

**General Services Committee Meeting  
Tuesday 6th July 2021  
Anne French Room  
0930 hours**

**Mr B Kelly, Chairman  
Ms A Burgess  
Mr G McKinley  
Mr S Roberts  
Mr R Jenkins**

**Mrs S Pengilley-Price, Head of Government Support**

**Ms S Ireland, Programme Manager (PM)**

**Mrs K Hatcher-Gaudion, Capital Projects Co-ordinator  
(CPC)**

**Mr R Phelan, Estates, Environment & Infrastructure  
Manager (EEIM)**

**Mr J Taylor, Harbour Master**

**Apologies: Mrs L Baines, Committee Secretary**

**In Attendance: Mr B Kay-Mouat for item 3.1**

**01/2021 Minutes from previous meeting for approval** – Draft minutes from June GSC meeting tabled and approved.

**CE OFFICE**

**02/2021 Matters Arising**

**Nunnery Safety** – net ordered and on its way, another inspection to be done in 2 weeks.

**Road Resurfacing** – Quote from Jersey – September.

**AEL** – Will chase Law Officers for an update at the September meeting.

**Ambulance Review** – Members to be informed by email regarding the review progress.

**Old Steam Crane** – Will be removed end of September.

**Bird Ringing Licences** – bird ringing licence process to be returned to the Chairman of General Services for approval rather than dealt with operationally. Noted.

**03/2021 Harbour & Fisheries**

**3.1 Alderney Shipping Presentation – Bruno Kay-Mouat in attendance**

Presentation on proposal for more offices at the Harbour was considered.

Property next to the harbour showers could be utilised, or a porta cabin could be placed at the side of the current office (near the 'welcome' boat) as a temporary measure. The dinghies could be moved to where the current office is, where an office can then be constructed on the quay on top of the current GBA office. Containers can then be stored on the dinghy park.

Mr Kay-Mouat proposed a trial drop off and collection area to be provided to try and remove Lorries from the quay entrance, when containers are empty, these can be placed back on the quay. This would help in removing congestion.

Harbour Master advised that the option proposed has merit and the lowest reasonable risk. It was noted that this would be a phased process.

The storage of dinghies needs to be taken into consideration, they would need to be near the slipway, as a dedicated area to be allocated for dinghies, tenders ribs etc.

This would be a housekeeping exercise for Alderney Shipping's current containers in that area.

**The General Services Committee resolved to approve the proposal from Alderney Shipping regarding the office and shed, and refused the container collection area proposal, as this would increase safety issues and be detrimental to the area.**

**HARBOUR AUTHORITY**

**3.2 Harbour Report** – Verbal report from Harbour Master noted.

- New Crane – issue with component failure – Belgian engineer approved re warranty of the crane.
- Old crane cannot be used as no longer insured.
- Gate to access the quay has been damaged by Alderney Shipping. Noted.
- Department stretched due to 1<sup>st</sup> July opening of borders – resource issues. Incident where 90yr old fell between vessel and water taxi was referred to.
- Harbour Crane Shed – problem re overhanging cable – not yet resolved.
- Harbour Pontoon – back to normal size now and functional.
- Harbour Review – **The General Services Committee resolved unanimously to approve the proposal to the Chief Executive to commence an independent review and peer review on operations.**

**CE**

**3.3 Harbour Capital Projects Report** – Report dated July 2021 tabled and considered.

**The General Services Committee resolved to note the July 2021 Harbour Capital Projects Report.**

**3.4 Harbour Users Group - Notes** – Notes from Harbour Users Group dated 18<sup>th</sup> June 2021 tabled and noted.

*Mr Kelly abstained sue to conflict of interest, and Ms Burgess took the Chair.*

**3.5 Regatta 2021 Mooring Fees Waiver Request** – Report from Strategic Financial Adviser dated 25<sup>th</sup> June 2021 tabled and considered.

A Tourism Event grant application has been received from the Alderney Sailing Club Regatta. As the request is for waiver of mooring fees rather than a grant or subsidy, the Economic Development Committee has asked the General Services Committee to consider its recommendation

**Following referral and recommendation from the Economic Development Committee, The General Services Committee resolved to (Mr Kelly abstained):**

- a) **Agree to a concession of free moorings for participating yachts only, for the Alderney Sailing Club Regatta for the weekend of 28 and 29 August 2021.**

SFA

### **3.6 AOB Harbour**

**SWD/Harbour/Water board activities over the Covid period** – vital to the island infrastructure, owe employees a vote of gratitude. The Committee proposed a token of gratitude from the States to the PSE workers. **Letter of thanks from members to be issued by the CE Office.**

HoGS

*Roland Gauvain in attendance for item 4.1.*

### **04/2021 Estates Environment & Infrastructure incl Water Board**

**4.1 Ramsar Draft Strategy 2022-2026** – Reports from Alderney Wildlife Trust and draft Ramsar Strategy 2022-2026 tabled and considered.

