

**General Services Committee  
Open Meeting  
Thursday 5<sup>th</sup> July 2022  
Anne French Room  
0900 hours**

**Present:**

**Mr B Kelly, Chairman  
Ms A Burgess  
Mr G McKinley  
Mr R Jenkins**

**In Attendance:**

**Ms K Jones, Chief Executive (CE)  
Mrs E Maurice, Head of Finance (TREASURY)  
Mrs S Pengilly Price, Head of Government Support (HoGS)  
Ms S Ireland, Programme Manager (PM)  
Mrs C Hanlon-Horton, Committee Minute Secretary  
Mr N Clarke, Strategic Advisor (SA) *(for item 3.2 only)*0910  
Ms E Owen, AWT *(for item 5.4 only)*0945**

**Absent:**

**Mr S Roberts**

**Apologies:**

**Mrs K Hatcher-Gaudion, Capital Projects Co-ordinator (CPC)  
Mr A Rose, Duty Harbour Master (DHM)  
Mr N Shaw, Deputy Harbour Master (DEHM)  
Mr R Phelan, Estates, Environment and Infrastructure Manager (EEIM)**

**01/2022 Minutes from previous meeting for approval** – Draft minutes from 7<sup>th</sup> June 2022 GSC meeting tabled and approved.

**02/2021 Matters Arising**

**2.1 Longis Sewer Pipe** – The Programme Manager to liaise with the Estates, Environment and Infrastructure Manager for an update to be relayed via email. **Noted.**

**PM/EEIM**

**4.5 Old Slaughterhouse** – for discussion under closed meeting

**5.1 Wall Maintenance** – Ms Burgess reminded the Committee that some privately owned walls that are adjacent to paths and roads are losing masonry due to lack of maintenance which is a public safety issue that was reported to the Estates, Environment and Infrastructure Manager. The Programme Manager to enquire with Estates, Environment and Infrastructure Manager on an update. **Noted.**

**PM/EEIM**

**Miniature Railway** – Picnic Bench costings. The Chair requested an update and costings from the Estates, Environment and Infrastructure Manager for the next meeting

**PM/EEIM**

**03/2022 Harbour Capital and General Works Report – Report dated July 2022 tabled and Noted.**

**3.1 Experimental Pontoon** - Various options actively being investigated, this matter to be discussed further in the closed meeting.

**DHM**

**New Pontoon** – Business case being drawn up by third party. Further detail to be discussed in the closed meeting.

**PM/DHM**

**Crane Shed** - Fort Grosnez (Initial Minor Capital Project: £20k prelims, £50k budgeted for 2022, pending full Grosnez project) – Still awaiting final permission from BDCC.

PM

**Crane service** – The routine crane service has been arranged.

**Resource** – A new member of staff has been recruited, as advertised, and has commenced duties.

**The Committee unanimously agreed to note the July Harbour Capital Projects & General Works OPEN Report. Noted.**

*N Clarke in attendance for 3.2 at 0910*

**3.2 SWD and Harbour Office Delegated Powers** – Removal of Vehicles and Boats report dated 28<sup>th</sup> June 2020 tabled and **Noted**.

The Strategic Advisor was in attendance to provide any further information on the report he was tasked with putting together for the Committee at the June General Services Committee meeting.

Mr McKinley asked what happens to the abandoned vehicles/vessels if it is not removed by the owner after the stated 14 days?

The advice from Law Officers was dependant on the condition of the vehicle/boat, if it was in good condition it would be put for sale. If the condition of the vessel was not good then for larger vessels they would need to be removed for disposal off island, but smaller vessels/vehicles can be disposed of at the impot.

Head of Finance expressed concerns regarding data protection. The States of Guernsey hold the registration details of car owners which is not shared with the States of Alderney as at present, there is no departmental or intergovernmental transfer agreement for data sharing with the Vehicle Registration and Licencing Department. It was noted that the Treasury department as a States of Guernsey department would be tasked with writing to the registered owner to remove the abandoned vehicle as the department holding the information of ownership.

Ms Burgess asked if the property would be moved appropriately with least likelihood of it being damaged. The Strategic Advisor will amend the guidance to include this.

**The Committee agreed to note this 'Delegated powers - Removal of Vehicles and Boats; policy and guidelines' report with minor amendments by the Strategic advisor. Noted.**

SA

#### **04/2022 States Works Department and Water Board Reports**

**4.1 SWD Capital Projects Report – Report dated July 2022 tabled and Noted.**

**Flat 1B, The Nunnery** – SWD have furnished Flat 1B in preparation for a new tenant.

**Pavements** – works are underway in the High Street at replacing broken pavements

**Campsite** – the campsite buildings have been opened for the season and the sewerage pit has been cleaned and emptied.

**Waste** – 2000 waste tyres and 40 Fridges have been exported this month.

**School visit** – Last month, SWD held open days at the Recycling Centre for different year students of St. Annes School.

