

General Services Committee Meeting
Anne French Room
Tuesday 14th June 2011
0915

Present:

Mr W Walden – Chairman

Mr P Arditti

Mr R Berry

Mr B Kelly

Mr I Tugby

Mr R Burke, Chief Executive

Mrs K A Hatcher-Gaudion, Treasurer

Ms J Turner, States Engineer

Mrs E O'Toole, Minute Secretary

Apologies: Mr J Beaman

In attendance: Mr M Gaudion, Deputy Harbourmaster

40/2011 **Minutes of the previous meetings** of 10th May 2011 tabled and approved.

41/2011 **Matters arising from the minutes**

41.1 St Anne's Church The States Engineer advised that Lovell Ozanne is producing specification documents for Year One works. A further update will be given at the next meeting of the Committee.

Agenda Item

41.2 Dustcart Replacement Report from Superintendent dated 6th June 2011 tabled and considered. The Treasurer advised that £36k has been allocated in the CIEF for the purchasing of a replacement Refuse Collection Vehicle (RCV). The Superintendent's report indicates that a recent meeting with Guernsey States Works Department has confirmed their interest in purchasing the existing RCV at £30k. The Chief Executive advised that we need to ensure that the correct warranty is in place when purchasing a replacement RCV.

RESOLVED unanimously to agree to approve the purchase of a replacement Refuse Collection Vehicle for £48,606.00 which includes import duty, registration and shipping cost subject to approval from the Policy and Finance Committee. Treasury to deal.

KAHG/P&F

41.3 Teachers Houses/for ratification Emails from Treasurer to Members dated 6th & 7th June 2011, with responses, tabled for ratification. Decision approved by e-mail.

RESOLVED to agree to ratify the decision for the lease of Dracaena, Braye Road to be issued to the Home Department for use by the Police Sergeant for a period of 5 years, at a new rental of £8,150 per annum, increasing annually in line with RPIX.

KAHG

41.4 Exchange of land at Airport – CONFIDENTIAL ITEM See Confidential Annexure.

41.5 Clonque beach – Cliff Erosion The States Engineer advised that the matter is ongoing.

41.6 Land at La Trigale – CONFIDENTIAL ITEM – See Confidential Annexure.

41.7 HGV/General Driving Licenses The Chief Executive advised that the responses from DVL Guernsey have been very positive. There is a new driving instructor in Guernsey who is prepared to come to Alderney on weekends and is more amenable to the type of vehicle used for tests. The category of licenses issue with regards to St John's Ambulance drivers is likely to be resolved shortly. **Noted.**

The Committee requested the Chief Executive obtain a list of the number of people currently waiting to take driving tests.

CE

41.8 Amendment to Traffic Regulations – 30cwt Vehicles Mr Kelly reported following his discussions with the Police. The Committee deferred the matter to the Traffic Advisory Group.

TAG

41.9 Island Hall - Hire of chairs/for ratification Emails from States Engineer to Members dated between 27th May 2011 and 1st June 2011, with responses, tabled for ratification. Decision approved by e-mail.

10:00 Mr M Gaudion, Deputy Harbourmaster, joined the meeting.

RESOLVED to agree to ratify the decision to hire the Island Hall chairs to Mr and Mrs Murray on the 4th June 2011. The Committee wish to state that the situation was not the general policy and that any future request will be dealt with on their merits.

41.10 Road Closure request - Hammond Memorial/for ratification Emails from States Engineer to Members dated 6th June 2011, with responses, tabled for ratification.

RESOLVED to agree to ratify the decision to allow the closure of the roads past the Hammond memorial for the duration of the memorial service held on the 12th June 2011. The Committee agreed that future requests of this nature are delegated to the States Engineer to deal and approve.

