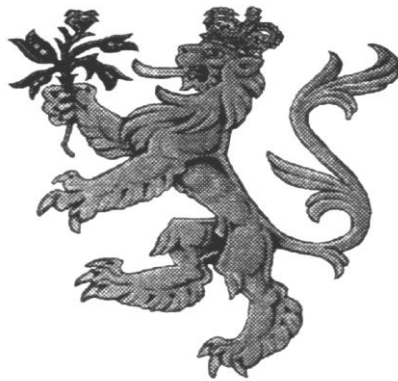


STATES OF ALDERNEY



BILLET D'ETAT

WEDNESDAY 11TH JANUARY 2017

Price: £2.05

STATES OF ALDERNEY

BILLET D'ETAT

FOR WEDNESDAY 11TH JANUARY 2017

Members of the States:

I have the honour to inform you that the Meeting of the States will be held at 5:30 pm on Wednesday 11th January 2017. This will be preceded by the People's Meeting, which will be held on Wednesday 4th January 2017 at 7:00 pm in the Island Hall.

W Stuart Trought
President

Item I **Opening of the States of Alderney Annual Meeting**

Item II **Election Procedure**

The States of Alderney is asked to approve that the following elections should be by verbal vote, otherwise Rule 20 of the Rules of Procedure of the States Alderney, shall come into operation, ie., voting shall, unless the States otherwise resolves, be carried out by written ballot.

Item III **Appointment of Vice President**

The States of Alderney is asked to elect a Vice President for 2017.

Item IV **Appointment of Auditors**

The States of Alderney is asked to appoint KPMG Channel Islands Limited to be the States' Auditors for 2017.

Item V **Committee Mandates**

The following letter was received from Mr Birmingham on behalf of the Policy and Finance Committee:-

“At its meeting on 25th October 2016 the Policy & Finance Committee agreed to submit the Policy & Finance, General Services and Building & Development Control Committee mandates to the States of Alderney for approval at their meeting in January 2017, and to further recommend that subsequent to their approval at this meeting it would only be necessary to refer mandates back to the States for approval in the event of any changes being recommended.

I should therefore be most grateful if when you place the mandates before the States for approval you would include a suitable proposition to bring this revised procedure into effect.

*Mr M Birmingham
Member for and on behalf of the Policy & Finance Committee”*

The States of Alderney is asked to adopt the mandates of the committees, to be approved at the 2017 Annual Meeting, for such period until a submission is tabled before the States of Alderney to amend them.

Item VI **Policy and Finance Committee Mandate**

The States of Alderney is asked to approve the mandate of the Policy and Finance Committee, as follows:-

“To formulate and make recommendations to the States on all policy matters.

To be accountable for the financial management of the States.

To operate within the policies, guidelines and resolutions of the States.

To liaise and negotiate with the States of Guernsey on all matters relating to the provision of transferred services and finance.

To liaise with the General Services Committee and the Building and Development Control Committee in relation to their budget and legislative requirements.

To perform the following functions:

Finance:

To present to the States the annual budget and audited accounts and, where necessary, report to the States thereon.

To monitor the income and expenditure of the States, its Committees and Trust Funds and, where appropriate, to add comment and recommendation to all applications to the States for money, votes and/or submissions to the States where public income and expenditure is involved.

To deal with all borrowings as authorised by the States, loans and the administration of all monies accruing to the States for specific purposes under the terms of various Trusts and Funds.

To be responsible for recommending to the States, whether by Ordinance or otherwise, the fees, dues and charges levied by the States for the provision of any service required to be provided under legislation and to approve the rents payable for States' land and properties.

To be responsible for recommending to the States the level of Occupier's Rates.

To advise on the rents, premiums (if any) and duration of leases to be granted by the General Services Committee for all other States properties.

To submit leases to the States for approval in accordance with the Budget Rules and Procedures.

To be responsible for:-

- a. dealing with States borrowings authorised by the States for specific purposes*
- b. all States insurances*
- c. postage stamp and coin issues and design approvals*
- d. dealing with grants not exceeding £5000*
- e. dealing with Hawkers Licences.*

The Economy:

To initiate, pursue and report to the States upon matters relating to the economy of the Island, including immigration, population, social services (financial aspects only), the development of an economic plan, employment, industry and e-commerce.

To deal with external authorities in fiscal and commercial matters.

To be responsible for public relations and the promotion of the Tourist Industry.

To monitor the economic policy of the States and to report and make recommendations for such amendments as deemed necessary.

