

BUILDING AND DEVELOPMENT CONTROL COMMITTEE

POLICY MEETING

Thursday 5th April 2018 at 1415

CE Boardroom

Present:

Mr M Birmingham, Chairman
Mr M Dean
Mr A Snowdon
Mr S Roberts

Mr J Young, Planning Consultant
Miss S Osborne, Planning Assistant
Mrs L Baines, Committee Secretary

ARUP: Kieron Hyams & Chloe Salisbury – via VC

Apologies:

ACTION

- 25/2018** **Minutes of Previous Meeting** – 15th February 2018 already approved and published. Noted.
- 26/2018** **Building and Development Control (Alderney) (Fees) (Amendment) Ordinance 2018**
It was noted that the final review of the Ordinance is underway by the Law Officers. The Committee approved the Building and Development Control (Alderney) (Fees) (Amendment) Ordinance 2018 in principle, for publication in the Gazette and for approval at the May States meeting.
- 27/2018** **Revised Statutory Guidance 2/18 (Major Projects) for Public Consultation** – List of suggested paragraphs for discussion and comment tabled and discussed. The final amendments from the Law Officers and the Committee to be completed by ARUP. The Committee agreed to resolve to approve the amended document for public consultation once received, via email.
- 28/2018** **Statutory Guidance 1/18 (Environmental Impact Assessment)**
The Committee agreed to adopt the Statutory Guidance 1/18 (Environmental Impact Assessment), and for it to be published on the Gazette and Website.
- 29/2018** **Supplementary Planning Guidance Extracts from Section 1 of the now replaced LUP 2016 (Policies) for Public Consultation**
The Committee discussed the continued use of the old GEN Policies as Supplementary Planning Guidance (SPG) as a transitional policy document for the Planning Office to apply to general applications, until new SPG's are in place. Planning Assistant to discuss further with ARUP. Noted.
- 30/2018** **Instructions for Draft Guidelines for Reducing or Waiving Application Fees** – Draft Guidelines tabled and noted. The Committee agreed for the views of the Finance Committee to be sought on the guidelines. To be discussed further once the feedback is received. The Committee agreed to include disability development within the guidelines for consideration. Mr Birmingham to deal. Noted.

SO

MB/FC

31/2018

AOB

Resources – Mr Young stated that there has been no support for Miss Osborne, and that this is not acceptable. She has taken up the Planning Officer role since March 2016 when Mr Young took a back seat from the day to day administration. The role was promised to be reviewed – which hasn't been done. Money is in the budget – Miss Osborne needs authorisation of the powers of her role, a pay increase and additional support.

The Committee agreed for Mr Birmingham to meet and discuss further with the CEO.

MB

CEWG – it was noted that Miss Osborne has been approached by Mr Barnes and Mr Williams of the CEWG to enquire if she could act as Project Manager for the extension of the Connaught Care Home. The Chairman advised that this would be a conflict of interest. **Noted.**

Application Query – Planning Assistant to seek clarification from the CEO on the withdrawal of the application, whether it is to be processed, or a refund of fees given.

SO

Archaeology Code of Practice – the Committee requested clarity on where this sits, whether it links in with BDCC. Mr Birmingham to discuss with the CEO. **Noted.**

Pre Application Discussion – the Committee had a preliminary discussion regarding a pre application.

Meeting closed 4.40pm

Signed: Matt Birmingham

Dated: 12th April 2018