JBT

42/2011 **Harbour and Fisheries**

42.1 Monthly Report for May 2011 tabled and noted. Items raised as follows and **noted**:

- The revised cargo handling arrangements on the Commercial Quay are progressing
- Despite efforts no further progress has been achieved regarding the supply of marine petrol by Mainbrayce. The Health and Safety Executive raised objections to all of the proposals made to date (Letter from Mr J C Colley dated 23rd May 2011 tabled). Mainbrayce have advised that they will continue to pursue the proposal for next year. The Committee remain supportive of the proposal and wish to express its disappointment in the decisions from Commerce and Employment Department. **Noted.**
- The Treasurer was requested to revisit the charges for shipping containers being stored on the Commercial Quay by shipping companies. The harbour staff will continue to monitor the situation.
- The new small French passenger service 'Vedettes du Contentin' has advised that they can no longer continue to run their service between Dielette and Alderney as it is no longer financially viable.

KAHG

42.2 Harbour Notice Board – Report from Treasury dated 3rd June 2011 tabled and considered.

The Committee requested Treasury obtain further information on the proposal from Braye Beach Hotel. The Building and Development Control Committee to be requested to consider issuing a blanket policy in respect of advertising boards. The States Engineer advised that due to the August recess this would not be considered until the September meeting.

Treasury/JBT

42.3 Hawkers Licence at harbour The Committee was informed that the Building and Development Control Committee upheld their decision to not grant the change of use of a fisherman's shed to Mr M Harding. **Noted.**

42.4 Fisheries Consultation meeting Draft White Paper dated 13th June 2011, circulated to members via email prior to the meeting, tabled and discussed. It was noted that draft White Paper is acceptable however certain aspects still need to be defined prior to it being approved by the Committee. Mr Kelly was requested to circulate detailed maps to members in order for the item to be further discussed at the next meeting of the Committee.

BK/Agenda Item

42.5 Boat Storage Charges The Treasurer advised that the Finance Advisory Group (FAG) had requested that Boat Storage Charges be invoiced quarterly, however under the wording of the current law the States are unable to charge storage fees quarterly therefore with effect from 2011 this will be charged annually in advance. Currently fees were charged in arrears. Treasury is in the process of writing to boat owners to advise of this change. Mr Walden declared an interest as a boat owner.

RESOLVED unanimously to agree to charge annually in advance rather than change the wording of the Law to allow for quarterly charging. Treasurer to deal.

KAHG

42.6 Any Other Business Relating to Harbour and Fisheries

- **Marina** – Mr Tugby queried progress on the Marina; the Chief Executive advised that invitations of tender was sent three weeks ago and should be returned by the 8th July 2011. Three companies have indicated they wish to bid. **Noted.**
- **Boat Park** – The timeline to formulate a dinghy boat park was queried; Mr Kelly advised that he will arrange an meeting with the Harbour Users Group and report at the next meeting of the Committee.

BK

- Changes to Braye Street traffic etc The States Engineer advised that work, as approved at the last meeting of the Committee, is currently ongoing at officer level. The Chairman requested a press release to advise the public of the changes.

JBT

10:00 Mr M Gaudion, Deputy Harbourmaster, joined the meeting.

41/2011 **Matters arising from the minutes (Continue)**

41.11 Double Decker Bus The Chief Executive advised that he is awaiting clarification from Mr Carl Flewitt on what he wishes to use the bus for. **Noted.**

41.12 Any Other Matters Arising from the Minutes – None.

43/2011 **General Works (including Agriculture)**

43.1 Superintendent of Works Report to 3rd June 2011 tabled and the following item was noted:

- The drainage works on Butes Lane, opposite the Methodist Church and the Belle Vue Hotel, is scheduled to finish on Wednesday 15th June 2011

43.1 a) Sewerage/Water Advisory Group Notes of the 19th May 2011 meeting tabled and the following items were noted:

- The States Engineer advised that she is currently working on a Sewerage Prioritisation System and will report at the next meeting of the Committee.
- Discussion of a future mains drainage system for the Mouriaux to Platte Saline area, as properties in this area is currently on cesspits or septic tanks. SWAG is currently investigating the feasibility of this. The Chairman requested that this be discussed at the next meeting of the Committee.

