

FINANCE COMMITTEE  
ANNE FRENCH ROOM  
13<sup>th</sup> May 2019  
13:00

Mr D Earl, Chairman  
Mr J Dent  
Mr M Dean  
Mr C Harris

Mr A Muter, Chief Executive (CE)  
Mrs E A Maurice, Acting Head of Finance (AHoF)  
Mr S Taylor, Strategic Financial Advisor (SFA)  
Mrs E O'Toole, Treasury Assistant/Minutes  
(Treasury)

Apologies: Mr C Brock, Director of Business Development (DBD)

In attendance: Mr J Hughes & Mrs S Cronin – Commonwealth Mint (item 24)  
Mr K Gentle – item 27.2, 27.3 & 28.1

**ACTION**

24/2019 **Delegated Items - Coins** – see Confidential Annexure.

*Mr Hughes & Mrs Cronin left the meeting*

25/2019 **Matters Arising**

25.1 **Alderney Ambulance Service** – see Confidential Annexure.

25.2 **Swimming Pool project update** – see Confidential Annexure.

25.3 **Alderney Animal Welfare Society - Grant request** – see Confidential Annexure.

25.4 **Building Regulation Fees** Mr Dean advised that following the consultation period, this has been passed over to the Law Officers for drafting and will be going to full States for approval in due course. **Noted**

26/2019 **Revenue Account**

26.1 **Accounts 2018** – see Confidential Annexure.

26.2 **Management Accounts - April** as circulated by email. **Noted**

26.3 **Q1 2019 Variances Report** Projected Forecast for 2019 based on Budget Holder Feedback on March (Q1) accounts, tabled and **noted**.

27/2019 **Capital Account**

27.1 **AGCC - Expected distributions for 2019** as circulated by email. **Noted**

*14:55 Mr Gentle joined the meeting*

27.2 **Financial Update - Ongoing Capital Projects** report from Treasury as at 30<sup>th</sup> April 2019, and Capital Projects Approved to Date from the Capital Projects Coordinator tabled and **noted**.

27.3 **Connaught Extension update** – see Confidential Annexure.

**28/2019** Delegated Items - Grants

**28.1 Grant Request – P&F – Alderney Playschools/Under 5 Service Providers** – see Confidential Annexure.

15:35 Mr Gentle left the meeting

**28.2 Grant Request – P&F – Museum Annual Grant** and report from Treasury dated 9<sup>th</sup> May 2019 tabled and considered.

**The Committee approved a grant of £5,000 towards the maintenance of the Alderney Museum. Noted that any future applications will also require additional supporting documentation to include details of how any deficits are being addressed.**

**TREASURY**

**28.3 Grant Request – P&F – Alderney Library** Report from Treasury dated 9<sup>th</sup> May 2019 tabled and discussed. It was noted that the Library receive an annual grant from the States which is approved as part of the budget process with the grant being paid automatically unless a revised application is received. **Noted**

The AHoF advised that following receipt of their 2019 grant, the Library have requested the Committee consider implementing an RPIX increase due to the reduction in annual net income.

The Committee having taken into consideration the accounts, stated that they might be minded to consider an increase, but such would be subject to a three year plan being provided, and more information a given to a reserves policy. Treasury to deal.

**TREASURY**

POLICY – The Committee agreed that grants will no longer be automatically paid without annual applications, with supporting documentation being provided. Set of guidelines for criteria for future consideration of grants to be tabled at the next meeting.

**TREASURY**

**28.4 St Anne’s School – Ratification of Grant Request** The Committee agreed to ratify their decision reached by email to approve a grant of £740 to St. Anne’s School for assistance towards travel costs for Year 8 trip to Beaumont-Hague.

**TREASURY**

**28.5 Summary of Grants 2019 to date** tabled and **noted**.

**29/2019** Economic Development Reserve Summary & Projects Expenditure report to date to be circulated by email once approved by DBD.

**TREASURY**

**30/2019** Delegated Items - Stamps

**30.1 Stamp Issues for noting** – see Confidential Annexure.

**30.2 Future Stamp Issue** – see Confidential Annexure.

**31/2019** Leases & Contracts

**31.1 Alderney Broadcasting Company – Quay FM lease on Braye Studios** – see Confidential Annexure.

**32/2019** Review of Financial Relationship (RoFR)

**32.1 Update from Chairman** The Chairman advised that at the last P&F meeting it was agreed that Mr Dent, Mr Snowdon and he attend a scoping meeting. **Noted**  
SFA advised that at present it is likely that the single property tax will proceed on the 1<sup>st</sup> January 2021. SFA to provide a summary of financial implications of this at the next meeting.

**SFA/AGENDA ITEM**

Chairman and SFA to write to Chairs of other committees to remind them of RoFR and review '48 Agreement. Mr Dent stated that these are two distinct reviews and should not be confused – financial analysis and economic analysis. Chair and Mr Dent to discuss.

**CHAIRMAN/JD**

**33/2019** **Any Other Business** – see Confidential Annexure.

**34/2019** **Agreed messages for other Committees**

- Alderney Ambulance Service
- Connaught extension – Agreeing scope for project
- Report on Account Variances

**35/2019** **For Information & noting**

- Approved minutes from 11<sup>th</sup> March 2019
- Conge, Leasehold & Transfer Duty – 2019 (to date)

**Meeting closed: 16:15pm**

**Signed: Mr D Earl**

**Date: 28<sup>th</sup> May 2019**