The Alderney West Coast and Burhou Islands (and Other Sites), Ramsar site was designated by the States of Alderney (SoA), the site authority, via the Joint Nature Conservation Committee (JNCC), in 2005. The first 5-year Alderney Ramsar Strategy (ARS) was commissioned in 2006 and published in 2007 by the SoA's General Services Committee (GSC). There have now been three ARS, with ARS3 coming to completion at the end of 2021.

The AWT has since 2007 acted as the Alderney Ramsar site administrators on behalf of SoA. This is done under the terms laid out in the first ARS which created a pattern of annual action planning and reporting.

The Stakeholders Group requested for additional funding to provide works for this group, rather than provide monies upfront (ring fencing for budget purposes). The Committee agreed to Treasury's preferred option being on a case by case basis for budget provision. Noted.

**4.2 SWD Capital Projects Report** – Report dated July 2021 tabled and considered.

- Connaught Extension – Phase 3 tenders received, SoG procurement involved in assessing the tenders. Separate GSC/P&F meeting required for this matter.

**The General Services Committee resolved to:**

1. **Note the July SWD Capital Projects & General Works Report;**
2. **Note the revised prioritisation of the waste compactor budget, and the anticipated deferment of the Impot compactor to 2022 (i.e. a saving in 2021 of £24k);**
3. **Approve the purchase of an additional tail lift vehicle for use at the recycling centre at £30k;**
4. **Approve preliminary costs of £20k for the roof repairs at the Jubilee, pending the full project;**
5. **Approve an increase in the Ambulance 2021 capital budget of £16k to allow for the purchase of two defibrillators, subject to further review as part of the budget process.**

EEIM/CPC

**4.3 Water Board Capital Projects Report** – Report dated July 2021 tabled and considered.

**The General Services Committee resolved to:**

1. **Note the July Water Board Capital Projects & General Works Report;**

2. Approve capital grant funding of £40k for Water Board Phase 16 Section F (final section) at Venelle du Val du Sud;
3. Agree that the costings for Simons Place can be circulated via email for approval once known.

EEIM/CPC

**4.4 Island Hall Users Meeting Notes** – Notes from Island Hall Users Group dated 21<sup>st</sup> June 2021 tabled and noted.

The Committee discussed the notes from the users meeting, and agreed that low cost solutions should be done. Some of these solutions were:

- Decrease tap height on children's sink to be able to cover and extend the worktop when needed.

**Georgian Chef Jamie Chapman, Barbara Benfield, Programme Manager and Estate, Environment & Infrastructure Manager to meet and look at the options going forward to make the kitchen more usable and user friendly. Proposals including costings to be brought back to the Committee for approval. Update for September meeting.**

PM/EEIM/BB/JC

**4.5 Alderney Mind Centre - Letter** – Letter from Alderney Mind Centre dated 14<sup>th</sup> June 2021 tabled and noted.

**4.6 Crusher Site Briefing Report – See Confidential Annexure**

SFA

**4.7 EDC Tourism Event Grant Request** – Report from Strategic Financial Adviser dated 24<sup>th</sup> June 2021 tabled and considered.

A Tourism Event grant application has been received from the Alderney Week Committee to provide financial support to Alderney Week 2021.

**Following referral and recommendation from the Economic Development Committee, The General Services Committee resolved to agree to provide labour at an estimated cost of around £1,000 from the States Works Department to assist in road closures and building the bonfire, with no recharge to the Alderney Week Team; subject to SWD approval.**

SFA/SWD

**4.8 Play Park Hours** – Report from Estates, Environment & Infrastructure Manager dated 29<sup>th</sup> June 2021 tabled and considered.

Two neighbours have requested that the Butes Play Park is closed at an earlier time in the evening due to ongoing antisocial behaviour issues.

The Committee resolved to invite Sgt Taylor to the September meeting.

**The General Services Committee resolved that the play park should remain open to the original opening hours, and that a letter be sent to Sgt Taylor regarding policing this area.**

EEIM

**06/2021 Any Other Business**

- Ollivier Street Parking – Yellow line request.
- Traffic Mirror requests to SWD for GSC consideration.
- Peace Garden – to be included in regular maintenance by SWD if possible. Sapper Onions plaque also to be included in this maintenance.
- Driving down Victoria Street – EEIM to relook at the signage, and possible street/road marking to mitigate this.

**Meeting Closed: 12.28pm**

**Signed: Boyd Kelly**

**Date: July 2021**