

**FINANCE COMMITTEE  
ANNE FRENCH ROOM  
9<sup>th</sup> July 2019  
14:10**

Mr D Earl, Chairman  
Mr J Dent  
Mr M Dean  
Mr C Harris

Mr A Muter, Chief Executive (CE)  
Mrs E A Maurice, Acting Head of Finance (AHoF)  
Mr S Taylor, Strategic Financial Advisor (SFA)  
Mrs E O'Toole, Treasury Assistant/Minutes  
(Treasury)

**Apologies:** Mr C Brock, Director of Business Development (DBD)  
**In attendance:** Mr K Gentle & Mrs S Ireland, Programme Manager – item 38.1

**ACTION**

**36/2019**

**Matters Arising**

**36.1 Alderney Ambulance Service** Emails from Mr L Stewart dated 12<sup>th</sup> June 2019 tabled and discussed.

**The Committee agreed:-**

- Mr Dent to write to Mr Stewart & Mr S Dent in order that the SoA and AAS can together begin working towards a full understanding of the impact of the coming new regulatory regime
- Mr Harris and the SFA to follow the letter up with a meeting with Mr Stewart & Mr S Dent and to report back to the FC
- The CE to write to HSC in order to gain a better understanding of the wider costs to Alderney of the new regulatory regime and of any other impact on the transferred services
- For the outcome of this work to be referred at the appropriate time and for further consideration to P&F

JD/CH/SFA/Agenda item/CE/Future P&F agenda

**36.2 Swimming Pool project update** – see confidential annexure.

**36.3 Commonwealth Mint** The Chairman advised that he met with the new President to appraise him of Coin issue procedures and requested him to facilitate a meeting with the Lt Governor at some point in the future. **Noted**

The Committee further noted that the Commonwealth Mint (CM) is donating D-day coins for school children and pre-school children following a request received at the June People's Meeting. Treasury is liaising with CM with regards to facilitating this. **Noted**

Agreed that Mr Gentle as Education liaison to present the coins to the children.

**President/KG/TREASURY**

**36.4 Meeting with Mr Nash** – see confidential annexure.

**37/2019**

**Revenue Account**

**37.1 States of Alderney Cash Limit 2020 onwards** Letter from Deputy G St Pier, President Policy and Resources, dated 24<sup>th</sup> June 2019 regarding the States of Alderney Cash Limit, and draft response to the letter tabled and **noted**.

The Committee agreed to refer the matter to the P&F Committee for consideration/ approval.

**P&F**

**37.2 Reserve Fund for cost of planning appeals** Paper from AHoF dated 9<sup>th</sup> July 2019 tabled and discussed.

The Committee agree:-

- a) a new reserve be created to provide for potential future costs of uninsurable planning appeals; and
- b) a reserve of £50,000 be set aside from the revised budget of 2019 for this purpose.

TREASURY/BUDGET

**37.3 Occupiers Rate 2020 Strategy** Paper from SFA dated 9<sup>th</sup> July 2019 tabled and discussed.

The Committee considered the financial impact of potential changes to Occupiers Rates for 2020 and asked the AHoF and SFA to reflect on options for the 2020 budget in time for the budget meeting in September.

AHoF/SFA/Agenda Item

**37.4 Management Accounts - June** as circulated by email. The AHoF gave a verbal update on the projected year end revenue account balances, based on monthly feedback from budget holders, as well as capital expenditure to date. **Noted**

1535pm – Mr Gentle and Mrs S Ireland, Programme Manager, joined the meeting

**38/2019 Capital Account**

**38.1 Connaught Extension update** – see confidential annexure.

1610pm – Mr Gentle and Mrs S Ireland left meeting

**37/2019 Revenue Account (continued)**

**37.5 May 2019 Management Accounts Variances Report** Budget Holder Feedback on May accounts, tabled and the AHoF advised that this is based on budget holder feedback and the information will form part of the budget process. **Noted**

**38/2019 Capital Account (continued)**

**38.2 Financial Update - Ongoing Capital Projects** report from Treasury as at 30<sup>th</sup> June 2019 tabled and **noted**.

**39/2019 Delegated Items - Grants**

**39.1 Grant Request – Alderney Amateur Boxing Club** – see confidential annexure.

**39.2 Alderney Bird Observatory – Grant Support** – see confidential annexure.

**39.3 Revised Grant Procedure & Application Criteria for all Committee** Paper from SFA tabled and consideration. Mr Dent suggested, and it was agreed, to add wording to the criteria to ensure that grants would be in line with SoA financial and economic policy.

The Committee agreed the revised Grant Procedures & Application Criteria to be applicable for all grants considered by all committees, effective immediately, and for these criteria to be made known immediately to all regular applicants and organisations as well as being published on the States website.

TREASURY

**39.4 Summary of Grants 2019 to date** tabled and **noted**.

**40/2019 Economic Development Reserve** Summary & Projects (expenditure to date) report as at 30<sup>th</sup> June 2019 tabled and **noted**.

**41/2019 Leases & Contracts**

**41.1 Air Alderney Ltd – Lease for Portacabin at Airport** – see confidential annexure.

**41.2 Alderney Gravel Co – Land Rent & Royalties** – see confidential annexure.

42/2019 **Delegated Items - Coins**  
42.1 **Coin Issues – Ratification of email approvals** – see confidential annexure.

43/2019 **Delegated Items - Stamps**  
43.1 **Future Stamp Issues – update** – see confidential annexure.

43.2 **Future Stamp Issue** – see confidential annexure.

44/2019 **Any Other Business**

44.1 **Previous Minutes of the 13<sup>th</sup> May 2019** Mr Dent requested a change to the title of last minutes, 32/2019 to ‘& 1948 agreement’ – **Agreed**

**TREASURY**

44.2 **Water Taxi Service** The AHoF gave a brief verbal update following the recent General Services Committee meeting where it was agreed for the Harbour Authority to undertake the operating of the Water Taxi service, due to Mainbrayce deciding to withdraw from operation. Noted that the necessary cost centres have been factored in and data will be gathered and fed back to the Committee in due course. **Noted**

44.3 **Bank accounts** The Chair advised that he has been approached by various people with regards to the difficulty of opening of bank accounts on island for businesses. Noted that a letter had been written to the banks 2 years ago when NatWest bank closed on island.

The CE advised that the DBD has been in contact with a mortgage broker who is looking to set up here and progress on this will be reported back to the Committee in due course.

**DBD**

The CE raised the issue with PEPs and the level of due diligence required to take a loan, buy/sell property etc. The Committee suggest a letter to the Guernsey Financial Services Commission from the Chairman is drafted by the CE.

**CE**

45/2019 **Agreed messages for other Committees**

- **Ambulance – Representation made on the Committee’s view on the future given the new regulatory regime, coming to a future P&F meeting**
- **States of Alderney Cash Limit 2020 onwards – draft response to letter to be referred to P&F for consideration and approval**
- **Connaught Extension update – Project update and the consideration of a sustainability policy for the future provision for an aging population to ensure it is not a drain on future resources**
- **Air Alderney Lease of Portacabin – Advise GSC of change of term of lease**
- **Alderney Gravel Co – request regarding access to the road between the Gravel Works and Fort Tourgis to be referred to GSC for consideration**

46/2019 **For Information & noting**

- Approved minutes & confidential annexure from 13<sup>th</sup> May 2019
- Conge, Leasehold & Transfer Duty – 2019 (to date) & Price Paid Data Q2
- Budget Timetable 2019

**Meeting closed: 17:15pm**

**Signed: Mr J Dent, Deputy Chairman**

**Date: 25<sup>th</sup> July 2019**