

**FINANCE COMMITTEE
ANNE FRENCH ROOM
12th March 2018
14:30**

Mr A Barnes, Chairman
Mr J Dent
Mr M Dean
Mrs N Paris

Mr A Muter, Chief Executive
Mrs K A Hatcher-Gaudion, Treasurer
Mr S Taylor, Strategic Financial Advisor (SFA)
Mrs E O'Toole, Treasury Assistant/Minutes

Apologies: Mr C Brock, Director of Business Development (DBD)
In attendance: Mr L Stewart, Mrs J Maxwell & Mr S Dent - St John Alderney Ambulance

ACTION

08/2018

Matters Arising

8.1 Letter to Alderney Press - update It was noted that no response had been received from the Alderney Press on the letters submitted following the misleading and inaccurate article published in the Alderney Press and the personal attack on a member of the Civil Service.

8.2 Aurigny 50th Anniversary - update The Committee noted that due to the adverse weather experienced on the anniversary date of 1st March, the recreation of the first flight did not take place and has been rescheduled for the 20th March 2018.
The Chairman advised that Mel's Tearoom will still be providing the cake, as previously agreed.

The Committee remained supportive of some form of gesture towards the Aurigny staff working in Alderney and agreed a grant of up to £1,000. The Chairman was requested to liaise with Station Manager at Aurigny in Alderney to ascertain the appropriate use of the funds.

TREASURY/CHAIRMAN

8.3 St John Alderney Ambulance - see Confidential Annexure.

09/2018

Delegated Item – Grants

9.1 Summary of Grants Issued – 2017 final & 2018 to date Summary tabled and noted.

9.2 Grant Request – T&M – Alderney Runners tabled and considered. Mrs Paris declared an interest and abstain from voting.

The Committee approved a grant of £150 towards the event costs for the Coastal Running/Walking Race on the 28th May 2018.

TREASURY/TOURISM

Revised Procedure – The Committee agreed that in future any application under £500 is to be delegated to the Treasury department to automatically consider and approve if appropriate, with any contentious applications to be brought to the Committee for further consideration.

TREASURY

9.3 Grant Request – T&M – Alderney Week tabled and considered.

The Committee approved a grant of £8,500 towards the event costs for Alderney Week 2018 in addition to a waiver of any Island Hall fees incurred, however all costs incurred by assistance from the States Works Department to be covered.

TREASURY/TOURISM

It was further agreed for the Treasurer to liaise with the Alderney Week team leader to discuss funds and banking options.

TREASURER

9.4 Grant Request – Billy Le Poullain Response from the Tourism and Marketing Department in respect of the application which was referred following the previous meeting, tabled and discussed.

It was noted that the Tourism & Marketing Department did not consider the application to meet the criteria within the Tourism & Events grants or the Small Business Start Up grants schemes. The Committee had recognised at the previous meeting that the application is not in accordance with the Minor grants policy which is limited to Groups, Organisations or Charities however the Committee took into consideration the exceptional circumstances and that the matter was becoming time critical with the Commonwealth Games commencing in April. It was suggested that under the financial rules budget virement could apply in this case.

The Committee agreed a ‘one-off Commonwealth Games’ grant of £2,000 by way of virement from the Tourism and Marketing Grants budget.

The Committee suggested that sometime later this year, the recipient gives a presentation at St. Anne’s school in respect of his journey as a sportsman thus far and his experiences at the Commonwealth Games which would be appreciated by the school children in Alderney.

TREASURY/TOURISM

10/2018 Delegated Items – Coins

10.1 Meeting with Lt. Governor - see Confidential Annexure.

10.2 Coin Issues – Ratification of email approvals - see Confidential Annexure.

10.3 Coin Issues 2018 - see Confidential Annexure.

10.4 Coins – Alternate Concept - see Confidential Annexure.

11/2018 Delegated Items – Stamps

11.1 Meeting with Chief Executive, Guernsey Post & annual meeting with Committee It was noted that a date for the annual meeting with the Committee is currently being arranged.
Noted

12/2018 Capital Account

12.1 AGCC – Expected distribution for 2018 As circulated by email and noted.

12.2 Financial Update – Ongoing Capital Projects report as at 5th March 2018 tabled and the following items were discussed/noted:-

- Connaught Internal Lift - Prelims – noted that due to the proposed extension to the Home the location of the lift will now change
- Corblets Wall Repairs – Mrs Paris queried if the repairs carried out were adequate as there were reports of further collapses of the wall in sections. It was noted that the works carried out were only temporary repairs at the time due to the storm damage sustained in 2013. For further discussion at GSC.
- Swimming Pool – It was noted that information on the assessment will be available towards the end of March.

15:30 Mr L Stewart, Mrs J Maxwell & Mr S Dent - St John Alderney Ambulance joined the meeting

08/2018 Matters Arising – continue

8.3 St John Alderney Ambulance - see Confidential Annexure.

16:10 Mr L Stewart, Mrs J Maxwell & Mr S Dent - St John Alderney Ambulance left the meeting

13/2018 Revenue Account

13.1 Management accounts – Year-End 2017 Expected Out Turn (Subject to Audit) - see Confidential Annexure.

13.2 Alderney Foundation Costs Paper from Treasury dated 5th March 2018 tabled and considered.

The Committee agreed to:-

- continue with the Foundation for the time being as it has now been established;
- from 2018 to fund the costs by way of grant funding up to a maximum of £1,000 per annum; and
- review the matter again in 2020, or earlier should the Foundation received donations in the interim.

TREASURY

13.3 Conge, Leasehold & Transfer Duty – Income 2017 (final), 2018 (ytd) & Price Paid Data Q4 2017 tabled noted.

13.4 Aged Debtors Report (confidential) tabled and noted.

14/2018 Economic Development Reserve

14.1 EDR – Expenditure to date report as at 2nd March 2018 tabled and noted.

The Committee requested the format of the report return to something similar as previously presented. It was also requested that the closed projects be removed from the schedule, showing just b/fwd figures in order to balance. Treasury & DBD to deal.

TREASURY/DBD

15/2018 Leases & Contracts

15.1 Alderney Gravel Co. Ltd licence A verbal update on the progress following the decision made at the November meeting for a one year rolling licence, was noted.

16/2018 Review of Financial Relationship – Property Tax It was noted that following the last meeting and subsequent consideration by the Policy and Finance Committee, that Guernsey are shortly due to make a decision on the Income Tax issue. Once this has been confirmed the Property Tax item will be re-submitted to the States for approval, meanwhile the Law Officers have advised that they are confident that the necessary legislation can be drafted for commencement in 2020. **Noted**

17/2018 Any Other Business None.

18/2018 For Information & noting

- Approved minutes from 18th January 2018 meeting
- Letters of thanks from Mrs. R James on behalf of the Alderney Tennis Club – Short Tennis
- Letter of thanks from Alderney Theatre Group

Meeting closed: 16:20am

Signed: Mr A Barnes

Date: 22nd March 2018