

**General Services Committee Meeting**  
**Tuesday 19<sup>th</sup> June 2018**  
**Anne French Room**  
**0915 hours**

Mrs N Paris, Chairman  
Mr M Dean  
Mr S Roberts (until xxx)  
Mr G McKinley

Mr A Bray, Technical Services Officer  
Mrs K A Hatcher-Gaudion, Treasurer  
Mrs S Pengilley-Price, Executive Officer  
Mrs L Baines, Minute Secretary  
Mr A Muter, Chief Executive (until 11am)

Apologies: Mr A Barnes

In attendance: Mr Bruno Kay-Mouat for item 46/2018; Rowland Gauvain, AWT Manager & Rachel Conway, Conservation Officer for item 47.1.

**41/2018 Site Visit to Old Connaught**

**42/2018 Matters Arising**

**42.1 Reports from Working Groups**

- **CEWG** – it was noted that the Architect has been appointed, and preferred Project Manager identified (see 47.7 below).
- **Butes Centre** – it was noted that the winding up of the trust is on track.
- **Island Hall Kitchen** – Meeting held with Environmental Health Officer who will also be providing input into the design brief, questionnaire has been drafted.

**42.2 Old Fire Station/ Royal Connaught Building Update** – Report from Old Connaught Working Group dated 13<sup>th</sup> June 2018 tabled and noted.

**Prior to progressing any options, the Committee agreed to approve funding to carry out a full property survey on both the Old Connaught & Old Fire Station.**

**OCWG**

**42.3 Braye Common Parking Update**

**It was noted that the area has not been marked out as the Committee had requested. Site visit to be arranged by TSO – dates to be circulated via email.**

**TSO**

**43/2018 Technical Services Officer Report** – Report from Technical Services Officer dated June 2018 tabled and noted.

**Breakwater** – Mrs Paris advised that she has drafted a letter to Guernsey Committee for Environment & Infrastructure as agreed at P&F, which has been passed to Mr Dent for his input. **Noted.**

**Laundry** – Capital case for funding received yesterday, agreed for this to be circulated by Treasury via email for approval. **Noted.**

**TREASURY**

**Landmark Trust – re Clonque** – the TSO advised that the rock armourer is to be moved as part of the maintenance for the causeway. **Noted.**

**44/2018 Roads and Transport**

**44.1 Crusher Site** – Email from Chief Executive's Office dated 5<sup>th</sup> June 2018 tabled and noted.

**The Committee agreed, as landlords, for units 1-3 of the ground floor of Building A of the Crusher Site be sublet to DHS.**

CE OFFICE

**44.2 Hire Car Parking at the Airport**

Mr Dean declared an interest.

**The Committee agreed for the Civil Service to investigate and provide a report with proposals for the Committee to consider.**

CE/EO

**44.3 Parking in Victoria Street** – Report from Mr Barnes dated 8<sup>th</sup> June 2018

**The Committee resolved for the CEO to take up this matter with the relevant level of law enforcement above our local station to see if action can be taken to reduce the problem.**

CE

**44.4 Victoria Street Closure Notice** – Report from Mrs Paris dated 11<sup>th</sup> June 2018 tabled and noted.

Mr Roberts advised that the Alderney Week Team are happy to man the barriers throughout the trial period. Mr Roberts to advise the Alderney Week Team that a rota should be put in place.

**The Committee agreed to approve the notice for publication.**

CE OFFICE/SR

**44.5 Victoria Street Pavements** – Report from Chief Executive's Office dated 8<sup>th</sup> June 2018 tabled and noted.

**The Committee agreed to request the TSO to investigate:**

- **The total plan of refurbishment for Victoria Street including all utilities and infrastructure; and**
- **An alternative suitable surfacing and to bring back to the Committee a fully costed proposal (including at least two crossing areas across the cobbled street for people with mobility issues) for approval.**

TSO

**44.6 Auderville – Services** – Report from Mrs Paris dated 11<sup>th</sup> June 2018 tabled and noted.

**The Committee noted that this was a private matter between residents and landowner, however agreed for a letter to residents be compiled regarding the concerns for the access of services and emergency services.**

CE OFFICE

**45/2018 Harbour and Fisheries**

**45.1 Sonar Survey – Fort Doyle Outfall & Breakwater** – Report from Mrs Paris dated 11<sup>th</sup> June 2018 tabled and noted.

