

**General Services Committee Meeting
Tuesday 19th January 2021
Anne French Room
1030 hours**

**Mr B Kelly, Chairman
Ms A Burgess
Mr G McKinley
Mr R Jenkins
Mr S Roberts**

**Mr R Nash, Deputy Chief Executive
Mrs S Pengilly-Price, Executive Officer
Mrs L Baines, Minute Secretary
Ms S Ireland, Programme Manager
Mrs E O'Toole, Finance Manager**

Apologies: none

In Attendance: Mr I Carter; Mrs K Hatcher-Gaudion, Capital Projects Co-ordinator (CPC); & Mr R Phelan, Estates, Environment & Infrastructure Manager(EIIM); Mr K Gentle & Mr W Abel for item 03/2021.

Mr J Taylor, Harbour Master Via Teams for item 04/2021

01/2021 Annual Committee Appointments - Annual appointments for 2021 tabled and noted.

Deputy Chairman	Annie Burgess
Harbour and Fisheries/ Council of The Alderney Maritime Trust	Boyd Kelly/ Graham McKinley
Marina Development	Graham McKinley/ Boyd Kelly
Transport & Traffic Matters– Roads and Railway	Rhys Jenkins
Water and Sewerage	Rhys Jenkins
Waste Disposal, Dumps and Derelicts	Steve Roberts
Civil Emergency Working Party/Emergency Services - Fire Brigade and Cliff Rescue	Boyd Kelly
Police Liaison (Local)	Boyd Kelly
Agriculture (and open areas) Environment – Wildlife, Burhou etc.	Steve Roberts/ Annie Burgess
Recreation, Campsite and Island Hall (functions)	Annie Burgess
States Properties/ Property Asset Management	Annie Burgess / Rhys Jenkins

Minutes of meetings – The Chairman requested for the draft minutes to be circulated via email to members once compiled, and to then be formally approved at the next Committee meeting. It was also requested for slightly fuller minutes. **Noted.**

Items from December 2020 minutes – Clonque/ cemetery/ Connaught – all underway. Noted.
Alderney Wildlife Law – work is still continuing, and will be coming back to Committee in due course.
Crusher Site Lease Extension – Mr Kelly expressed an interest; it was noted that this issue was with the Strategic Financial Adviser.

02/2021 Matter Arising

2.1 Alderney Bird Observatory

The Committee noted a verbal update from the Deputy Chief Executive.

The ABO have been advised of the previous Committee decision for the request of a clear costed business plan, and have had the opportunity to meet the Deputy Chief Executive in person to discuss further. Report on funding to be tabled at the February meeting for consideration and decision by the Committee.

The Committee resolved to approve the continuation of the employment of the Bird Warden by the States of Alderney for a further 3 months (until March 2021) while the business plan is being considered.

TREASURY

03/2021 Departmental Reports

3.1 Capital Projects Status Report – Report dated January 2021 tabled and noted.

Harbour Pontoon – awaiting Wallace and Stone (appointed by the RNLI) to undertake concept designs and options – this has been delayed due to Covid, but the initial wave study has been completed.

Fort Doyle Sewer – initial assessments are being completed. Awareness campaign re plastics is underway, with grills and mesh sacks being fitted to catch and remove non-biodegradable items. It was noted that a larger analysis is to be done regarding feasibility etc. The Committee agreed for this project to be removed from the monthly report, and to be brought back to the June meeting.

Fort Grosnez – working progress with drawing up lease with States of Guernsey Project Services. Graeme Falla and Jo Armstrong from Project Services to be invited to the March meeting to provide a detailed update to the Committee.

Road Resurfacing Contract - in discussions with States of Guernsey regarding a possible shared/joint venture for both States resurfacing contracts and the Airport runway project. Further progress report for next meeting.

Connaught Extension – Mr Gentle gave the Committee a historic brief of the new Connaught extension. It was noted that there have been delivery time issues due to Covid and weather, but the project is on budget, with Phase 2 well underway, and PQQs drafted ready for Phase 3 interest. The Committee resolved to approve the continuation of Mr Gentle as the political liaison for the Connaught Extension Project Board and thanked him for his attendance today. A further update to be presented for next month. Noted.

Minor Capital Projects – There has been a change in project priority for the Water Board Filtration Plant, with the system needing to be replaced. It has been recommended by Guernsey Water that we mirror their systems for increased resilience regarding repairs and utilising the Guernsey engineers. Visit from Guernsey Water Manager to be organised urgently, and a separate report to be provided for the next meeting.

Carriage Store Roof at Nunnery – SWD have been in liaison with the Planning Office regarding remedial works. The Committee were happy for a planning application to be submitted for the replacement of the roof like for like (Ms Burgess abstained). EEIM to progress. Noted.

Pavements – works are underway to clear road gullies and general road maintenance.

The General Services Committee resolved to:

- **Note the January Project Status Report;**
- **Note the transfer of £45k Water Board Phase 17 from 2020 to 2021;**
- **Note the change in project priority for the Water Board Filtration Plant, and approve further discussions with Guernsey Water representatives, with a view to reporting back to GSC; and**

- Note that any budget adjustments in respect of the filtration plant be made at revised budget 2021.