**Food waste survey** – A joint initiative between the States of Alderney and the Alderney Wildlife Trust will be commencing soon which will involve a survey of food waste volume in black bag waste. Once the data has been received, this will enable the department to evaluate whether the separation of food waste from general waste would be financially or environmentally beneficial.

**Jubilee Roof – Report dated July 2022**

The survey of the roof has now been carried out and drawings/plans completed. The next stage is to obtain planning permission for the works prior to the project being tendered and standard procurement policy carried out. As landlord the General Services Committee is therefore requested to approve the submission of the planning application to the Building and Development Control Committee.

**The Committee unanimously agreed to;**

**1. Note the July SWD Capital Projects & General Works OPEN Report, and**

**2. Approve the planning application to be submitted to BDCC in respect of the Jubilee Roof.**

**4.2 Water Board Capital Projects Report – Report dated July 2022 tabled and Noted.**

**Mannez to Longis – Phase 23** – Works commenced 22nd June, expected to be completed in 6-8 weeks.

Water Board - General Works Update (MEEI)

**Lower Road** – Works have been completed and the issue resolved.

**Tanks at the Murette** – The tanks have recently received their annual service, which had been delayed due to covid. The team continue to carry out the day to day works as usual in conjunction with the ongoing project work.

**The General Services Committee agreed to note the July Water Board Capital Projects & General Works OPEN Report. Noted**

EEIM

#### **4.3 Water Consumption for June 2022 – Noted.**

**4.4 Remedial Works to Clock Tower** – Report from the Estates, Environment and Infrastructure Manager dated 30<sup>th</sup> June 2022 to be covered in closed meeting.

It was reported that the Chair had received a number of complaints regarding the clock chiming every fifteen minutes and that it has been requested that the clock be switched off until the tower is repaired and then once repaired the chimes be ceased from the hours of 10pm to 8am every day. Concern was expressed by members regarding potential damage again occurring with continued use until repair.

**The Committee agreed to request that the Estates Environment and Infrastructure Manager take advice on stopping the clock mechanism until the clock is repaired and if it is possible to switch off the clock chimes from 10pm to 8am moving forwards.**

EEIM

#### **05/2022 Any Other Business**

**5.1 Alderney Society Grant Request** – Email request from the Alderney Society for financial assistance towards maintaining & refurbishing some of the States owned heritage sites.

**The Committee agreed to support an application for a grant pending an application being submitted to the Finance Committee. Ratified.**

FC/ALDERNEY SOCIETY

**5.2 Miniature Railway picnic bench** – Email request received from the Miniature Railway to install a picnic bench behind the ticket office at Mannez.

**The Committee unanimously approved the installation of a new picnic bench at the rear of the little ticket office located at Mannez for the Miniature Railway. BDCC to be notified of Committee support for planning purposes.**

EEIM

**5.3 Avian Flu** – Chair referenced a special meeting with the States Veterinary Surgeon, Alderney Animal Welfare Society, Alderney Wildlife Trust, Alderney Ramsar Steering Group and the British Trust for Ornithology where the outbreak of avian flu was discussed. A dead seabird in the harbour vicinity had been sent for analysis, results of which confirmed that it was negative for avian flu. It was reported that two other dead birds had been retrieved and are currently being tested for avian flu; the outcome should be known in 72 hours.

It was noted that the States Works Department is the main contact for members of the public to notify should a dead bird be found.

Ms Burgess thanked the Salty Blonde ferry service for collecting and delivering medical equipment to the island in relation to this disease. It was noted that the Chair sent thanks via an email which has gone out to all parties involved. **Noted.**

*Ms E Owen in attendance for item 5.4 at 0945*

**5.4 Biodiversity Strategy** – Ms E Owen from the Alderney Wildlife Trust attended the meeting for approval and feedback from the General Services Committee in reference to the Biodiversity Strategy Report, it was noted that this was the Guernsey template which had been tailored for Alderney. There were favourable comments from the Committee who stated they found the report informative and thanked the Alderney Wildlife Trust for their work on this.

Ms Owen to liaise with the Manager of the Alderney Wildlife Trust and report back to Committee with a timeline.

**The Committee agreed its support for the report to go to public consultation. Noted.**

### **5.5 Signs on Beaches – For Ratification**

An email request was sent to the General Services Committee from the Planning Office as a member of the Alderney Swimming group has asked for permission for temporary signs to be erected advising of a Charity Beach Swim in August at Braye, Saye, Arch, Corblets and Longis which involves at least 30 strokes in 5 bays in 5 days. The funds from this event are being raised to support Alderney Cancer Relief and another local charity, the event will be sponsored by PWC.

**The Committee unanimously agreed for the Charity Event signs to be temporarily erected on the following beaches: Braye, Saye, Arch, Corblets and Longis for the month of August. Ratified.**

**PO**

**Date of next meeting:** 6<sup>th</sup> September 2022

**Meeting Closed: 11.00**

**Signed: Boyd Kelly**

**Date: 5<sup>th</sup> July 2022**