

**General Services Committee Meeting**  
**Anne French Room**  
**Tuesday 22<sup>nd</sup> March 2016**  
**0915**

Mr I Tugby, Chairman  
Mrs N Paris  
Mr S Roberts  
Mr C Rowley  
Mr G McKinley

Mrs E Maurice, Assistant Treasurer  
Mrs S Pengilley Price, Executive Assistant  
Mrs L Baines, Minute Secretary

**Apologies: Mr W. Victor Brownlees, Chief Executive, Mrs K A Hatcher-Gaudion, Treasurer, Mr M Gaudion, Harbour Master, Mr Aaron Bray, Technical Services Officer**

**In attendance:**

**10/2016 Minutes of the previous meetings of 2<sup>nd</sup> February 2016 were tabled and **approved**.**

It was noted that the Rock removal from the Pontoon Area cannot be completed due to issues with the method used.

Fishing Licences – Mr McKinley stated that the Harbour Authority can issue a limited number of licences to UK vessels for charter fishing around Alderney. It was noted that a number of people had expressed an interest.

**11/2016 Matters Arising**

**11.1 Corblets Quarry Lease**

It was noted that a Site Visit is still to be organised with Mr Gates, Mr Tugby and the Technical Services Officer. TSO to arrange.

**TSO**

**11.2 Projects Update** – Report from Technical Services Officer dated 17<sup>th</sup> March 2016 tabled and **noted**. Further information on each Project will be provided at the next meeting.

Mr Tugby advised that works for Corblets Wall cannot go to tender as his firm is the only one with the correct machinery for the job. He stated that the work could be completed for approx. £26k without the use of concrete, however, with the use of concrete it would be a further £10 – 15k. Mr Tugby to liaise with Technical Services Officer.

**IT/TSO**

**11.3 Skate Park Relocation**

It was noted that BDCC had deferred the application for concreting the proposed new site in York Hill Quarry. It was stated that the Planning Officer has had discussions with the Head Teacher and the PTA regarding the option of relocating the Skate Park to the School grounds.

**The Committee agreed for the application to be placed back on the next BDCC agenda for the relocation of the Skate Park to be placed at York Hill Quarry as, due to noise issues, they still considered this to be the most appropriate site.**

**BDCC ITEM**

**12/2015 Harbour and Fisheries**

**12.1 Capital Expenditure – Replacement of Commercial Quay Fenders** – Report from Harbour Authority dated 16<sup>th</sup> March 2016 tabled and noted.

**The Committee approved the expenditure of £15,000 from the Capital Budget for the purchase of 4 Yokohama fenders.**

**TREASURY**

**12.2 Mooring Fee Collection**

The Assistant Treasurer stated that the Harbour Authority have considered whether it would be necessary to issue a further seasonal contract to Mainbrayce for the collection of Mooring Fees outside of normal harbour opening hours in 2016. They have concluded that this can be done by the Harbour staff.

**The Committee agreed not to renew the agreement with Mainbrayce, and for the Harbour Authority to proceed with the collection of mooring fees. It was also stated that a letter box should be made available for the posting of visitor mooring fees during out of hours. Harbourmaster to deal.**

HARBOUR

**12.3 Pilotage Update** – Email from Technical Services Officer tabled and **noted**.

**13/2016 General Works (including Agriculture)****13.1 Capital Expenditure – Refurbishment of Clock Tower**

The Executive Assistant reported that they are still awaiting tenders. Once received, the report will be circulated via email for approval.

TSO

**13.2 Capital Expenditure – Jubilee Home – Urgent Repairs** – Report from Treasury/Technical Services Officer dated 11<sup>th</sup> March 2016 tabled and noted. The Committee raised strong concerns regarding Mr Fulford's paid involvement in all States Projects, especially the Swimming Pool Project. A breakdown of fees compared with the original report supplied by Mr Fulford were requested by the Committee.

