

**General Services Committee Meeting**  
**Anne French Room**  
**Tuesday 10<sup>th</sup> October 2017**  
**0915 hours**

Mrs N Paris, Chairman  
Mr A Barnes, Deputy  
Mr G McKinley  
Mr M Dean

Mr A Bray, Technical Services Officer  
Mrs S Pengilly-Price, Executive Officer  
Mr A Lewis, Chief Executive  
Mrs K A Hatcher-Gaudion, Treasurer  
Mrs L Baines, Minute Secretary

Apologies: Mr S Roberts

In attendance: Mr M Gaudion, Harbour Master for items 71/2017, Vehicle Registration Officer for item 69.2

**67/2017 Matters Arising**

**67.1 Annual Report**

The Committee outlined a list of items to appear in the Billet Annual Committee Report such as the completed capital projects, maintenance and training. Report to be circulated to members for comment via email before the next GSC meeting in November. **Noted.**

NP

**67.2 Vandalism of Butes Centre and Toilets** – Photographs tabled and **noted.**

The Committee agreed for Mr Barnes to speak to the Police re a police presence on Tuesday and Thursday evenings when Youth Club is held. It was noted that this incident has been logged in the form of a Police Log by the TSO.

AB

The Committee also agreed that a subcommittee should be formed to move forward with the final stages of the dissolving of the Butes Trust. It was also agreed that all paperwork should be collated, including the agreement with the Youth Commission. Mr Barnes and CE Office to deal.

AB/CE OFFICE

**67.3 Taxi Report Update** – Letter from Mr M Tugby tabled and noted.

Mr Dean stated that he is meeting with Taxi drivers on Friday 13<sup>th</sup> October to discuss the series of options required. **Noted.**

**68/2017 Technical Services Officer Monthly Report**

**68.1 Alderney Road Surfacing Programme** – Report tabled and noted.

The Committee approved the use of surface dressing for minor roads, with an experimental area to be done of heavier usage to assess suitability. It was suggested that the surface dressing and tarmac could be carried out on alternative years. TSO to draft the capital business plan and circulate to members by email prior to being tabled at P&F.

TSO

**68.2 Capital Equipment Update** – Report tabled and noted.

**69/2017 Roads and Transport**

**69.1 Inter-Island Shipping Agreement** – Timetable tabled and **noted.**

It was noted that the tenders were to be fully evaluated by the Strategic Financial Adviser, and a report produced. **The Committee agreed to hold a Special GSC meeting on Friday 20<sup>th</sup> October at 9.15am to discuss the shipping contract, in order to make their recommendations.**

*1015 Vehicle Registration Officer joined meeting*

#### **69.2 Vehicle Import Fees**

The Committee agreed for the SFA to:

- **Remodel the figures and categories with different rates for petrol, diesel and electric:-**
  - Up to 20cwt
  - 20cwt – 25cwt
  - 26cwt to 29cwt
  - 30cwt – 35cwt
  - 36cwt – 39cwt
  - 40cwt and over
- **Remove the commercial category, and replace with heavy good category to be directly linked with the category of licence required for the equivalent of HGV category**
- **Increase Scooter, Moped, Motorcycle fee to £40;**
- **Increase the administration fee to £40;**
- **Make sure there are no discrepancies with the weights and amend to kilos;**
- **Adjust the refund process – amending to 50% refund only available for exportation within a maximum of 2 years of the import date.**

SFA

*1050 Vehicle Registration Officer left meeting*

**69.3 Town Centre Traffic Survey Update** – Report for the Billet tabled and **noted**.

The TSO advised that it would cost approx. £85k for remedial works to the Old Gaol and to create a parking area. The Committee agreed for planning permission to be sought in the first instance with a further report and business case to be tabled at GSC for approval of capital funds. **Noted.**

TSO

#### **70/2017 Recreation, Welfare and Environment**

**70.1 30<sup>th</sup> Signals Exercise** - Report tabled and noted.

The Committee agreed for the 30<sup>th</sup> Signals to use areas of States land, as listed in the report, for a Communications Exercise planned for November. The Committee also agreed for the Signals to use the Old Connaught building if required, any recharge for utility costs to be approved by the Presidents Office.

EO

#### **70.2 Nunnery Update**

The Technical Services Officer provided a verbal update to the Committee. **Noted.**

#### **70.3 Pest Control Update – Rabbits & Hornets**

The Technical Services Officer provided a verbal update to the Committee. **Noted.**

**70.4 Asset Management Register Update** – Letter dated 4<sup>th</sup> October 2017 tabled and **noted**.

The Executive Officer provided a verbal update to the Committee on the progress on the Asset Management Database. **Noted.**

**Land Purchase Request** – the Committee noted the request, and agreed to continue with the lease of the land, with a view to revisiting the request once the Asset Management Database is complete. **Noted.**

**70.5 CONFIDENTIAL ITEM** – See Confidential Annexure

1120 Harbour Master joined the meeting

**71/2017 Harbour and Fisheries**

**71.1 Harbour Monthly Report** - Harbour Report for September tabled and **noted**.

**71.2 Visitor Mooring Fees** - Report from Treasury and Harbour Authority dated 2<sup>nd</sup> October 2017 tabled and noted. States of Guernsey Harbour Fees tabled and noted.

**The General Services Committee agreed:-**

- a) **To increase the Visitors Moorings from £15 to £20 per night with effect from 1<sup>st</sup> January 2018,**
- b) **For a 1 year trial period, with a 6 month review by the Committee, offer a concessionary night for all vessels staying 2 nights and over subject to payment at the time of arrival, with a further concession not to apply to those returning within 24 hours of departure and,**
- c) **To instruct the Law Officers to draft the necessary ordinance for submission to the next available States meeting.**
- d) **For the Harbour Master to explore marketing opportunities with the Tourism sector.**

TREASURY/HARBOUR

**71.3 Fort Gronez** – Reports tabled and noted.

The Committee discussed at length potential options for Fort Gronez. **Noted**.

1155 TSO left meeting

**71.4 Marina**

Mrs Paris provided a verbal update to the Committee. Harbour Master to liaise with Guernsey Marina Manager for information requested by Mrs Paris. **Noted**.

HARBOUR MASTER

1210 Harbour Master left the meeting

**72/2017 Any Other Business**

**72.1** The TSO reported that the Royal Engineers are visiting the island on 9<sup>th</sup> November, and will be working on the bridge at Fort Albert. **Noted**.

**72.2** Mr McKinley requested that the Skate Park be discussed and resolved at the next meeting. **Noted**.

**72.3 Whitegates** – Mrs Paris asked if the social housing within the LUP would include Key Worker Housing accommodation. EO to clarify. **Noted**.

**73/2017 For Information & Noting**

The following reports were tabled and noted:

- **Resolutions of Previous Meeting – as circulated via email**
- **GA Data**

Meeting closed: 12.25pm

DATE OF NEXT MEETING: 21<sup>st</sup> November 2017

Signed: Norma Paris

Date: 11<sup>th</sup> October 2017