



## **Import a Motor Vehicle Data Processing Notice**

### **The Controller and Data Protection Officer processing your information**

The States of Alderney are the controller and processor of this data. This information is handled by the States of Alderney General Office, who are contactable on:

01481 820000 or [generaloffice@alderney.gov.gg](mailto:generaloffice@alderney.gov.gg)

If you have any concerns as to how your data is processed or wish to enquire more about your rights you can contact the Data Protection Officer on:

01481 820049 or [dp@alderney.gov.gg](mailto:dp@alderney.gov.gg)

### **Why your personal information is required and processed**

The information is collected as part of your statutory requirements under 'Import and Export Control (Alderney) Law, 1946'. Failing to provide the personal data required could create an offence, which could result in legal action with possible fines or imprisonment.

Your personal information is lawfully processed under paragraph 3 (protect the vital interests of the data subject or any other individual), paragraph 5 (exercise of functions by a public authority), paragraph 8 (performing a duty under an enactment) and paragraph 13 (administration of justice or the exercise of any function of the States) of Schedule 2, Parts I and II of the Data Protection Law. The processing is also necessary for law enforcement.

### **Who will have access to your personal information**

This information will be held and processed by the States of Alderney General Office.

Your information will be given to the Guernsey Border Agency.

You have access to your information, under the Right of Access.

Your information may be accessed by the DPO or civil servants fulfilling your rights under the Data Protection laws.

Your information will NOT be transferred to any third parties, unauthorised jurisdictions nor used for direct marketing purposes.

## **How long is your information kept**

Your information is stored securely for a minimum of two years after you have imported your vehicle, which may be extended if any legal reasons occur. The data may then be used for statistical analysis, although your information will be anonymised.

## **Your Rights**

Under 'The Data Protection (Bailiwick of Guernsey) Law, 2017' you have a number of rights with regard to your personal data, although not all these will be relevant to this application.

### **Right to data portability**

#### **Right of access**

#### **Exception to right of portability or access involving disclosure or another individual's personal data**

**Right to object to processing** for direct marketing purposes, on grounds of public interest or for historical or scientific purposes

#### **Right to rectification**

#### **Right to erasure**

#### **Right to restriction of processing**

#### **Right to be notified of rectification, erasure and restrictions**

#### **Right not to be subject to decisions based on automated processing**

**Right to make a complaint** to the Data Protection Officer and failing this to the supervisory authority (The Office of the Data Protection Commissioner).