

Estates and Services Committee
Anne French Room
Tuesday 11th June 2013
0915

Mr L Jean, Chairman
Mr I Tugby
Mr R Berry
Mr C Rowley

Mr R Burke, Chief Executive
Mrs K A Hatcher-Gaudion, Treasurer
Ms J Turner, States Engineer
Mrs S Pengilley-Price, Executive Assistant

In attendance: Mr N Shaw, Deputy Harbour Master (item 42/2013)

39/2013 **Minutes of the previous meeting** of 14th May 2013 tabled and **approved** subject to the following minor amendments:-

- Item 33.2 St Anne's Church "The States Engineer advised that expressions of interest had been sent out to contractors in the Channel Islands and the UK *and received back*"; and
- Item 36.3 Quay FM Premises "The States Engineer advised that she had advised Quay FM to do so as *sometimes* the planning application *process* can be lengthy".

40/2013 **Matters Arising**

40.1 St Anne's Church The States Engineer advised that there was nothing to report at this stage. The assessment of the tender documents would be circulated by email at a later date. **States Engineer to deal.**

ENGINEER

40.2 Fort Doyle – Beam and Roof repairs funding - update The Treasurer advised that an application had been made to Treasury and Resources to retain the £10.5k from unspent balances towards this project. Due date of 31st May for applications noted therefore Treasurer will advise by email on the outcome of the application. **Treasurer to deal.**

TREASURER

40.3 Chapel of Rest – Mignot Memorial Hospital The Chairman advised on the request by the Hospital to update the facilities at the Chapel of Rest. It was noted that a new carpet, subdued lighting and a screen/curtain had been proposed to help soften the area and make it more fit for purpose.

RESOLVED for the Mignot Memorial Hospital to forward its proposals for the next meeting of the Committee for funding approval. States Engineer to deal.

ENGINEER

40.4 Quay FM – Premises The States Engineer reported that the planning application submitted with regards Braye Lodge had been approved for 2 years by the Building and Development Control Committee (BDCC) at its recent meeting, however there was still a question as to which premises would be the preferred site and whether this would be resolved before the Summer. **Noted.**

40.5 Green Waste Proposal The States Engineer advised that she had been unable to liaise with the applicant and therefore requested that this matter be deferred until next month. **Approved that this matter be deferred until the July meeting of the Committee. States Engineer to deal.**

AGENDA ITEM/ ENGINEER

40.6 Any Other Matters arising from the Minutes

40.6.1 States Trees Felled Mr Tugby queried as to the status of the project as noted trees were still left on site. The States Engineer advised that on carrying out the approved works it was noted that some of the trees were still partially rooted in the ground. Proposal made that those trees that were still partially rooted to be 'dug' back into the ground. **Approved. States Engineer to deal.**

ENGINEER

40.6.2 HGV Licences Mr Tugby queried if there was an update on this matter. Chief Executive advised that he is to meet with the Environment Department regarding this and other such matters (12th June 2013) and will report back to Committee at the next meeting. The Chairman enquired and Mr Tugby advised of the dimensions of his Cement lorry that was fitted with the required headrests, ABS brakes; seatbelts and is also fully MOT'd so could be used if approved for taking the driving test. **Noted.**

Chief Executive to report at the next Committee meeting.

AGENDA ITEM/CE

41/2013 General Works (including Agriculture)

41.1 Superintendent of Works Report – May 2013 tabled and noted.

Allee es Fees – Committee noted the improvement to the tidiness of the roads in this area. States workers responsible for this area, to be thanked for their efforts.

Waste and Recycling – Noted that talks with Jersey were ongoing. Chief Executive advised that Guernsey were progressing transporting their waste to Europe as they would get a better gate price. All options to be investigated further. Matter ongoing.

Campsite Shower Block – New Unit Noted that this project had been completed on- time and under budget.

Longis Bay Toilet block – Concerns raised on cost of the project. Project plan and costings etc. for the project to be forwarded to the Chief Executive. States Engineer to deal.

ENGINEER

09:45am Mr N Shaw, Deputy Harbour Master, joined the meeting.

42/2013 Harbour and Fisheries

42.1 Monthly Report for May 2013 tabled and the following item(s) noted:-

- Manche Iles – Victor Hugo carried 498 passengers during the weekend of the 25th – 26th May most of these passengers attending the Alderney Performing Arts Festival event. Caroline Kay-Mouat and all those involved to be congratulated and receive the thanks of the States for their efforts. **Noted.**
- New Crane – Confirmation waited for arrival date of the new crane to the island. Noted that a shallow draft barge is being investigated by Alderney Shipping Ltd as a means of bringing the new crane to the Island as it will not be possible to land the crane on the beach due to it not being 'tracked'. Possible military (Royal Corp. Transport) involvement to be investigated. Deputy Harbour Master to enquire further.

DEPUTY HARBOUR MASTER

42.2 Harbour Review Draft report and recommendations dated May 2013 from UK Port Advisors on Harbour operational issues tabled and discussed.

RESOLVED that Mr Tugby and Mr Rowley the members responsible for the Harbour, and the Harbour Master to bring a paper back to the Committee on the recommendations in the report for further discussion. Mr Tugby, Mr Rowley and Harbour Master to deal.

AGENDA ITEM/ IT/CR/HARBOUR MASTER

42.3 Marine Fuel Facilities in the Inner Harbour Chief Executive advised that the £10k required to complete this project had been put into the Capital Income and Expenditure Forecast programme and will be discussed at a meeting arranged for the following week to discuss finances. **Noted.**

42.4 Revetment Rebuild Chief Executive updated the Committee. It was noted that the project was currently on hold until a delivery of stone had been received. Mr Tugby advised that this was anticipated to be delivered on 20th June, dependant on the availability of a barge. **Noted.**

42.5 Harbour Workshop – New Wiring Circuits Report from the Harbour Authority dated 5th June 2013 tabled and considered. It was noted that upon inspection by a qualified electrician that the electrical installation was found to be in a dangerous condition.

