

**General Services Committee Meeting  
Anne French Room  
Tuesday 8<sup>th</sup> December 2015  
0915**

Mr I Tugby, Chairman  
Mrs N Paris Deputy Chairman  
Mr S Roberts  
Mr C Rowley

Mrs E Maurice, Assistant Treasurer  
Mrs S Pengilley Price, Executive Assistant  
Mrs L Baines, Minute Secretary

**Apologies:** Mr W. Victor Brownlees, Chief Executive, Mrs K A Hatcher-Gaudion, Treasurer,  
Mr G McKinley

**In attendance:** Harbour Master for item 87/2015, Angus Macintyre, SWD from 1000, and  
Paul Moore, Fire Chief for item 88.1.

**85/2015 Minutes of the previous meetings** of 10<sup>th</sup> November & Prioritisation Meeting 21<sup>st</sup> July 2015  
were tabled and **approved**.

**86/2015 Matters Arising**

**86.1 States Vet** – Contract tabled and **noted**.

**86.2 Capital Projects** – It was noted that the Capital Projects table was awaiting clarification  
from the Treasurer regarding current position. Once clarification received, the report will be  
circulated to members via email for information.

**AGENDA ITEM**

**86.3 Victoria Street Christmas Market** – Report from Zoe Sowden, The Trading Committee,  
dated 7<sup>th</sup> December 2015 tabled and noted.

**The Committee approved the closure of Victoria Street to traffic on Thursday 10<sup>th</sup> December  
from 1700 to 1900.**

**MINUTE SECRETARY**

**86.4 Planning Approval Process** – Letter from Matt Birmingham (BDCC Chairman) dated 7<sup>th</sup>  
December 2015 tabled and noted.

**89/2015 Recreation, Welfare and Environment (including States Land)**

**89.1 Alderney Football Association – Pitch & Clubhouse Lease** – Report from Treasury dated  
5<sup>th</sup> November 2015 tabled and noted.

**The Committee agreed to the recommendation from the Finance Committee that the lease  
be set for a term of 10 years at a commencement rate of £80 per annum, with annual RPIX  
increases.**

**TREASURY**

**89.2 Provision of School Bus Shelter** – Report from Treasury dated 23<sup>rd</sup> November 2015 tabled  
and noted.

**The Committee rejected the request due to financial constraints, setting a precedent to  
other users in different areas and concerns with creating a congregation area.**

**TREASURY**

**89.3 Island Hall Fees 2016** – Report from Treasury dated 26<sup>th</sup> November 2015 tabled and  
noted.

The Committee agreed to maintaining the current Island Hall rates for 2016, and then applying a 2 year RPIX increase in 2017 charges, based on September 2016 RPIX. The Committee further agreed to authorise the Treasurer's Office in future years to automatically implement annual RPIX increases, or biennial if RPIX is less than 2%, with no further reference to the Committee subject to there being no significant changes to the charging structure being proposed.

TREASURY

**89.4 Lease Reassignment** – Letter from Mr Oselton trading as O & D Joinery dated 28<sup>th</sup> November 2015 tabled and noted.

The Committee agreed for Mr Oselton to re-assign his current lease of 'Unit F at the Crusher Site' to another party, subject to there being no change of use to the premises.

CE OFFICE

*0930 Harbour Master joined meeting*

### **87/2015 Harbour and Fisheries**

**87.1 Harbour Showers** – Report from Harbour Master dated 1<sup>st</sup> December 2015 tabled and noted.

The Committee approved:-

- The 'Option 2' design, which would provide an extra 3 shower cubicles to the facility including a separate unisex unit to allow disabled access if required,
- Preliminary costs of up to £10k in order to obtain detailed designs and progress to tender stage,
- Holding a Special GSC Meeting as necessary once tenders have been received in order to progress the approvals process.

The Committee agreed to circulate via email to P&F members for approval, in order to prevent further delays to the approvals process.

