## ISLAND CONSULTING / CAPSTAN SUFFOLK

**Job Title:** Property Maintenance Manager / Handyman (*M or F*)

**Employer:** Island Consulting Ltd

Address: P O Box 1065, Alderney, GY9 3YZ

Days/Hour 18 - 20 hours per week.

Pay: £26,000 per annum (*pro rata*)

## **Description of duties**

The ideal candidate will be an experienced Jack- (or Jill-) of all trades who can turn their hand to most basic and some intermediate-level property maintenance tasks.

The work is varied and may consist of both outdoor and indoor work, including gardening, painting/decorating, basic DIY, cleaning etc in connection with a small property portfolio in the Island.

In return for a competitive wage we offer flexible work hours and an interesting project. A driving licence is a distinct advantage.

Initially, the job is envisaged to be half-time, for a three-month fixed-term period starting in the middle of August 2022, with a possibility of a full-time role occurring towards the end of Autumn.

This opportunity may also suit someone with the appropriate skill-set who is currently self-employed.

To start: ASAP

## How to apply

Please email <u>maisonducotil@gmail.com</u> with a brief CV, as a PDF file, showing your experience and any relevant qualifications along with a cover note stating why you consider you are suitable for the opportunity.

The successful candidate will be asked to arrange a *Basic Disclosure Certificate*, which will be at our expense, but do note that applications from ex-offenders are encouraged and every application will be considered carefully on its merits. Please let us know, in your letter of application, about any convictions (including driving offences) unless they are regarded as 'spent' under the *Rehabilitation of Offenders (Bailiwick of Guernsey) Law 2002*.