RESOLVED to approve £7,300.00, including a £600.00 contingency allowance to cover any unforeseen costs that may arise, for the re-wiring of the harbour workshop from capital expenditure. Harbour Master and Treasury to deal.

HARBOUR MASTER/TREASURER

42.6 Consultation on Draft Seafarer Recruitment and Placement Services (Maritime Labour Convention 2006) (Bailiwick of Guernsey) Ordinance, 2013 Letter from Deputy Kevin Stuart, Minister for Commerce and Employment dated 22nd May 2013 and a copy of the consultation paper tabled and considered.

RESOLVED that the Committee are content with the content of the paper and have no further views or comments to add to the consultation process. Chief Executive to deal.

CE

Deputy Harbour Master left the meeting

41/2013 General Works (Continued)

41.2 Vehicle and Plant Replacement Programme – Vibrating Roller and Dumper Report from States Works Superintendent dated 5th June 2013 tabled and considered.

RESOLVED to approve in principle the purchase of a Vibrating Roller and 8 ton Dumper truck subject to satisfactory mechanical reports on both pieces of plant and the cost of

the plant being within budget, and subject to standard approvals. States Engineer and States Works Superintendent to deal.

ENGINEER/SUPERINTENDENT

41.3 Any Other Business relating to General Works

Towing Vehicle Concerns were raised as to the effect on the vehicle being used to tow the trailer with the small digger on board. States Engineer to investigate further.

ENGINEER

43/2013 Recreation, Welfare and Environment (including States Land)

43.1 Teachers House – New Lease Paper from Treasury dated 3rd June 2013 tabled and considered.

RESOLVED unanimously to approve the renewal of the lease for the Teachers House for a further two year period from 1st July 2013 as per the existing lease terms and to increase the current rent by RPIX as at the end of March 2013 to £7,300.30 per annum, to be reviewed annually by RPIX. The request for a photographic schedule to be attached to the lease was noted, however it was resolved that this would be instigated if there were a change of tenant. Treasury to deal.

TREASURY

43.2 Community Fireworks Display – Braye Common Paper from Chief Executives office dated 5th June 2013 and a letter from Mr R Gregg dated 8th May 2013 tabled and considered.

RESOLVED unanimously to grant permission as Landlords, to Rea's Bar and Bistro to stage a Community Fireworks Display on Braye Common on Saturday 2nd November 2013 subject to the following conditions:-

- i. That insurance cover is obtained;
- ii. Emergency Services cover is arranged for the event;
- iii. The Police, Harbour and Airport Authorities are notified of the time the event will take place; and
- iv. The public (especially in the Banquage area) are notified of the date and time of the display.

Chief Executive's Office to deal.

CE Office

43.3 Rock Falls at York Hill Power Station Paper from the States Engineer dated 4th June 2013 tabled and considered.

RESOLVED unanimously to approach the owner of the long reach crane (currently situated on the Quay) with a proposal for the crane to be utilised to make safe the area concerned; and to factor the expenditure, if agreement is received from the crane owner, into the CIEF which is due to be discussed next week. States Engineer and Treasurer to deal.

ENGINEER/TREASURER

43.4 Campsite Development Mr Berry reported on the recent meeting of BDCC in which the planning application for the Wardens accommodation, the new drying room unit and alterations to the existing shop were discussed. It was noted that the application had not been progressed as the Chairman and BDCC members had requested that separate applications be made to the Committee for each 'development' to be considered.

Law Officers advice had also been sought with regards whether the development of temporary accommodation was legal. The Chief Executive advised that two separate applications had since been submitted to deal with the new drying unit and the shop alterations. **Noted.**

It was also noted that no objections to any of the planning proposals including the wardens' temporary accommodation had been received. **Noted.**

RESOLVED to request the Chairman of BDCC to convene a special meeting of the Committee to progress the two re-submitted applications and to request the Chief Executive to seek the advice from the Law Officers on the accommodation issue as a matter of urgency to try and resolve this issue. Mr Berry and Mr Rowley to deal.

RB/CR/CE

44/2013 Roads and Transport

44.1 Disabled Parking Bay – Le Huret Report from the Engineering Assistant dated 4th June 2013 tabled and considered.

RESOLVED unanimously to remove the disabled parking allocation from opposite the Coronation Inn on the High Street and allocate it to one of the parking bays in the Huret opposite the Rose and Crown. States Engineer to also investigate the provision of a further disabled parking space at the Airport. States Engineer to deal.

ENGINEER

45/2013 Any Other Business

45.1 Jubilee Garden Letter from Mr David Wedd dated 30th May 2013 tabled and noted. Copy of the letter to be circulated to all Members. Chief Executive's office to deal.

CE Office

45.2 Play park for Toddlers A request had been received for permission to reinstate a toddler's area at the Swing Park and the Campsite. It was noted that as Landlords, permission from the Committee was required.

Approved. States Engineer to investigate this matter further, on the proviso that there is no cost to the States. States Engineer to deal.

ENGINEER

45.3 Fisheries It was noted that reports were being received that incidents were still occurring. Resolved to invite Mr Ray Gaudion, President of Alderney Fisherman's Association, to the July meeting of the Committee for an around the table discussion. Chief Executives Office to deal.

AGENDA ITEM/CE Office

Meeting closed 11:40am

DATE OF NEXT MEETING: 9th July 2013

Signed: Mr L Jean

Date: 9th July 2013