

General Services Committee Meeting
Tuesday 21st January 2020
Anne French Room
1030 hours

Mr G McKinley, Chairman
Ms A Burgess
Mr K Gentle
Mr C Harris
Mr M Dean

Mrs E Maurice, Acting Head of Finance
Mrs S Pengilley-Price, Executive Officer
Mrs L Baines, Minute Secretary

Apologies: Mr S Roberts

In Attendance: K Hatcher-Gaudion, Capital Projects Co-ordinator; & R Phelan, Estates, Environment & Infrastructure Manager for item 02/2020.
J Taylor, Harbour Master; Graeme Falla, Head of Project Services & Richard Nash, Director Commerce & Employment for item 03/2019;

01/2020 Matters Arising

1.1 Annual Appointments/Committee Rules of Procedure – Annual appointments for 2020, and Committee Rules of Procedure tabled and noted.

Deputy Chairman	Annie Burgess
Harbour and Fisheries/ Council of The Alderney Maritime Trust	Graham McKinley/Kevin Gentle
Marina Development	Graham McKinley/Christian Harris
Transport & Traffic Matters– Roads and Railway	Kevin Gentle/Annie Burgess
Water and Sewerage	Kevin Gentle/Annie Burgess
Waste Disposal, Dumps and Derelicts	Annie Burgess
Civil Emergency Working Party/Emergency Service - Fire Brigade and Cliff Rescue	Mike Dean
Police Liaison (Local)	Mike Dean
Agriculture (and open areas) Environment – Wildlife, Burhou etc.	Steve Roberts/Annie Burgess
Recreation, Campsite and Island Hall (functions)	Christian Harris
States Properties/ Property Asset Management	Annie Burgess/ Mike Dean

1.2 Committee Meeting Dates 2020 – tabled and **noted**.**1.3 Committee Mandate** – GSC Mandate for 2020 tabled and **noted**.**02/2020 Projects Report** – Report dated 21st January 2020 tabled and **noted**.

The Committee will receive a Year End Report on Capital Projects, once the accounts have been closed.

It was noted that a combined report from SWD, Capital Projects Co-ordinator and Programme Manager will be provided going forward.

The following updates were noted:

Old Connaught – works are on budget.

Old Fire Station – nearly completed, snagging list to finalise.

Fort Clonque Road – adjustment to road and additional armouring on the beach to be completed.

Anne French Room – for refurbishment next month.

Island Hall – refurbishment of floor to be completed over half term.

The Committee resolved to approve £93k for a replacement dust cart as per the recommendations of the Estates, Environment & Infrastructure Manager.

School Crossing – the Committee agreed for ‘Slow’ road marking and additional road signage to be implemented.

03/2020 Harbour and Fisheries**3 Breakwater Maintenance & Protection Update**

The Committee noted a verbal update from Mr Nash and Mr Falla.

It was agreed for a future meeting to be arranged with Mr Nash, Mr Falla, Mr McKinley, Programme Manager and Capital Projects Co-ordinator. Noted.

Mr Nash to circulate update report to members once approved. Noted.

3.1 Harbour Report

The Committee noted a verbal update from the Harbour Master.

It was agreed for the Harbour Master to provide a quarterly report to the Committee going forwards.

3.2 Water Taxi 2018 Figures – Email from Mainbrayce dated 10th January 2020 tabled and **noted**.

Harbour Services – Seasonal Contract - Expressions of Interest Advert to go out today. Noted.

3.3 Harbour Master Plan – Report from Ms Burgess dated 3rd December 2019 tabled and **noted**.

The General Services Committee resolved to approve a Harbour Working Group to discuss the harbour master plan and marina, and report back to GSC with findings and proposals. Harbour Working Group to consist of Mr McKinley, Mr Gentle, Mr Roberts, Harbour Master and Executive Officer.

04/2020 Recreation, Welfare and Environment**4.1 Requests for Landlords Permission**

a) **Nunnery** – Report from Chief Executive’s Office dated 16th January 2019 tabled and noted.

The General Services Committee agreed to defer this item subject to further details with proposed costings. To be circulated via email for approval once received.

CE OFFICE

Email decision received on 28th January 2020.

The General Services Committee resolved (Mr Dean & Mr Gentle abstained) to grant landlords permission for the following:

1. A new heritage site signage to be placed to the left of the main site gates. With the aim to provide an overview of the sites history and also encourage visitors to enter the site (within opening times) to discover more;
2. To create a cobbled driveway with the aim to improve the appearance of the site's exterior. This driveway would hugely improve the uneven untidy current drive;
3. The Committee expressed concerns regarding the size of the wooden posts, and the cost.
The General Services Committee recommended that an alternative option be found, such as coping stones (similar to that on the target end on Longis) to compliment the surrounding area and possibly at a much reduced cost.

BDCC

b) Alderney Wildlife Trust – Report from AWT dated December 2019 tabled and noted.

The General Services Committee agreed (Mr Dean & Mr Gentle abstained) to grant landlord's permission for the thinning of up to 10 non-native pine trees, and roughly half the oversized sycamores in the greenwood area for the purposes of establishing a coppice rotation.

BDCC

4.2 Connaught Extension Phase 2 Update

The Committee noted a verbal update from Mr Gentle.

4.3 Stray Dogs – Letter from Alderney Animal Welfare tabled and noted.

The General Services Committee refused (Mr Harris abstained) the request from the Alderney Animal Welfare Society for an annual retainer of £3650 for the provision of stray dogs.

The Committee also suggested that, if the process is not already being followed then dog licence numbers could be requested from owners as part of the registration process with the AAWS and stored on their database which may assist in swiftly tracing dog owners.

CH

05/2020 Roads and Transport

5.1 Large Vehicle Permit – Email from Mainbrayce tabled and noted.

It was noted that the vehicle inspection has been completed at the harbour, therefore the request for access to the airport is no longer required.

The Committee resolved for Mr Fitton to apply for alternative routes if he is awarded the contract.

EO

5.2 Mirror request – Fraggie Rock

The Committee agreed for a traffic mirror to be placed at the corner of Fraggie Rock garden. Mr Gentle to liaise with SWD.

06/2020 Any Other Business

Mirror Request – Alexandra Court – no change since previous decision. **Noted.**

BDCC Referrals – process in place. **Noted.**

Bus & Boat at Telegraph Tower – last parts to be removed. Programme Manager to chase.

PM

07/2020 For Information & Noting

The following reports were tabled and noted:

- GA data
- Letter re Nunnery Improvements

Meeting Closed: 12.40pm

Signed: Graham McKinley

Date: 30th January 2020