

**POLICY AND FINANCE COMMITTEE MEETING**  
**ANNE FRENCH ROOM**  
**29<sup>th</sup> March 2016**  
**0915hours**

**PRESENT:**

Mr R McDowall, Chairman  
 Mr F Simonet  
 Mr N Harvey,  
 Mrs N Paris  
 Mr S Roberts (from 1125)  
 Mr G McKinley  
 Mr M Birmingham  
 Mr C Rowley (left 1150)  
 Mr L Jean  
 Mr I Tugby

**IN ATTENDANCE:**

Mr W V Brownlees, Chief Executive (CE)  
 Mrs S Pengilley-Price, EO to the Chief  
 Executive (SP)  
 Mr P Veron, Economic Development  
 Officer (PV)  
 Mrs L Baines, Minute Secretary (LB)  
 Mrs K A Hatcher-Gaudion, Treasurer  
 (KG)

**Apologies:**

**In Attendance:** James Lancaster for item 12/2016, Gus Paterson for item 17/2016.

**ACTION**

**11/2016** **Minutes of the previous meeting** of 19<sup>th</sup> January, and Special Meetings of 18<sup>th</sup>, 23<sup>rd</sup> February, 1<sup>st</sup> and 7<sup>th</sup> March 2016 tabled and **approved**.

**Notes from the Finance Committee meeting**—minutes from the meeting held on 22<sup>nd</sup> February circulated via email.

**Notes from the Business Development, Tourism & Marketing Committee meeting** of 15<sup>th</sup> February 2016 circulated via email.

**Minutes from the Property Asset Management Group Meeting** of 11<sup>th</sup> March 2016 tabled and noted.

*0925 James Lancaster joined meeting*

**12/2016** **Alderney Electricity Limited** – James Lancaster in attendance. Proposal for AEL Fuel Pricing & Electricity Tariff Adjustments from James Lancaster tabled and **noted**. Mr Lancaster advised that the Jet A1 fuel infrastructure is in place, and training is to commence. The fuel system is to be operational by the end of April 2016. **Noted**. **The Committee resolved to approve the matters of business as per the Agenda for the Annual General Meeting on 8<sup>th</sup> April 2016, and instruct the Chief Executive to vote accordingly.**

CE

*1000 James Lancaster left meeting*

**13/2016** **Matters Arising**  
**13.1 Committee feedback from Chairmen (B&DCC and GSC) and Guernsey Representatives and Alderney Liaison Group**

**BDCC** – There have been Special Meetings held for the LUP – on course and all paperwork has been circulated. On the Billet for April States meeting.

**GSC**– Making progress on coastal erosion. Awaiting quotes for resurfacing of roads. Harbour Showers progressing. Connaught/ Jubilee Works – fees charged for the consultation works have been queried.

**GuernseyReps** – 11+ issue going to be challenged – election issue. Domestic Abuse – Mr Jean had questioned if Alderney had a safe house.

Secondary Pension Scheme and DOLS Legislation to be discussed further.

**Alderney Liaison Group**– Human Rights Legislation – query if it was formally passed in the States of Alderney. Paul Whitfield to clarify issue.

**13.2 Tourism & Marketing Committee Mandate 2016** – Proposed mandated dated 23<sup>rd</sup> February 2016 tabled and noted.

14/2016

**Budgetary and Financial Matters**

**14.1 Capital Project – Harbour Showers – For Ratification** – Report from Harbour Authority dated 11<sup>th</sup> February 2016 tabled and noted.

The P&F Committee ratified their decision made via email to approve the:-

- **Appointment of Wings Limited, as the lowest tender above at £82,992, to carry out the aforementioned works on the existing shower block, taking into account the urgency of this matter given that the spring season will be upon us in a matter of months.**
- **Approve capital expenditure up to a maximum of £87k to cover the above (in addition to the £10k prelims voted in December 2015).**

**TREASURY/HARBOUR**

**14.2 TMC Grant Application** – Application from Charlie Gauvain dated 5<sup>th</sup> February 2016 tabled and noted. Mr Birmingham suggested whether it would be practical to have a specific fund for any potential future filming grant requests. The Committee agreed that this was a good idea; however, it was not seen as a priority to be put in place at this current time.

**The Committee approved a monetary grant of £1,000 towards the production costs of the Evacuation film from advertising budget.**

**TREASURY**

**14.3 Alderney Week Grant – For Ratification** – Grant Application dated 14<sup>th</sup> January tabled and noted. Still awaiting on the Alderney Week Accounts. To be circulated to members once received.

