

General Services Committee Meeting
Anne French Room
Tuesday 23rd January 2018
0915 hours

Mrs N Paris, Chairman
Mr A Barnes
Mr M Dean
Mr S Roberts

Mrs K A Hatcher-Gaudion, Treasurer
Mrs S Pengilly-Price, Executive Officer
Mrs L Baines, Minute Secretary

Apologies: Mr A Bray, Technical Services Officer, Mr G McKinley

In attendance: Mr M Gaudion, Harbour Master, for item 04/2018

The Committee congratulated the Technical Services Officer and his wife on the recent arrival of their baby daughter.

01/2018 Matters Arising

1.1 Annual Appointments – Areas of Responsibility for 2018 discussed and approved as per 2017 for continuity purposes as follows :-

Deputy Chairman	Mr Tony Barnes
Harbour and Fisheries/ Council of The Alderney Maritime Trust	Mr Graham McKinley
Marina Development	Mrs Norma Paris, Mr Graham McKinley
Transport & Traffic Matters– Roads and Railway	Mr Tony Barnes
Water and Sewerage	Mr Steve Roberts
Waste Disposal, Dumps and Derelicts	Mr Tony Barnes
Civil Emergency Working Party/Emergency Services Fire Brigade and Cliff Rescue	Mr Mike Dean
Police Liaison (Local)	Mr Tony Barnes
Agriculture (and open areas) Environment – Wildlife, Burhou etc.	Mr Steve Roberts
Recreation, Campsite and Island Hall (functions), States Properties/ Property Asset Management	Mrs Norma Paris

1.2 Action List from Resolutions – Action List tabled and noted.

The General Services Committee noted the action list from the previous resolutions.

3.6 Taxi Report

Regulations on increasing the Taxi Rates to be drafted by 31st January 2018 for inclusion on the Billet with an accompanying report. Mr Dean to circulate the report via email to members for approval before being placed on the Billet for the March States meeting. Mr Dean to meet with CE Office.

MD/CE OFFICE

BDCC & GSC Meeting – Mr Dean still to arrange. **Noted.**

MD

5.3 Asset Management – Progress Report on Old Connaught

Mr Dean advised that he and Mr Roberts had carried out a site visit and stated that he is yet to liaise with the Treasurer on this matter. Update to be provided for the next meeting.

MD/TREASURY

Archaeology Code of Practice – Mr Dean reported that he is still to arrange a meeting with the Director of Business Development. Update for next meeting. **Noted.**

MD

1.3 Slaughter Charges – Report from Chief Executive's Office dated 18th January 2018 tabled and noted.

The Committee agreed that the slaughter costs be retained at the 2014 level for a further year and reviewed on an annual basis.

TREASURY

1.4 Butes Centre Trust – Report from Chief Executive's Office dated 19th January 2018 tabled and noted.

The Committee agreed to:

- **Actively pursue the dissolution of the Trust; and**
- **Approve that a dilapidations report be carried out in house, with TSO support, on the Butes Centre to assess what works will need to be carried out to the building with estimated costs.**

Report to be placed on the agenda for the next meeting. Noted.

EO/TSO/AGENDA ITEM

02/2018 Technical Services Officer Report – Report from Technical Services Officer dated January 2018 tabled and **noted.**

Connaught Nurse Call Alarm System – it was queried whether this system would be adaptable for the extension.

Hedges – it was noted that this is an operational issue, that will be advertised by a press release and will coincide with the other environmental proposals such as the AWT Plastic drive/ Sea Bin; it was noted that the Committee were still awaiting costings from AWT on this proposal. The Committee agreed for these initiatives to come under a banner of 'Island Pride'. Director of Business Development to be advised. **Noted.**

Nunnery – the Committee requested for the current figures to be tabled at the next meeting.

TSO

3.5 Airport Track

Mr Roberts stated that has enquired with Mr Main and Mr Tugby on a quote for repairing the track. Mr Roberts to follow up with the contractors.

SR

03/2018 Roads and Transport

3.1 Letter re Road Surfacing - tabled and noted.

3.2 Braye Common Parking – Minutes and report from April 2016 meeting tabled and noted. Mr Dean to deal, and update the Committee at the next meeting or via email. It was agreed that the time zone and size of parking space need to be considered.

MD

3.3 Town Centre Parking Update

It was noted that the Police have been more proactive on parking/traffic matters. Mr Barnes advised with regards the recent discussions held with HMIC representative on the Guernsey Law Enforcement's Inspection.

The Committee requested an update on the speeding measures at the next quarterly meeting with the Police.

