

**General Services Committee Meeting
Tuesday 18th January 2022
Microsoft Teams
0930 hours**

Present:

**Mr B Kelly, Chairman
Ms A Burgess
Mr G McKinley
Mr R Jenkins
Mr S Roberts**

In Attendance:

**Ms K Jones, Chief Executive (CE)
Mrs S Pengilley Price, Head of Government Support (HoGS)
Mrs E Maurice, Head of Finance (TREASURY)
Ms S Ireland, Programme Manager (PM)
Mr J Taylor, Harbour Master (HM)(for item 3.2 only)
Mr N Shaw, Deputy Harbour Master (for item 3.2 only)
Mr A Rose, Duty Harbour Master (for 3.2 only)
Mr R Phelan, Estates, Environment & Infrastructure Manager (EEIM)
Mrs C Hanlon-Horton, Committee Secretary
Ms C Smethurst, Dales Surveying (for item 4.1 only)
Ms J Allen, Dales Surveying (for item 4.1 only)**

Apologies: Mrs K Hatcher-Gaudion, Capital Projects Co-ordinator (CPC)

01/2022 Minutes from previous meeting for approval – Draft minutes from 7th December GSC meeting tabled and approved.

**CE
OFFICE**

02/2021 Matters Arising

2.1 Annual Committee Appointments - Annual appointments for 2022 tabled and noted.

Deputy Chairman	Annie Burgess
Harbour and Fisheries/ Council of The Alderney Maritime Trust	Boyd Kelly/ Graham McKinley
Marina Development	Graham McKinley
Transport & Traffic Matters– Roads and Railway	Rhys Jenkins
Water and Sewerage	Rhys Jenkins
Waste Disposal, Dumps and Derelicts	Steve Roberts

Civil Emergency Working Party/Emergency Services - Fire Brigade and Cliff Rescue	Boyd Kelly
Police Liaison (Local)	Boyd Kelly
Agriculture (and open areas) Environment – Wildlife, Burhou etc.	Steve Roberts/ Annie Burgess
Recreation, Campsite and Island Hall (functions)	Annie Burgess
States Properties/ Property Asset Management	Annie Burgess / Rhys Jenkins

Deputy Harbour Master and Duty Harbour Master in attendance via Teams for 3.1, 3.2, 3.3, 3.4 and 3.5

03/2022 Harbour & Fisheries

3.1 Harbour Report – At the additional meeting on the 14th January 2021 primarily held to discuss the peer review conducted by Captain Barker (the Guernsey Harbour Master) a number of additional items were verbally covered by the Harbour Master who was asked to further report at this meeting.

3.2 Harbour Capital Projects Report – Report dated January 2022 tabled and considered. **The General Services Committee resolved to note the January 2022 Harbour Capital Projects Report.**

3.3 Harbour Mooring Dive Contract - Report from the Deputy Harbour Master tabled and noted.

Deputy Harbour Master gave a verbal update regarding the dive contract to service the moorings in Braye Harbour. Initially there were three parties interested in the contract but as the tender process progressed there remained only Marine and Civil Solutions as the contractor able to provide this service for 2022. Marine and Civil Solutions are based in the UK and have been providing diving services to Alderney Harbour since 2016.

The General Services Committee resolved to approve Marine and Civil Solutions as the dive contractor for 2022 and requested the Programme Manager to liaise with the Harbour Office with regard to the 2023 dive contract proposal from the States of Guernsey.

PM/HM

3.4 Harbour Water Taxi – Report from the Duty Harbour Master tabled and noted

The Duty Harbour Master gave a verbal update to the General Services Committee that since the Water Taxi service was put out for tender, there have been two prospective service providers wishing to run the Water Taxi in 2022. Both these interested parties are requesting subsidies to operate this service. The Harbour Authority have been managing and running the Water Taxi service since July 2019 and are able to continue this for 2022 should there be no suitable proposals.

The General Services Committee, with the exception of Ms. Burgess who having declared an interest did not vote, resolved to approve that all potential service providers including

the Harbour Office have two weeks from the date of this meeting to come forward with their proposals which can be circulated to The General Services Committee with the exception of AB for ratification at the meeting in February.

DHM/HoF

3.5 Harbour Pontoon – Verbal update from Duty Harbour Master as he is awaiting a report from Dorey, Lyle and Ashman contractors assessing the structure of the existing dinghy pontoon, this is due to be submitted to the Harbour Office by week ending 28th January 2022. **The General Services Committee requested the Duty Harbour Master to circulate the engineers report in relation to the existing pontoon once received**

DHM

3.6 Alderney Shipping Lease – Verbal update from the Head of Government Support regarding storage and rental for Mr Bruno Kay-Mouat at the Harbour and awaiting correspondence from Law Officers
Head of Government Support will report any updates at the February meeting

HoGS

04/2022 Estates Environment & Infrastructure including Water Board

Dales Surveying Ltd in attendance via team for item 4.1 only

4.1 Drone Building Fabric Survey – Report from CE Office dated 30th November 2021 tabled and considered.

Dales Surveying have been instructed to carry out a Drone Building Fabric Survey as indicated on the attached map, to ensure the structure of the Lloyds Bank building is sound.

The General Services Committee taking into consideration the proposed method operation, unanimously resolved to approve, Dales Surveying to carry out a Drone Building Fabric Survey in April 2022.