TREASURY/P&F AGENDA ITEM

### **87.2 Litter from Recycling**

The Committee raised the issue of recycling litter being blown into the harbour area in strong gales. It was noted that this issue is in hand with the Technical Services Officer.

### **87.3 Lighting on Commercial Quay**

The Harbour Master stated that the lighting on the Commercial Quay has been angled further to the west to prevent the glare to Newtown properties. It was noted that only two lights are on – for the RNLI steps and Quay access.

### **87.4 Trailered Boats – Braye Common**

It was noted that some trailered ribs are being stored on Braye Common as a potential overspill from the Boat Park. The Harbour Master advised that the area could be used as an emergency over spill site, but ideally would not be used at all.

*0950 Harbour Master left the meeting*

### **90/2015 Roads and Transport**

#### **90.1 HGV Licences**

The Chairman stated that this issue has never been resolved, and a simple local licence for Alderney only would be adequate. CE Office to liaise with Law Officers for further information. CR and IT to produce a report and recommendation for January P&F Meeting.

CE OFFICE/CR/IT/P&F ITEM

**91/2015 Any Other Business**

The Chairman discussed the GSC Mandate, stating that GSC are responsible for all Sea issues which would include the proposed Marina development. It was noted that the Chairman wants to look at realistic options. A Marina Meeting is planned for January to update all members.

*1000 Paul Moore and Angus Macintyre joined the meeting*

**88/2015 General Works (including Agriculture)**

**88.1 Fire Brigade – Replacement Land Rover** – Report from Alderney Fire Brigade dated 2<sup>nd</sup> December 2015 tabled and noted.

**The Committee approved (IT expressed his reservations, SR against) the purchase of a replacement 4 x 4 vehicle at a cost of no more than £45k to be charged to the capital account.**

TREASURY

*1010 Paul Moore left the meeting*

**88.2 Painting Recycling Skips**

The Chairman reported that the recycling skips are in need of painting due to rust. Waste Management Team Leader Matthew Aldcroft to deal.

SWD

**88.3 Pedestrian Access from Le Val Car Park**

CE Office to seek clarification from Court Office on the ownership of the land parcels, with views to widening the path for easier access. Results to be circulated to members and SWD via email, so that works can commence.

CE OFFICE

**88.4 Works at Cutting**

Plans for a retaining wall tabled and noted. It was advised that the retaining wall would be 160m in length, 1m in height, taking approx. 3-4 weeks to complete. SWD to compile full costings of project, to be circulated to GSC for consideration. It was noted that planning permission was also currently being sought for the proposal.

**88.5 Relocation of Skate Park**

It was noted that this proposal was currently being advertised for due consideration by the BDCC. Specifications for the concrete base were still awaited from the company. It was noted that the original manufacturer will come and dismantle and re-erect the equipment once approvals and a date have been arranged. .

**88.6 Concrete for Raz Causeway**

It was noted that Mr Bruno Kay-Mouat is responsible for the maintenance of the causeway, which is to be included in the lease. SPP advised that Mr Kay-Mouats business plan for the property had been requested but was yet to be received.

**88.7 Coastal Erosion & Fuel Bund**

SWD are monitoring the erosion at the Glacis. It was agreed for the defence boulders to be replaced to assist with the erosion issue. In relation to the Haskonings Report on Coastal Erosion, these issues are to be reviewed in the New Year once the Technical Services Officer is in post.

**88.8 Overgrown Vegetation in Victoria Street & High Street**

Noted.

**88.9 Civil Emergency Response**

The CE Office has this in hand. Noted.

*1040 Angus Macintyre left the meeting*

**92/2015 Press Releases**

None.

**93/2015 For Information**

The following reports were tabled and noted:

- Harbour Monthly Report –November 2015
- GA Data

Meeting closed: 11am

**DATE OF NEXT MEETING: Tuesday 2<sup>nd</sup> February 2016**

**Signed: Ian Tugby**

**Date: 2<sup>nd</sup> February 2016**