

**General Services Committee Meeting
Anne French Room
Tuesday 8th February 2011
0915**

Present:

Mr W Walden – Chairman

Mr P Arditti

Mr J Beaman

Mr R Berry

Mr I Tugby

Mr R Burke, Chief Executive

Mrs K A Hatcher-Gaudion, Treasurer

Ms J Turner, States Engineer

Mr S Shaw, Harbourmaster

Mrs E O'Toole, Minute Secretary

Apologies: Mr B Kelly

In attendance: Mr Adrian Davis, Governor Designate from Montserrat

The Chairman welcomed Mr Davis.

09/2011 **Minutes of the previous meeting** of 19th January 2011 were tabled and approved subject to the following change: - 05/2011 **Superintendent of Works Report** amend to read "It was noted that a 'Snow Disruption Procedure' *has been drafted*".

10/2011 **Matters arising from the minutes**

10.1 Housing Advisory Panel – disbandment It was noted due to the formation of the Alderney Housing Association Liaison Committee, the Housing Advisory Panel would no longer be required. **Noted.**

10.2 Stony Lane and Bluestone Hill The States Engineer reported that water was found when assessing the hole at the bottom of Stony Lane. It has not been determined if the water is due to a leak but the necessary works will be carried out and the hole will be filled in afterwards. Mr Tugby requested if the water is not due to a leak it should be redirected into the main sewer. This was noted by the States Engineer.

The States Engineer advised that the uneven road surface at the top of Bluestone Hill is due to tree roots and would need further assessment.

10.3 Island Growers Market The Chief Executive advised that he had a meeting with Mr Mellor and a meeting has been arranged with all the growers which the Chief Executive will attend. The Chairman suggested the tourism liaison, Mr Birmingham, might be invited to attend. Chief Executive to further report at the next meeting of the Committee.

CE

10.4 Street Cleaning The States Engineer advised that the Superintendent had compiled a list of items to be considered regarding water-wash street cleaning and these were noted by the Committee. The Chairman recommended the Public Works Department be extra vigilant during the summer months when a lot of tourists are on the Island and during times of celebration e.g. Christmas and New Year.

10.5 St Anne's Church The States Engineer advised that the report following the survey by Lovell Ozanne will be circulated by email for members to consider at length and to discuss at the next meeting of the Committee.

JBT/Agenda Item

10.6 Gas Health and Safety Following the meeting with Mr R Brown, Chief Health and Safety Officer States of Guernsey, on the 28th January 2011, the Committee requested the States Engineer investigate the feasibility of a Waterboard staff member with adequate competence and skills that might be able to train as a Gas Safe inspector.

JBT

The Committee also requested the Building and Development Control Committee check gas installation proposals as defined in the UK Building Regulations within the Building Control process. States Engineer confirmed that this would be undertaken as a matter of course now that the issue had been highlighted and advice given by the HSE.

JBT/BDCC

10.7 Any other matters arising from the minutes None.

11/2011 General Works (including Agriculture)

11.1 Superintendent of Works Report to 28th January 2011 tabled and **noted**. It was noted that when the current dustcart was purchased, it was agreed it would be cost effective to replace it after three years, i.e. at the end of the warranty. The Treasurer advised that provision has been made for this in the CIEF at £36k and that this is the only States Works Department vehicle on the rolling programme of replacements due this year. The Committee requested the States Engineer bring full costings for replacement of the dustcart to the next meeting for approval.

JBT

Mr Tugby advised that he is making enquiries regarding the shredder because the green waste at Impot has been piling up.

See Confidential Annexure.

11.2 Referrals from/to BDCC for Landlord approval The States Engineer advised there were referrals from the Building and Development Control Committee to the Traffic Advisory Group for traffic matters. The States Engineer requested that the minor application decisions be delegated to Traffic Advisory Group directly and decisions on minor matters and applications be returned to BDCC to avoid delays due to timing of meetings. The Committee agreed to this.

TAG

11.3 States Properties Paper from Mr Berry regarding 'Future Maintenance of States Properties' tabled and discussed. Mr Berry reported on the current condition of States properties and what is in need of attention/repair. The Chairman requested that Mr Berry liaise with the States Engineer and Superintendent on these matters.

RB

The Chief Executive advised that he is working with the Superintendent to put together business plans and schedule of works for the Public Works. Noted.

10:00 Harbourmaster joined the meeting

12/2011 Harbour and Fisheries

12.1 Monthly Report for January 2011 tabled and **noted**. It was noted that the installation of the new fire fighting system commenced on the 19th January 2011.

The Harbourmaster advised that the Bailiwick Fisheries Management Commission will meet on the 9th February to draft a Transition Plan that is required as part of a Fisheries Management Agreement with DEFRA towards extension of Bailiwick fisheries limits. The Committee requested to see the draft once available.

SS

12.2 Harbour Dues See Confidential Annexure.

12.3 Shipping Route – Dielette and Alderney The Chief Executive advised that he had written to M Bon of SARL Vedettes du Contentin to arrange a meeting to discuss the possibility of a shipping route between Dielette and Alderney further however he is still awaiting a response. Chief Executive to deal.

CE

12.4 Electricity Supply to store See Confidential Annexure.

12.5 Any Other Business Relating to Harbour and Fisheries Mr Arditti queried if Condor ferry service could not be accommodated to supply the island with an alternate ferry service; the Chief Executive advised that it has been considered and Jersey and Guernsey carried out

a consultation on ferry services last year to which the States of Alderney replied asking for a regular visit from the ferry.

Mr Tugby enquired if something could be done about the power cables used by boats on Braye common that are left exposed; The Harbourmaster advised that this would be dealt with today.

Members expressed their views in light of the new harbour tractor purchased and requested a maintenance program is put in place.

The Committee requested the Chief Executive review the policy on States vehicles.

CE

The Harbourmaster noted that in the previous minutes members commented on the condition of the harbour crane. He advised that when the crane was purchased it was due to be replaced in five to seven years and it is now over nine years old. The epoxy paint used on the crane cannot be applied this time of year because temperatures are below 10 degrees Celsius. The comments were noted by the Committee.

See Confidential Annexure.

10:40 Harbourmaster left the meeting

11/2011 General Works (including Agriculture) continued 11/2011

11.4 Any Other Business Relating to General Works Mr Berry requested if disposal of the old Fire Engine left at Fort Albert can be looked into before it falls apart. States Engineer to deal.

JBT

See Confidential Annexure.

The States Engineer was requested to assess the existing system fault reporting/signing in and out of States owned vehicles to employees to find ways of improving the condition and durability of the vehicles.

JBT

12/2011 Roads and Transport

12.1 Hired Motor Vehicles (Alderney) (Amendment) Ordinance, 2011 Report from the Chief Executive dated 1st February 2011 tabled and discussed.

The Chairman requested Mr Arditti pass any comments he may have to the Chief Executive. Chief Executive to deal.

CE

12.2 Any other business relating to Roads and Transport Mr Beaman queried if there was a programme in place for the roads to be resurfaced etc this year; the States Engineer advised that a programme is in place and the Treasurer advised that provision has been made in the revenue budget for 2011. Noted.

The Chief Executive advised that he has written to States of Guernsey with regards to driving test to stress that when tests have been scheduled they must come to Alderney regardless of the amount of people available to take the test. Mr Tugby and Mr Walden requested the Chief Executive enquire regarding driving tests on Alderney for heavy goods vehicles and the category of licence for ambulances.

CE

13/2011 Any Other Business None.

Meeting closed 10:50

DATE OF NEXT MEETING: 8th & 9th March 2011

Signed: Mr W Walden

Date: 8th March 2011