**The Committee ratified their decision made via email to approve a grant of £6,500 towards the cost of running Alderney Week.**

**TREASURY**

**14.4 States of Alderney 2015 Accounts & Letter of Representation** – Report from States Treasurer dated 17<sup>th</sup> March 2016 and 2015 accounts tabled and noted.

**The P&F Committee approved the following:**

- a) **2015 States of Alderney Accounts, and**
- b) **The Letter of Representation**

**TREASURY/BILLET ITEM**

**14.5 Unforeseen Expenditure – Connaught – Partial grant towards audit costs** – Report from Treasury dated 18<sup>th</sup> March 2016 tabled and noted.

**The Committee approved the £4k towards the cost of the Connaught audit to be charged to Unforeseen Expenditure 2016.**

**TREASURY**

**14.6 Capital Expenditure Request – Connaught & Jubilee Legionella Remediation Works** – Report from Treasurer & Technical Services Officer dated 16<sup>th</sup> March 2016 tabled and noted. This capital project was approved by GSC at their meeting held on 22<sup>nd</sup> March 2016. As the project is in excess of £50k, P&F approval is also required. **The Committee approved the capital funding of up to £73,500 in order to carry out the works required.**

TREASURY

15/2016

**Economic Development Plan**

**15.1 Economic Development Plan Presentation & Update** – Economic Development Plan Presentation, EDP Reserve and Update Report from Economic Development Officer dated 7<sup>th</sup> March 2016 tabled and **noted**.

It was noted that the Presentation of the EDP will be presented at an additional Public Meeting.

**The Committee approved the following costs:-**

- 1) Provision of aviation fuel at Alderney airport at a cost of £25,000,
- 2) Blockchain Research – £10,000 to cover the budget gap and enable further works,
- 3) On island investment in Niche Tourism of £10,000 to spend on existing on-island infrastructure,
- 4) Transport Strategy Consultancy Advice of £10,000,
- 5) Community Marine Management Plan of £25,000.

**The Committee approved a total cost of £80,000 from the EDF to cover costs for the above projects.**

PV

**15.2 Alderney Marine Management Plan** – Management Plan and Report from Robert McDowall dated 16<sup>th</sup> March tabled and noted. It was noted that this work dovetails into the States Asset Management work, and there may be planning implications. The Marine Management Plan is time critical due to the forthcoming FAB Link work and the proposal to extend the territorial waters to 12 miles. This research will identify the risks challenges and benefits in extending the territorial water limits.

**The Committee agreed by majority vote (Mr Jean & Mr Tugby against) to accept the proposal from Dr Fletcher in the sum of £25,000. The funds to be charged from the EDF.**

PV

*1120 Gus Paterson joined meeting*

17/2016

**CAA Update** – Gus Paterson in attendance.

Mr Paterson advised that the CAA Condition Report of the Alderney Runway reinstates what has already been recommended for remedial repairs. It was noted that the CAA Audit is to commence the week of 13<sup>th</sup> June 2016. The CAA has specified that the current width and length of the Alderney runway is not a major concern to them at this present time. It was also clarified that the Pavement Classification Number for the runway will be published soon.

Mr Paterson reported that Air Taxis are exempt within the Guernsey Law, and that the Eclipse Jet is fast and efficient to run.

*1200 Gus Paterson left meeting*

**Ferry Update**

The Chief Executive reported that he has received 5 propositions at various levels, which will be considered once official proposals have been received.

It was noted that Bumblebee has offered to re-establish the Alderney service with the same timetable for the summer months for £36k. This is to be up and running no later than 1<sup>st</sup> May for the 2016 summer season.

**The Committee agreed by majority vote (Mr Jean against due to Bumblebee treating criticising the States for not reacting to the rejection of the funding proposal to Guernsey T&R ) to the payment of £36k from the EDF in periodic payments for Bumblebee to re-establish the Alderney service for 2016. CE to progress.**

CE

### **15.3 Aurigny Memorandum of Understanding - Update**

The Economic Development Officer reported that the MoU has been signed and Mark Darby from Aurigny is to attend the P&F Meeting in May. **Noted.**

**15.4 Tourism Strategy 2016 Chamber Consultation**– Report from Economic Development Officer dated 15<sup>th</sup> March 2016 tabled and **approved.**

**15.5 Support for Niche Tourism** – Report from Economic Development Officer dated 16<sup>th</sup> March 2016 tabled and noted. The Economic Development Officer declared a non-financial interest in that he is a member of the Alderney Society and the Alderney Wildlife Trust and the Alderney Bird Observatory.