To liaise with the Commerce and Employment Department on matters relating to economic planning.

Constitution and Legal Matters:

To be responsible for all matters affecting the Constitution and all legislation (other than legislation falling specifically within the responsibility of the General Services and the Building and Development Control Committee).

To be responsible for all matters relating to International Conventions, Treaties, Agreements, EU Directives and extended legislation from the United Kingdom.

To liaise as necessary with the Court of Alderney.

To be responsible for and the leasing and use of all States-owned Forts.

To be responsible for matters affecting:-

- Elections*
- Census*
- Import and Export Control*
- Telecommunications*
- Postal Services, Philately and Currency*
- Gambling*
- Emergency Fuel Control (The Energy (Bailiwick of Guernsey) Law, 1978)*

- *Dangerous Weapons*
- *Civil Aviation*
- *Youth Training and Adult Education*
- *Youth Services and activities*

To be responsible for all matters relating to welfare.

To be responsible for all matters not specifically falling within the mandate of the General Services Committee and the Building and Development Control Committee.

Staff and Offices:

To be the States Employment Board with responsibility for all matters relating to the employment of Established Staff and Public Service Employees (PSE's); and the management of office accommodation; to be the Civil Service Board referred to in the Terms and Conditions of Service for Civil Servants and the Terms and Conditions of Employment for Public Service Employees as agreed between the Board and Unite, the Union.

In particular to be responsible for the appointment of staff and the preparation and review of the Terms and Conditions of Service of all salaried staff (subject to the relevant provisions of The Government of Alderney Law, 2004) and to liaise with the Association of Guernsey Civil Servants.

To control establishment numbers.

To be responsible for staff pensions.

To liaise with Trades Unions on matters relating to the Terms and Conditions of Employment for Public Service Employees."

Item VII **General Services Committee Mandate**

The States of Alderney is asked to approve the mandate of the General Services Committee, as follows:-

"To be accountable to the States for the provision and implementation of all Government services provided and/or required by legislation, resolution or policy of the States within agreed budgets.

To liaise with the Policy and Finance Committee in relation to budgetary and legislative requirements.

To operate within the policies, guidelines and resolutions of the States.

In particular, to perform the following functions:-

To be accountable for the administration of the harbour and its functions and to make recommendations to the Policy and Finance Committee on all fees, dues and charges required to be levied by legislation.

To deal with shipping and all matters relating to the sea.

To be responsible for the continuing investigations into a marina in Alderney.

To deal with all matters relating to the railway.

To administer and maintain all States' buildings including offices; to be accountable for all public works; to place contracts for public works; to be responsible for refuse collection and its disposal.

To be responsible for the Fire Brigade; for emergency services; for sewage disposal; and for traffic control.

To be accountable for all States' properties which are not the responsibility of the Policy and Finance Committee.

To be responsible for recreation and sports activities.

To be responsible for the Saye Beach Camp site.

To be responsible for all matters relating to the allocation of States key worker housing.

To be accountable as the Water Board for the provision of water supplies on the Island in accordance with the legislation applicable thereto.

To be responsible for the leasing of all States Properties, other than Forts, in the ownership of the States; to deal with all matters relating to agriculture, livestock, other animals, birds and vermin; to administer the Island of Burhou; to be responsible for forestation and fencing and management of all States land including the consolidation of parcels and not to reduce the area of such land without the authority of the States; and be responsible for the slaughterhouse.

To be responsible for all matters relating to sea fisheries.

To be responsible for environmental monitoring and for the co-ordination of public services in the event of a civil emergency.

To be responsible for the establishment of a working party to be known as the Civil Emergency Working Party which shall include amongst its members the following people:-

- *the President of the States*
- *the Chief Fire Officer*
- *the Manager of the Water Board*
- *the Technical Services Officer*
- *the General Manager of Alderney Electricity Limited*
- *the resident Sergeant of the Police in Alderney*
- *the Harbour Officer*
- *a Medical Practitioner*
- *a representative of St. John Ambulance (unless otherwise represented);*
- *a Communications adviser(s)*
- *the person appointed as Co-ordinator of the emergency services*
- *the Officer Commanding the Junior Militia if in existence*

The Working Party shall appoint a Chairman from amongst its members.”