The Committee also agreed for Structural Engineer Mr Mark McKenzie to be invited to visit to assess the Court wall. TSO to liaise.

TSO

3.4 Traffic Policy

The Committee agreed for this to be discussed further at the next meeting.

AGENDA ITEM

1000 Harbour Master joined meeting

04/2017 Harbour and Fisheries

4.1 Harbour Monthly Report – Report from Harbour Master dated December 2017 tabled and noted.

It was noted that the new boat hoist will be delivered next month and was agreed for the Harbour Master to approach previous interested parties regarding sale of the existing hoist.

HARBOUR MASTER

UK Maritime and Coastguard Agency (MCA) Visit – It was noted that the MCA visit is taking place in Guernsey on Monday 29th January to Friday 2nd February. The Committee agreed for Mr McKinley to go as an Alderney Representative from GSC, as he is responsible for Harbour/Fisheries. Harbour Master to clarify with Guernsey Harbour Master if he is required to attend. Mr McKinley to be informed.

HARBOUR MASTER/CE OFFICE

1020 Harbour Master left meeting

4.2 Marina Update

It was noted that a company on the South Coast have expressed interest in a marina development in Alderney, and are currently working in Jersey. Mrs Paris proposed a future visit be arranged in Jersey to view the current work of the company. Attendees to be confirmed. Noted.

05/2017 Recreation, Welfare and Environment (continued)

5.1 Final Consultation on Planning Exemptions – Report from John Young, Planning Office dated 10th January 2018 tabled and noted.

The Committee noted the report and amendments to the exemptions ordinance, and agreed to relay their concerns to John Young regarding the perceived delay and cost of the process, and whether the balance is right within the States Policy, if BDCC can halt a project. Mrs Paris to compose the letter and circulate to all members for approval before being sent to Mr Young.
NP

5.2 Alderney Airport – Report from Strategic Advisor dated 10th January 2018 tabled and noted. **The Committee unanimously agreed in principle that States owned land in the vicinity of the Airport may be utilised for future re-development of the airport terminal, whether this project proceeds through public, private, or public-private partnership means.**

SA

5.4 Alderney Week Request – Report from Technical Services Officer dated 11th January 2018 tabled and noted.

The Committee agreed for The Alderney Week Team to access and utilise the Old Connaught to accommodate the Alderney Blowers; subject to conditions as per previous years, and subject to availability of the property.

TSO

5.5 AHA/BDCC/GSC Meeting

The Committee agreed to invite Mr Mauger, Guernsey Property Services to visit, and produce a current dilapidations report on the Whitegates buildings, and the Butes Centre. Previous report on Whitegates to be circulated to all members for information.
AHA to be invited to attend the next meeting.

TREASURY/TSO/MD

5.6 Connaught Capital Projects – Report from Connaught Working Group dated 22nd January 2018 tabled and noted.

The Committee agreed to:

- a) **Support in principle for the proposal to extend the NCCH to provide further facilities and to make provision within the 5 year capital programme as part of the 2018 Revised Budget process; and**
- b) **Approve capital expenditure up to an amount of £20,000 for the preliminary costs for this project, to enable the Group to progress the project to tender stage.**

TREASURY

06/2018 Any Other Business

Island Hall Kitchen Refurbishment – It was noted that this capital project will commence this year, in the first instance questionnaires will be provided to all main users for their feedback on requirements etc. The TSO is to organise some designs of the kitchen area for consideration.
Noted.

TSO

Sea Bin – the Committee has requested for Dr Mel Broadhurst-Allen to provide a costed proposal for the next meeting for consideration as per the December minutes. Proposal to include electricity usage.

TSO

Skate Park – Correspondence from Mrs Hilditch tabled and noted.

The Committee agreed for the Chairman to write to the Skate Park Trust asking what they propose to do with the skate ramp, as the Committee have no other solutions to the issue, the equipment is not owned by the States of Alderney, and no suitable alternative site is available.

NP

Scramble Track – It was reported that Mr Tugby's digger has been on the scramble track for a year. Item to be discussed at the next meeting.

AGENDA ITEM

07/2018 Committee for Environment & Infrastructure Visit – Cancelled due to weather. Visit to be rescheduled for Thursday 1st February am – to be confirmed.

NP

08/2017 For Information & Noting

The following reports were tabled and noted:

- Resolutions of Previous Meeting – as circulated via email
- Vehicle Registration Information 2017
- Letter re Speed Trial Dates 2018
- CEWG Minutes

Meeting closed: 12.35pm

DATE OF NEXT MEETING: 27th February 2018

Signed: Norma Paris

Date: 24th January 2018