

**General Services Committee Meeting
Anne French Room
Tuesday 14th February 2017
1030 hours**

**Mrs N Paris, Chairman
Mr A Barnes, Deputy
Mr G McKinley
Mr M Dean**

**Mr A Bray, Technical Services Officer
Mrs K A Hatcher-Gaudion, Treasurer
Mrs S Pengilley-Price, Executive Officer
Mrs L Baines, Minute Secretary**

Apologies: Mr S Roberts

In attendance: Rowland Gauvain & Abbie Ferrar, AWT for 10/2017, Mr M Gaudion, Harbour Master, for item 12/2017 Lee Dawson for 14.2 & 14.3

10/2017 AWT Ramsar & Longis Nature Reserve Presentation – Tabled and noted.

1110 RG & AF left meeting

**Ramsar Annual Action Programme 2017 noted and approved.
Longis Reserve Management Plan 2017-2021 noted and approved.
The Committee agreed to grant authority for Mrs Paris and the Treasurer to sign the revised MoU. The Committee agreed to consider possible additional funding towards the Longis Reserve as part of the budget process.**

NP/TREASURY

1115 Harbour Master joined meeting

12/2017 Harbour and Fisheries

12.1 Capital Expenditure – Boat Hoist – Report from Harbour Authority dated February 2017 tabled and noted.

The General Services Committee agreed to grant £82,000 from the capital budget, for the replacement boat hoist subject to P&F approval.

TREASURY/P&F

The Committee advised for the Harbour Master to research options for a storage unit to house all machinery and to bring a proposal back to the Committee for consideration. It was also noted that a replacement programme for every 5/6 years, is to be looked at for all machinery/ equipment and plant going forwards.

TSO/ HARBOUR MASTER

1128 Harbour Master left meeting

13/2017 General Works

Nothing to report.

14/2017 Recreation, Welfare and Environment

14.1 Quay FM – Report from Executive Officer dated 7th February 2017 tabled and noted.

The Committee agreed for the Technical Services Officer to investigate further a heating system that would be best to suit the needs of the building and its occupants at an affordable cost within his revenue budget (approx. £3k from the Property General Budget).

TSO

1130 Lee Dawson joined meeting

14.2 Property Asset Management – Report from Lee Dawson, JLD Property Consultants Ltd dated 14th February 2017 tabled and noted.

The Nunnery - The Committee agreed to:-

- **Continue with the tender process (results for next meeting)**
- **Circulate the Heritage Report by Jason Monaghan on the whole site with specific reference to the house**
- **Prepare the planning application as landlords for the change of use**
- **Preliminary costs of £15,000 to be charged against the capital budget and included in final capital project submission.**

TREASURY/LD

14.3 Braye Chippy Lease Renewal – Report from Lee Dawson, JLD Property Consultants Ltd dated 14th February 2017 tabled and noted.

The Committee agreed to grant a new lease on the following terms:

- **15 year term, rent review every 5 years subject to market value**
- **Rent of £5,200 per annum for first 5 years, payable monthly in advance wef 1st April 2017**
- **Conditional upon TRP etc arrears paid in full**
- **Tenant to be responsible for the insurance & maintenance of the interior of the property**
- **Lease to be signed no later than 31st March 2017.**

TREASURY/CE OFFICE

1255 Lee Dawson left meeting – Committee paused for lunch

1345 Committee reconvened

11/2017 Matters Arising

11.1 Emergency Preparedness – Report from Catherine Veron dated 6th February 2017 tabled and noted.

The General Services Committee noted the arrangements and continues to support the emergency planning initiatives and training on island. As suitable arrangements are in place including a close working relationship with Guernsey at both political and officer level, it is not felt advisable to establish any further political working group which could result in duplication of effort in planning and potentially dangerous mis-communication in the event of an island emergency.

The Committee also agreed to dissolve the GSC Civil Emergency Working Party due to the duplication of responsibilities, and to amend the Committee Mandate accordingly. Mr Roberts is to confirm his role as Mr Deans Deputy for this area of responsibility. Noted.

11.2 York Hill Quarry – Extra Curriculum School Activities – Letter from Planning Assistant dated 18th January 2017, and email from Jon Belk Teacher at St Anne's School dated 18th January 2017 tabled and noted. Site map tabled and noted.

The Committee agreed to lease the area of land as specified in the site map to St Anne's School for extra curriculum school activities, at peppercorn rental. The School is to be responsible for the welfare of the Children when at the site, bunker security, and that no cost is to fall to the States of Alderney.

CE OFFICE

14/2017 Recreation, Welfare and Environment (continued)

14.4 Connaught Internal Lift – Preliminary Costs – Report from Technical Services Officer dated 7th February 2017 tabled and noted.

The General Services Committee approved preliminary costs of £15,000 to be charged to the capital account, with a view to include these costs in the final capital project submission.

TREASURY/TSO

15/2017 Roads and Transport

15.1 Developing a Roads & Traffic Strategy – Report from Chairman dated 3rd February 2017 tabled and discussed.

The General Services Committee agreed to:-

- **Enforce current regulations and legislation**
- **Re instate yellow lines**
- **Look at parking availability**
- **Further discussions on cobbles**
- **Consider installing ‘table top crossings’ in Victoria Street.**

The Committee noted that this strategy is work in progress. Noted.

15.2 Roads Programme & Asphalt Plant – Report from Technical Services Officer dated 7th February 2017 tabled and noted.

TSO to investigate further. Noted.

TSO

16/2017 Any Other Business

Asbestos Management – it was noted that an asbestos plan and risk assessment is required with every planning application in Guernsey. BDCC to receive written confirmation of the requirements.

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17/2017 Press Releases**18/2017 For Information & Noting**

The following reports were tabled and noted:

- **Resolutions of Previous Meeting**
- **GA Data**
- **Harbour Monthly Report**
- **Technical Services Officer Monthly Report**

Meeting closed: 3.55pm

DATE OF NEXT MEETING: 21st March 2017

Signed: Norma Paris

Date: 15th February 2017