

**States Members Allowance & Expenses 2009**  
**(Revision January 2020 re allowance/ expenses amounts – Agreed PFC 24<sup>th</sup> July 2012)**

This document has been produced following the acceptance at the December 2008 Meeting of the States of Alderney of the report entitled “States of Alderney Members’ Pay” dated 20<sup>th</sup> November 2008, and the recommendations therein, carried out by Mr A C K Day. These recommendations came into force on 1<sup>st</sup> January, 2009. Further amendments to this document were made following consideration by the Policy and Finance Committee at their meeting held on the 24<sup>th</sup> July, 2012.

**Allowance**

- 1) Any Member of the States of Alderney shall be entitled to be awarded, in respect of their duties as a Member of the States of Alderney, a Standard Allowance.
- 2) The rates of this allowance have been set at £9,629 in 2020. This allowance will be paid directly into the Members specified bank account directly via the Autopay system on a monthly basis, in twelve equal instalments. Payments will be made on the 20<sup>th</sup> of each month, or on the Friday before that date if the 20<sup>th</sup> falls on a weekend.
- 3) Chairmen of the Policy and Finance Committee, the General Services Committee and the Building and Development Control Committee shall also be entitled to an additional Chairman’s Allowance.
- 4) The rates of the Chairman’s Allowance have been set at £1,698 in 2020. Payments of this allowance will also be payable on a monthly basis together with any allowance payable under the Standard Allowance, as detailed above.
- 5) All payments will be subject to tax.
- 6) For Social Security purposes, Members will be treated as Self Employed persons.

**Expenses**

- 1) Any member shall be entitled to claim from the Acting Head of Finance/ Treasurer:-
  - (i) Annually, a sum of £415.20 (2020 rates) in respect of all telephone costs, stationery and other incidental expenses. This will be payable on a monthly basis. Further advice on minimising these costs can be provided by the IT Manager on request. This sum will be increased annually in line with the change in the Guernsey Index of Retail Prices for the period ending on the previous 30<sup>th</sup> September;
  - (ii) Monthly, a sum of £15 per month in respect of a broadband allowance. This is only claimable if a Member has a broadband

connection, uses it for States purposes and is contactable by email. This sum will be reviewed as necessary.

- (iii) Reasonable off-island travel costs associated with carrying out their official business and other incidental expenses, where receipts are provided. Claims should be made within one month of the date of travel.
- (iv) Annually, a sum of £100 as a purchasing contribution for personal computer use. This is payable monthly. This payment can only be claimed when a Member is not supplied with a States computer and is using their own personal computer for States work.

Claims for expenses excluding off- island travel expenses should be submitted at the beginning of the year using the provided claim form (SM1). Should a Members' circumstances change during the year, it is the Members responsibility to advise the Treasury Department of any changes to their claim for that year.

Expenses claims shall not be subject to tax.

Treasury  
December 2019