



Weapons Certificates Data Processing Notice

The Controller and Data Protection Officer processing your information

The States of Alderney are the controller and processor of this data. This information is handled by the States of Alderney Executive team, who are contactable on:

01481 820010 or ceo@alderney.gov.gg

If you have any concerns as to how your data is processed or wish to enquire more about your rights you can contact the Data Protection Officer on:

01481 820049 or dp@alderney.gov.gg

What special category personal information is collected

The personal information collected includes any convicted offences (**criminal data**) you have had, a health questionnaire (**health data**) that should be given to your doctor, a photograph (**biometric data**) and it might also be possible to determine your **ethnic origin** based on the information you have provided. All these categories of data are classed as special category data under the Data Protection Law and are afforded a higher level of protection.

Why your personal information is required and processed

The information is collected as part of your statutory requirements under 'The Dangerous Weapons (Alderney) Ordinance, 1965'. Failing to provide the personal data required will prevent your weapons certificate from being processed. Holding a firearm on Alderney without the correct permit could result in legal action with possible financial fines.

Your personal information is lawfully processed under paragraph 3 (protect the vital interests of the data subject or any other individual), paragraph 5 (exercise of functions by a public authority), paragraph 8 (performing a duty under an enactment) and paragraph 13 (administration of justice or the exercise of any function of the States) of Schedule 2, Parts I and II of the Data Protection Law.

Who will have access to your personal information

This information will be held and processed by the States of Alderney Executive team.

Your information and your list of weapons will be given to Guernsey Police to perform a police check on yourself and maintain your list of weapons for law enforcement purposes.

Your contact information will be given to the armourers to arrange an inspection with you.

Your contact information will be given to your doctor and your doctor will provide information of any listed medical conditions that would affect your ability to hold a weapons certificate with the States of Alderney. If your doctor is in the UK then the UK is an authorised jurisdiction and a designated jurisdiction.

Your information may be verified and checked with your insurance company.

You have access to your information, under the Right of Access.

Your information may be accessed by the DPO or civil servants fulfilling your rights under the Data Protection laws.

Your information will NOT be transferred to any third parties, unauthorised jurisdictions nor used for direct marketing purposes.

How long is your information kept

Your information is stored securely for a minimum of six years after your certificate has expired, which may be extended if any legal reasons occur or your weapons are confiscated. The data may then be used for statistical analysis, although your information will be anonymised.

Your Rights

Under 'The Data Protection (Bailiwick of Guernsey) Law, 2017' you have a number of rights with regard to your personal data, although not all these will be relevant to this application.

Right to data portability

Right of access

Exception to right of portability or access involving disclosure or another individual's personal data

Right to object to processing for direct marketing purposes, on grounds of public interest or for historical or scientific purposes

Right to rectification

Right to erasure

Right to restriction of processing

Right to be notified of rectification, erasure and restrictions

Right not to be subject to decisions based on automated processing

Right to make a complaint to the Data Protection Officer and failing this to the supervisory authority (The Office of the Data Protection Commissioner).