the final draft to be approved at the next meeting. The survey is to be included in the household water rate bills for mail drop, with completed surveys to be returned to the General Office or VIC.

MEMBERS/AGENDA ITEM

40/2017 Any Other Business

41/2017 Agenda Resolutions - Confirmation

42/2017 For Information & Noting

The following reports were tabled and noted:

- **Resolutions of Previous Meeting**
- **Harbour Monthly Report**
- **Letter from Environmental Health re Visit**

Meeting closed: 1.05pm

DATE OF NEXT MEETING: 13th June 2017

Signed: Norma Paris

Date: 24th May 2017