Agenda Item

43.2 Referrals from/to BDCC (Landlord's Approval) - Nothing to report.

43.3 New Slaughter House Letter from Mr and Mrs Cox dated 25th May 2011 tabled and discussed. Mr Cox is seeking a commitment from the States to contribute to the cost of purchasing equipment to bring the slaughter house up to standard in both the old premises and the new build. The Treasurer advised that £10k is allocated in the CIEF for new slaughter house equipment. The Chairman requested that the States Engineer obtain a specified request from Mr Cox for the Committee to consider and that the Chief Executive contact Environmental Health for them to advise what the minimum requirements are for slaughter houses.

JBT/CE

43.4 Any Other Business Relating to General Works

- Mr Berry reported that members of the public had complained about the steep gradient of the redirected path at the bottom of the Zig-Zag; States Engineer advised that it is being dealt with.

44/2011 **Recreation, Welfare and Environment (including States Land)**

44.1 Campsite The Chief Executive advised that the facilities are currently being painted. The plan is to fix the current shower block to be useable for the season and work on permanent solution in time for next summer. **Noted.**

44.2 Licence Request for Quarry Party Licence Request Form from Ms Zoe Sowden dated 6th June 2011. Request to use the Corporation Quarry on Saturday 30th July and Saturday 6th August 2011. Report from Engineering Assistant regarding Health and Safety and Scaffold Inspection of the Quarry stage, carried out on the 16th May 2011 on behalf of the States, indicates that the current scaffolding is unsafe.

RESOLVED unanimously to agree to grant the request conditional to compliance with Health and Safety of stage area.

KAHG

44.3 Any Other Business Relating to Recreation, Welfare and Environment – None.

45/2011 **Any Other Business**

- The Chairman requested in light of the election of a new President of the States of Alderney the layout of the Island Hall offices should be revisited in order to relocate the new President and his secretary back to the Court Offices. The Chief Executive was requested to consult with the Court Office and to write to the Clerk of the Court to

put forward the proposal from this Committee and for the matter to be referred to the Policy and Finance Committee for consideration.

CE/P&F

- Draft Assistance Agreement between the States of Guernsey Home Department and the General Services Committee of the States of Alderney tabled and considered. Mr Kelly advised that the Agreement is very similar to what is in place for St Johns Alderney Ambulance.

RESOLVED unanimously to agree to approve the Draft Assistance Agreement.

- The States Engineer advised that the tree root on Bluestone Hill will be dealt with when Ronez visit later in the year.
- Mr Tugby advised that the wall on Stoney Lane, on the side of the Methodist Church, has shifted; States Engineer to investigate.

JBT

- A request from Mr Rod Paris, organiser of the Alderney Half Marathon and Costal Run, to put a banner across Victoria Street one week before each event announcing the race, start place and time. Mr Paris will undertake the removal of the banner promptly after the race, preparation of a risk assessment and indemnification of the States against any claims.

The Committee raised no objections to the proposal. States Engineer requested to inform Mr Paris of the decision.

JBT

- The Chairman advised, following a conversation with a member of the public, that stones have been placed on Braye Lane on the thoroughfare which is forcing traffic on to a residents land. A covered car is also stored on the public thoroughfare and that a large patch of Japanese Knotweed is present on States land. States Engineer to investigate.

JBT

- The States Engineer advised that the paved area outside the Court Buildings need to be replaced and showed an example of the proposed material. The Committee requested the States Engineer investigate other options to consider.

JBT

46/2011 Administration

46.1 GSC Press Notices

- Changes to Braye Street traffic - press release to advise the public of the changes to traffic flows whilst the work is undertaken – JBT.

Meeting closed: 11:45

DATE OF NEXT MEETING: 12th July 2011

Signed: Mr W Walden

Date: 12th July 2011