4.2 SWD Capital Projects Report – Report dated January 2022 tabled and considered.

The Connaught extension is progressing well. The Invitation to tender for the Mouriaux/ Petit Val/ Platte Saline Sewerage Phase 2 has been completed and received tenders have now been scored and the contract is soon to be appointed with thanks to the States of Guernsey Procurement Team for their assistance.

In relation to the road resurfacing contract the States of Guernsey Highways manager's findings have now been received and a report on the priority order will be given at the next meeting. Finally, in relation to the Jubilee sunroom area improvements, phase 1 is nearing completion and further costings are awaited regarding the patio and drainage replacement.

SWD – General Works Update.

Following an appeal for help to cover staff absences due to covid, a good response had been received and thanks were expressed to all those from the community who had volunteered.

A report was received concerning the subsidence in the Val Car Park caused by a defective sump chamber allowing water to seep through the base, forcing the surround ground underneath the section of the car park to wash away. Remedial work has been undertaken and will be monitored

Alderney Maritime Trust (AMT) An inspection of Shed 5 previously used by the now disbanded AMT has been undertaken and an inventory of all items taken. These items revert to the ownership of the States of Alderney. Mainbrayce have expressed an interest in leasing the shed and this will be dealt with by the Chief Executives Office.

The General Services Committee resolved to note the January SWD Capital Projects & General Works Report.

4.3 Water Board Capital Projects Report Report dated January 2022 tabled and considered.

The General Services Committee resolved to note the January Water Board Capital Projects & General Works Report.

4.4 Gas Safe Engineer Update - Report from Programme Manager dated 4th January 2022 tabled and considered.

There is currently no Alderney legislation in respect for Gas Safe Registered persons requirement to install, service and maintain gas appliances. The Guernsey's Health and Safety at Work and Gas Ordinances states high-level that a person needs to be 'competent' and refers to a Gas Safe Register. There is currently no on-island Gas Safe registered engineer and plumbers advised that to renew or obtain training, qualification, and insurance (costs and down-time) does not justify the income. There is currently one known Gas Safe registered Guernsey provider who regularly visits Alderney on a private arrangement, latterly monthly to install, service or maintain gas equipment and appliances. The GSC considered a number of options and considerations.

The General Service Committee unanimously approved:

- 1. offer support in principle, and**
- 2. Option 4; contract visiting gas safe registered service provider(s) and reimburse through invoicing, and**
- 3. provide interim financial support of flight reimbursement whilst a one year contract is being devised**

PM

4.5 Dash Cams for SoA Vehicles

Proposal from the Chief Executive to fit all SOA vehicles with Dash Cams

The General Services Committee requested for the Programme Manager to investigate and report back to the February meeting with the following information:

- **If Dash Cams can be switched off or information deleted**
- **Safest storage of captured information saved to the cloud or on a sim card**
- **Cost of purchasing and running Dash Cams in States owned vehicles**

PM

4.6 Renewal of Arqiva Lease – Report from CE Office dated 18th January 2022 tabled and considered.

Arqiva, who are a terrestrial television and radio broadcast company, currently hold a 45 year lease with the States of Alderney for the land at Les Rochers which is used as a broadcast site. This lease expires on the 31st December 2022.

The General Services Committee unanimously resolved to approve the lease for the land at Les Rochers for Arqiva subject to The Finance Committee agreeing a rent and the full States determining a long-term lease.

FC

4.7 Telegraph Tower – Email from J. Braund requesting to lease Telegraph Tower tabled and noted

The General Services Committee requested for the Programme Manager to investigate all rental options including Tourism as there is no information and report back to the February meeting.

PM

06/2022 Any Other Business

Fort Doyle- Verbal update from Head of Government Services

The General Services Committee requested a report update regarding the separate leases on the fort for the February meeting

HoGS

Slaughterman Post – Advertisement release for an on-island slaughterman position

The General Services Committee unanimously agreed to keep the original advert for expressions of interest to employ an assistant slaughterman, who then may wish to carry on as the island Slaughterman.

Harbour Minutes – Minutes from the special General Services Committee meeting held on the 14th January 2021

The General Services Committee members were advised these were released on Tuesday 18th January 2022

Ambulance – In addition to the written report received from the Strategic Adviser a Verbal update was received from him and from Treasury regarding the assets left over from the dissolution of the company which are £26,879.91

The General Services Committee unanimously approved these funds to be transferred to capital for use as a service provision for items such as ambulance defibrillators and to offset against ambulance major incident equipment purchased in 2021 for over £46,000.00. In addition the General Service Committee approved additional revenue expenditure of up to £50,000 over the course of 2022 to cover the upgrading of the Ambulance Service to provide paramedic support to the existing volunteer base.

HoF

Mannez Steam Crane – Verbal update from Programme Manager

The General Services Committee noted the verbal update from the Programme Manager. It was advised that Guernsey are looking to do an update of the original asbestos report and then they are proposing a funding request to have the asbestos removed. At present, no time scale has been given for a business case to have it removed. It was requested that The States of Guernsey be asked to expedite the matter.

PM

Erosion Issues – AB raised the issue that there have been no recent discussions regarding the island's erosion problems.

The General Services Committee requested a report from the Estates, Environment & Infrastructure Manager for the February meeting.

EEIM

Meeting Closed: 12.52

Signed: Boyd Kelly

Date: January 2022