

GENERAL SERVICES COMMITTEE MEETING

Anne French Room

4TH October 2022 - 09.00 hours

OPEN Meeting Minutes

PRESENT:

Mr B Kelly, Chairman
Ms A Burgess, Deputy
Mr G McKinley
Mr S Roberts

IN ATTENDANCE:

Ms K Jones, Chief Executive (CE)
Mrs E O’Toole, Finance Manager (FM)
Mrs S Pengilley-Price, Head of Govt
Support (HoGS)
Mr A Rose, Duty Harbour Master (DHM)
Ms Sally Ireland, Programme Manager
(PM)
Ms K Hatcher-Gaudion, Capital Projects
Co-Ordinator (CPC)
Ms A Bird, Personal Assistant to the CE
(PA)
Mr N Shaw, Deputy Harbour Master
(DHM) *Item 3.1 only*

**Apologies: Mr R Phelan,
Declarations of Interest: Nil**

AGENDA ITEM

ACTION

A01/10/2022 Minutes from previous meetings for approval

A.1.1 Minutes from previous meeting held 6th September 2022– Tabled and
Approved.

**A02/10/2022 Matters arising unless tabled as an agenda item from the meeting held 6th
September 2022**

**A.2.1 States Works/Harbour Office delegated powers of data sharing –
Tabled and Considered.**
The Chief Executive advised a data sharing agreement would be
required with Guernsey and at this stage one hasn’t been acquired but
further discussions to obtain one will take place.

CE

A.2.2 Biodiversity Strategy – Verbal Update – Tabled and Considered.
The Chair advised the first Biodiversity Strategy phase had ended on
the 21st September 2022 and the phase 2 documentation was issued
on 28th September. This is being followed by a second public drop in
which will take place on Wednesday 5th October 2022.

A03/10/2022 Harbour and General Works Reports

A.3.1 Harbour Capital Projects & General Works – Open Report – Tabled Considered.

Harbour Capital Projects Update

The Duty Harbour Master informed the Committee the Commercial Quay timber fendering repairs are due to begin on the replacement of the deteriorating portcullis fendering on the northern end of the commercial quay. The contract will begin work in October.

Harbour – General Works Update

The Duty Harbour Master advised an engineer from AGD had done their first visit to the island to carry out pre-planned maintenance and part replacements. It was also noted training for two additional operators of the crane will be starting their training in October making a pool of five operators to work the Crane. The Deputy Harbour Master informed the Committee that the Quay gates will remain open for the October Angling Festival and a Press Release is to be done after confirming this with the Anglers Club Committee.

DHM

A04/10/2022 States Works Department and Water Board Reports

A.4.1 States Capital Projects & General Works – Open Report – Tabled and Considered.

Connaught Extension – The Programme Manager informed the Committee that the Connaught extension is now wind and watertight and rendering will start in December. Internal fixtures and fittings are being refined with minor amendments. The Otis lift engineer will be undertaking a site visit along with a Mechanical Electrical and Ventilation Engineer.

Mouriaux to Platte Saline Sewer – Phase 2 – It was noted a cost analysis had highlighted an area which requires significant attention before a business case was submitted in early 2023. Further work and alternative options are now being sought.

Avian Flu – It was observed 76 birds to date have been collected due to Avian Flu. Mr Kelly wanted to note a thank you to all public works staff involved with the handling of the Birds along with Kathy Kissick from Alderney Animal Welfare Society.

Town Clock – It was acknowledged the initial works have started on the Town Clock and the clocks and chimes will be out of order for approximately 6 weeks. Advising once the initial works have been completed, the remainder of the work will take place in Q1, 2023.

A.4.2 Water Board – Capital Projects & General Works – Open Report – Tabled and Noted

A.4.3 Longis Sewer – Extension – Report – Tabled and Considered.

The General Services Committee resolved to; Approve £10k from 2022 minor capital to extend the existing outfall.
Unanimous – For.

A4.4 Commemorative Picnic Benches – Report – Tabled and Considered
The General Services Committee resolved to approve;

- The introduction of commemorative picnic benches
- The applicants preferred locations of the picnic bench
- That all commemorative picnic benches match the style, colour and specification of the existing type purchased in 2017
- The charge of £750 per commemorative picnic bench

Unanimous – For.

A5/10/2022 Any Other Business

A5.1 Water Tower – Update – Tabled and Considered.

The Chair requested a date for when the water board will be vacated from the premises.

EEIM

A5.2 Pine Springs – Report – Tabled and Considered.

The General Services Committee resolved to approve the creation of a new crossover to the Pine Springs complex and the closure of the existing crossover as marked on the existing plans.

Messrs Kelly, Roberts, McKinley approved.

Ms Burgess abstained due to being on the Building Development and Control Committee.

A5.3 Hawkers Licence – Tabled and Noted.

A6/10/2022 Any Other Business

Ms Burgess noted concerns had been received from members of the public regarding cobbling which needs repairing along with privately owned walls that need maintaining. Ms Burgess will bring this to the attention of the EEIM upon his return from leave. The EEIM to advise at the next Committee meeting.

EEIM

Meeting Closed: 09:30

Date: 4th October 2022

Signed: Boyd Kelly