**The Committee agreed to support the continued development of Alderney’s unique tourism products through collaborative working with the AS and AWT as set out in the attached schedule, at a cost not exceeding £10,000 in 2016, such sum to be taken from the EDF.**

PV

**15.6 Dark Skies Application**– Report from Economic Development Officer dated 23<sup>rd</sup> March 2016 tabled and noted.

**The Committee confirmed in principle that Alderney should apply in June 2016 for International Dark Skies accreditation, and to direct T&M Committee to finalise the application referring the matter back to P&F only in the event of significant issues in terms of costs or implementation arising from the further more detailed work.**

PV

16/2016

### **Legislation, Conventions and Policy**

**16.1 ACRE – Regulation of FAB Link Interconnector** - Letter from ACRE dated 15<sup>th</sup> March 2016 tabled and noted.

**The Committee agreed for ACRE to take over the monitoring and regulatory role of interconnectors, including FAB Link, for matters within Alderney Territorial limits over which the States of Alderney have jurisdiction.**

CE OFFICE

### **16.2 Marriage Law**

Mr McDowall advised that Megan Pullum from the Law Officers will be visiting in May to discuss the legislation.

**16.3 Consumer Protection Legislation** – Report from Mr McDowall dated March 2016 tabled and **noted.** Mr McDowall advised that Megan Pullum from the Law Officers will be visiting in May to discuss the legislation.

### **16.4 The Sanctions Ordinances (Amendment) (Alderney) Ordinance, 2016 – For Ratification**

**The Committee ratified the approval of The Sanctions Ordinances (Amendment) (Alderney) Ordinance, 2016.**

**BILLET ITEM**

**16.5 Sanctions – Libya, South Sudan, Eritrea, Republic of Guinea & Somalia – For Ratification**

**The Committee ratified the approval of the sanctions for Libya, South Sudan, Eritrea, Republic of Guinea & Somalia.**

**BILLET ITEM**

**16.6 Legal Obligations in Respect of Accommodation Permits** – Report from Economic Development Officer dated 1<sup>st</sup> March 2016 tabled and noted.

The Committee agreed that it is legally obliged to ensure that inspections have been carried out before the accommodation permits are issued. It was noted that the use of a local inspector can be investigated for 2017.

**The P&F Committee agreed for QIT to undertake all the inspections irrespective of whether the proprietors want to participate in the voluntary grading scheme or not. These inspections however would purely be in connection with the legal requirement for the grant of accommodation permits (not voluntary grading), unless otherwise stated by the proprietor.**

**PV**

**16.7 Air Transport Licensing Policy** – Report from Economic Development Officer dated 16<sup>th</sup> March 2016 tabled and noted.

Mr Harvey stated the following: that the ‘revised’ policy statement prepared in Guernsey merely replicated theirs, with the omission of the mention of the Guernsey – Gatwick route. It also dwelt at some length on intra-route and inter-route competition, which have little or no validity on Alderney. He proposed therefore that there was no point adopting this as a new policy, and that the matter should be left unchanged until the PSO is prepared later this year, when the policy will have to be revisited.

**The Committee agreed to:-**

- 1) Place before the States of Alderney an amended air transport policy statement as set out in the attached paper; and**
- 2) Consequent to the above, to request St James Chambers to include powers in the necessary legislation for air taxi services to be exempted from the ambit of the Alderney Air Transport Licensing Legislation.**

**PV**

**16.8 CITES & Air Navigation Ordinance** – Letter from J Torode, Her Majesty’s Greffier dated 14<sup>th</sup> March 2016 tabled and **noted**.

**16.9 Governance Review Update** – Update report from Chief Executive dated 24<sup>th</sup> March 2016 tabled and **noted**.

**18/2016**

**Any Other Business**

**Employment Law** – to be discussed with Megan Pullum on her visit.

**GGI Report** – the Committee approved the recommendation for action from Mr McDowall and Mr Jean to send the GGI Report to the UK General Medical Council.  
**Noted.**

**19/2016**

**Press Releases**

**20/2016**

**For Information**

**The following reports/letters were noted:-**

- **Aged Debtors Report – Confidential Item**
- **BDTM Grants Summary 2015**
- **Data Protection Requirements for Election Candidates**
- **AHA Quarterly Report to December 2015**
- **Alderney Electronic Census Report 31<sup>st</sup> March 2015**
- **Connaught Quarterly Reports 2016**
- **Alderney Routes – Operational Performance**
- **Liquor Licence Application – Chez Andre Hotel**
- **Management Accounts Summary**

**Meeting closed: 12.55pm**

**Signed: Robert McDowall**

**Date: 24<sup>th</sup> May 2016**