CPC/PM/EEIM

04/2020 Harbour & Fisheries

4.1 Harbour Monthly Report – Report dated January 2021 tabled and noted.

Delivery of the Sennebogen E2200 Harbour Mobile Crane – crane parts are in Poole ready for shipping in due course. The Engineers are due over on True Blue on 1st February. The Committee were advised that a service package is included with the purchase of the crane, and in addition, provisions are being made for extra resilience with a current member of harbour staff to be responsible for regular maintenance. Engineers will be providing a full induction/training with the staff member, with long term training planned when able. **A full options paper is to be tabled at the next meeting for the Committee to discuss the future of the old crane. Full details of the warranty for the new crane to be confirmed and circulated to members for their information.**

HARBOUR MASTER/AGENDA ITEM

Harbour Master Plan – still at early concept stages, however, it is a major priority for this year to move forward. **Harbour Master to meet with Mr Kelly and Mr McKinley once back in office to discuss further.**

HARBOUR MASTER

Alderney Shipping Office – moving of office – the Harbour Master is in early discussions with Bruno in looking at options for relocation. These will be brought back to Committee for consideration once ready. **Noted.**

Haulage Issues – Ms Burgess to meet with Harbour Master once he is back in the office to discuss issues. **Noted.**

4.2 SOLAS Chapter V Regulations – Report from Harbour Master dated January 2021 tabled and considered.

As part of an audit by the International Maritime Organisation, it has been identified that there are some gaps in the legislation of all of the islands within the Bailiwick with regard to the implementation of various international treaties, conventions and agreements.

The General Services Committee resolved to review the draft legislation and supporting documents, and approve in principle, their implementation.

HARBOUR MASTER

05/2020 Recreation, Welfare and Environment (including States Land & Properties)

5.1 Requests for Landlords Permission

a) **PA 2018 048** – Report from Planning Office dated 11th January tabled and considered.

The General Services Committee resolved to approve in principle, as landlords (Ms Burgess abstained), the revisions to the design of the glazing and doors at the Chandlery as shown on the attached plans, subject to BDCC approval.

BDCC

b) **PA 2020 068** – Report from Planning Office dated 11th January tabled and considered.

The General Services Committee resolved to approve in principle, as landlords, the installation of two air conditioning units on the first floor elevations of Unit 1, Building A, Crusher Site, subject to BDCC approval.

BDCC

c) **PA 2020 095** – Report from Planning Office dated 11th January tabled and considered. The General Services Committee resolved to approve in principle, as landlords (Ms Burgess abstained, Mr Kelly declared an interest), the installation of two air conditioning units on the first floor elevations of Unit 4, Building A, Crusher Site; the reduction in size of one window at first floor level, and the installation of 1.6m x 1.6m cargo door in adjacent first floor elevation, subject to BDCC approval.

BDCC

d) **PA 2020 097** – Report from Planning Office dated 11th January tabled and considered. The General Services Committee resolved to approve in principle, as landlords (Ms Burgess and Mr Kelly abstained), an increase in the overall height of Building B at the Crusher Site, subject to the clarification of the sublease and BDCC approval.

BDCC

e) **PA 2020 098** – Report from Planning Office dated 11th January tabled and considered. The General Services Committee resolved to approve in principle, as landlords, the construction of a Petanque/Boules pitch on Braye Common, subject to full details and agreement on its exact location, its provision and maintenance by the Rotary Club, and BDCC approval.

BDCC

5.2 Development Proposal for The Odeon – Report from Visit Alderney dated 6th January 2021 tabled and considered.

The General Services Committee resolved to approve as landlords, permission for Visit Alderney to progress with a project to re-open the Odeon as a Visitor Attraction as outlined in the attached documents.

VISIT ALDERNEY

5.3 Water Rate Charges Appeal – Report from Treasury dated 8th January 2021 tabled and considered. It was noted that water rate charges were not increased when reviewed in 2020 as consideration was given to the current impact the Covid 19 pandemic has had on the island. Members

The General Services Committee resolved to (Ms Burgess abstained) instruct Treasury to provide details of the cost implication of amending the current policy and Ordinance for 2022, of varying current policy for this (and other properties in the same situation).

TREASURY

06/2021 Roads and Transport

Nothing to report.

07/2021 Any Other Business

Taxis – it was advised that Island Taxis had retired from providing a service. The Committee resolved to confirm the status of Island Taxis, and if the licence available, this is to be advertised.

Future Meeting Times – The Committee resolved to change the start time of GSC to 9.30am going forwards. **Noted.**

Items for Next Meeting –

- **Whitegates**
- **Mannez Crane**
- **Old Connaught** – site visit for new members to be arranged.
- **Old Fire Station**

Main Drain Sewer Connection – Mr Roberts to liaise with the SWD Estates, Environment and Infrastructure Manager, for a full report, plan and recommendation to be considered by the Committee.

SR

Health Licence for Lobsters – issue with landing catch in France. Mr Kelly to investigate as Harbour & Fisheries liaison.

BK

Route de Sufferance – It was noted that this issue is a matter for the Policy & Finance Committee; the Committee agreed to defer this issue to P&F and for further enquiries with the Greffier.

08/2021 For Information & Noting

The following reports were tabled and noted:

- Committee Meeting Dates 2021
- Committee Mandate
- Committee Rules of Procedure
- Committee Submission of Reports for Agendas
- Vehicle Import & Export Figures 2020

Meeting Closed: 12.50pm

Signed: Boyd Kelly

Date: 16th February 2021