**The Committee approved the capital funding of £33k to carry out the works required to include roof repairs and refurbishment of room 7. Clarification and breakdown of fees to be circulated via email.**

TREASURY/TSO

**13.3 Capital Expenditure – Connaught Care Home & Jubilee Legionella Remediation Works** – Report from Treasury/Technical Services Officer dated 16<sup>th</sup> March 2016.

**The Committee approved the capital funding of up to £73,500 in order to carry out the required works to include essential alterations and upgrades to existing systems in the Jubilee and Connaught Homes and full BMS upgrade. To Policy and Finance Committee for approval.**

TREASURY/P&amp;F

**13.4 Golf Club** – Report from Technical Services Officer dated 16<sup>th</sup> March 2016 tabled and noted.

**The Committee approved for the Alderney Golf Club to be advised that in the first instance they approach external contractors, however should they require the works to be done by the SWD, there will be a cost involved.**

TSO

**14/2016 Recreation, Welfare and Environment (including States Land)**

**14.1 Community Vehicle Trust – Garage Lease** – Report from Treasury dated 17<sup>th</sup> February 2016 tabled and noted. **It was noted that this item was considered by the Finance Committee at their meeting held on the 22<sup>nd</sup> February 2016.**

**The Committee agreed to the recommendations to**

- a) **Issue a further lease to the Community Vehicle Trust on similar terms and conditions as per the existing lease, to expire on 31<sup>st</sup> December 2025,**
- b) **Set the commencement rent at £761.52 per annum, with the first rent review being due on 1<sup>st</sup> January 2017, and increased by RPIX for the previous 2 years (Sept RPIX), and thereafter with biennial RPIX increases**

- c) **Lease to stipulate that the rental amount will be paid by annual grant, as currently issued by the Finance Committee.**

**TREASURY**

**14.2 Documentary Filming Request** – Email from BDCOM Media dated 9<sup>th</sup> March 2016 tabled and noted.

**The Committee approved the filming of a documentary series called The Island Diaries.**

**EO**

**15/2016 Roads and Transport**

**15.1 Road Closure Request – For Ratification** – Email from Mark Frampton dated 22<sup>nd</sup> February 2016 tabled and noted.

**The Committee ratified the approval for the closure of Victoria Street for the felling of trees. It was suggested that where possible closures should incorporate Wednesday afternoon closures rather than mornings to assist retailers.**

**15.2 Roads/Cobbles**

Mr Tugby reported that Ollivier Street and Victoria Street are in need of cobble repair in some areas. Mr Tugby to liaise with Technical Services Officer.

**IT/TSO**

**16/2016 Any Other Business**

**Ferry** – It was reported by Mr McKinley that discussions are on-going on this topic. It was noted that Alderney Shipping contract ends in 2017, and they no longer provide special prices for shipping.

**Driving Licences** - Mr Tugby advised that another member of the Committee would need to lead with this issue, due to his declared interest. Mr Roberts offered to liaise with the President, and place the issue on the Billet for full States debate.

**SR/BILLET ITEM**

**Glacis – Old Boats** – Mr McKinley to liaise with the Harbour Master regarding the disposal of old boats on the Glacis.

**Longis Road Works – AEL** – Mr Tugby advised that these works should be completed quicker than the Mouriaux Works.

**Val to Town Path** – It was noted that nothing further has progressed with the path issues. Technical Services Officer to progress.

**TSO**

**Weeds/ Hedges** – Mr McKinley stated that over hanging hedges around the island need addressing, and general tidiness of the island. SWD Agricultural Department to progress.

**SWD**

**17/2016 Press Releases** - None.

**18/2016 For Information**

**The following reports were tabled and noted:**

- **Harbour Monthly Report –February & March 2016**
- **GA Data**
- **Alderney Wildlife Trust - Ramsar**

**Meeting closed: 10.30am**

**DATE OF NEXT MEETING: Tuesday 26<sup>th</sup> April 2016**

**Signed: Ian Tugby**

**Date: 26<sup>th</sup> April 2016**