**The Committee agreed to approve funding up to £30,000 for the surveys to the Fort Doyle Outfall and Breakwater. It was agreed that the Breakwater survey must meet Guernsey's specification and request that they contribute towards the cost. Noted.**

TSO

**46/2018 Alderney Shipping Quarterly Update**

**The Committee noted a verbal update on the freight service.**

**47/2018 Recreation, Welfare and Environment**

**47.1 AWT Presentation – Annual Reviews & Action Plans for AWT Reserves** – Presentation and reports tabled and noted.

The Committee agreed to:

- Approve the Annual Action Plans for Longis Reserve and Alderney Community Woodland 2018;
- Approve the felling of up to 15 conifers in line with the thinning process in the 5 year management plan; and
- Approve the use of cows for grazing the glade areas subject to public consultation.

CE OFFICE

**47.2 Coastguards Report**

Mr Dean reported that the refurbished houses have been completed to a high standard. Tenants are being moved to enable the refurbishment of the other dwellings. The Committee queried whether these units could be used for Key Worker Housing. Treasury to deal.

TREASURY

**47.3 Agricultural Land Lease Request** – Report from Chief Executive's Office dated 8<sup>th</sup> June 2018 tabled and noted.

The Committee agreed to advise the applicant to advertise in the local press and enquire with local land owners, as there is nothing available from the States of Alderney at this time.

NP

**47.4 Nunnery Site Visit & Project Review**

The Committee agreed to circulate further potential dates for a site visit on 25<sup>th</sup> and 29<sup>th</sup> June, to enable the Guernsey Representatives to attend. It was also agreed for Mr Horton to be in attendance for the site visit. Mrs Paris to circulate dates to all States Members via email. Noted.

NP

**47.5 Whitegates** – Report from Treasury dated 4<sup>th</sup> June 2018 tabled and noted.

The Committee unanimously agreed for Treasury to investigate whether Key Worker Housing is within the AHA remit; with a view to encourage AHA to liaise with the Guernsey Education Department directly on this matter. Mr McKinley to explore this aspect further.

GM/TREASURY

**47.6 Key Worker Housing – CONFIDENTIAL ITEM** – See Confidential Annexure

**47.7 Connaught Extension – Project Management** – Report from CEWPG dated

The Committee agreed to:

- Approve expenditure of an amount up to £40,000 for Project Management Services up to completion of the works, to be charged to the capital vote; and
- Authorise the Connaught Extension Working Group to appoint Naftel Associates as the Project Manager for this project.

CEWG

**47.8 Extension to Car Park at Island Hall**

The Committee agreed for the TSO to provide a report and costings on increased parking in the Island Hall, and the Court Office, for inclusion within the capital prioritisation report. Mr Dean to liaise with TSO on BDCC issues.

TSO/MD

**47.9 Benches for Community Woodland** – Email from AWT dated

**The Committee agreed to approve the placement of two soft wood benches on the Houmet Herbe path and Les Rochers.**

**CE OFFICE**

**47.10 CONFIDENTIAL ITEM - See Confidential Annexure**

**48/2018 Any Other Business**

**Capital Prioritisation Meeting** – The Committee agreed for the special meeting to be held on 2<sup>nd</sup> July 2018.

**Scramble Track** – it was noted that the area is due to be reinstated by the end of June.

**Snooker Club Parking** – issue to be circulated via email. EO to deal.

**EO**

**49/2018 For Information & Noting**

**The following reports were tabled and noted:**

- **Resolutions of Previous Meeting – as circulated via email**
- **GA Data**
- **Harbour Master Monthly Report**

**Meeting closed: 1.10pm**

**DATE OF NEXT MEETING: 17<sup>th</sup> July 2018**

**Signed: Norma Paris**

**Date: 20<sup>th</sup> June 2018**