Item VIII Building and Development Control Committee Mandate

The States of Alderney is asked to approve the mandate of the Building and Development Control Committee as follows:-

“To be the Authority for approving plans in both the public and private sector; to administer The Building and Development Control (Alderney) Law, 2002, as amended; to be the Committee to make recommendations to the States on the maximum number of dwellings to be permitted in any given period in accordance with Section 15 of The Building & Development Control (Alderney) Law, 2002; to administer Building Regulations made under the provisions of The Building & Development Control (Alderney) Law, 2002, and any other law or laws by which they may be replaced.

To be responsible for the preparation of a policy and strategy for environmental conservation and ecology on the Island.”

Item IX **Appointment of Committee Chairmen**

The States of Alderney is asked to elect the Chairmen of the following Committees:

1. Policy and Finance Committee
2. General Services Committee
3. Building and Development Control Committee

Item X **Appointment of Members of the Policy and Finance Committee**

The States of Alderney is asked to elect a minimum of two Members in addition to the Chairman, to the Policy and Finance Committee.

Item XI **Appointment of Committee Members of other Committees**

The States of Alderney is asked to appoint the members of the following committees, in addition to the Chairmen:-

1. A minimum of two Members to the General Services Committee
2. A minimum of two Members to the Building and Development Control Committee

Item XII **Other Appointments: Commonwealth Parliamentary Association**

The States of Alderney is asked to elect three members to sit on the Management Committee in the affairs of the Alderney Branch of the Commonwealth Parliamentary Association (the President being Ex-officio Chairman).

Item XIII **Other Appointments: Code of Conduct Panel Members**

Under Part III, Item 23 of the Code of Conduct, The President shall appoint 5 members of the population on the electoral role to form the Members Conduct Review Panel.

It was resolved unanimously by the Policy & Finance Committee to confirm the appointment of the following persons to the Members Conduct Review Panel as referred to in Part III of the States Members Code of Conduct.

Mrs Rosemary Hanbury
Mr John Russell
Mrs Helen McGregor
Mrs Pamela Pearson and
Mr Peter Cunningham.

The States of Alderney is asked to approve that the five persons listed above be reconfirmed as Members of the States Members Code of Conduct Review Panel until the next Annual January Meeting of the States of Alderney.

Item XIV **Other Appointments:- St Anne's School Management Committee**

The States of Alderney is asked to resolve to appoint, for a period of one year renewable at the next Annual January Meeting, one member as a Representative on the Management Committee of St Anne's School.

Item XV **Election of Alderney Representatives to sit in the Guernsey States of Deliberation**

Following the procedure as laid out in the Resolution of The States of Alderney dated 18th October 2006, the States of Alderney is asked:-

- (a) To elect two members to sit in the Guernsey States of Deliberation for 2017, and
- (b) To elect two other members to sit in the Guernsey States of Deliberation as Alternative Representatives for 2017.

Item XVI **Transfer of ownership of The St John Alderney Ambulance Service Limited from The Commandery of the Bailiwick of Guernsey of the Most Venerable Order of the Hospital of St. John of Jerusalem ("The Commandery") to The Alderney Foundation**

The following letter was received from Mr Tugby, Vice President:-

"As part of the continual process of reviewing emergency ambulance services and the wider health care provision in the Bailiwick, opportunities for improved skills and resource sharing within Alderney have been identified. In order to realise these benefits, the Commandery and the Board of The St John Alderney Ambulance Service Limited have agreed, in principle, that 100% ownership of The St John Alderney Ambulance Service Limited be transferred from the Commandery to The Alderney Foundation, subject to States approval, which

holds assets for the benefit of the People of Alderney. This will enable governance, standard setting and operational management to be consolidated more closely within the wider Alderney healthcare infrastructure.

It should be noted that the ambulance service on Alderney will not change in any way, but will thereafter be called the Alderney Ambulance Service. The Guernsey and Alderney ambulance services remain committed to assisting each other, for example in emergency situations and to share knowledge where this may improve either service. St John will continue to provide support where this is appropriate and valuable, and in so doing retaining its long standing relationship with Alderney.

Legal advice on the transfer of the share to the Trust has been received and it has been advised that the transfer requires the full approval of the States of Alderney. Once approval is received the formalities associated with the share transfer will commence.

I would be grateful if you would place this matter before the next meeting of the States of Alderney with an appropriate proposition.

*Ian Tugby
Vice President"*

The States of Alderney is asked to approve the transfer of the share in The St John Alderney Ambulance Service Limited held by The Commandery of the Bailiwick of Guernsey of the Most Venerable Order of the Hospital of St. John of Jerusalem ("The Commandery") to The Alderney Foundation.

Item XVII Questions and Reports

No Questions or Reports were received

Issued: 30 December 2016