

**GENERAL SERVICES COMMITTEE MEETING**

**Anne French Room  
Friday 20<sup>th</sup> January 2023  
0930 hours**

**PRESENT:**

**Mrs L Maurice, Chairman  
Mr B Woodhead, Deputy  
Mr I Carter  
Mr S Roberts  
Mr W Abel (Via Teams)**

**IN ATTENDANCE:**

**Mrs E Maurice, Temporary Chief Executive (TCE)  
Mrs S Pengilley-Price, Head of Government Support (HoGS)  
Mr A Rose, Harbour Master (HM)  
Mr R Phelan, Estates Environment & Infrastructure Manager (EEIM)  
Ms Sally Ireland, Programme Manager (PM)  
Mrs K Hatcher-Gaudion, Capital Projects Co-Ordinator (CPC)  
Mr J Laband, Project Support Officer (PSO)**

**Apologies: Mrs L Baines, Committee Secretary (CS)**

**Declarations of Interest: Nil**

**AGENDA ITEM**

**ACTION**

**01/01/2023**

**Minutes from previous meetings for approval**

**2.1 8<sup>th</sup> December 2022** – Draft minutes from 8<sup>th</sup> December 2022 tabled and **approved**.

Mr Carter queried whether there is a mechanism in place to diarise lease renewals. The HoGS advised that an electronic reminder in the general calendar sends a notification to the appropriate staff member 3 months prior to the expiration of a lease.

Mr Carter queried whether the road resurfacing programme would go ahead in the event that the runway doesn't. The PM advised that it will still go ahead although there has been an exponential cost increase due to Covid-19 and Brexit. The EEIM queried what material would be used for the runway if the road resurfacing programme took place alongside the runway resurfacing, as concrete would not be appropriate.

*\*Post meeting note: Strategic Adviser – Transport advised that the runway surface would be asphalt and not concrete.*

It was noted that under 6.3 of the previous minutes, it should be "non-native" not "no native".

**02/01/2023**    **Matters arising (unless tabled as an agenda item)**

**2.1 Annual Committee Appointments** – Annual appointments for 2023 tabled and noted.

Deputy Chairman	<b>Bruce Woodhead</b>
Harbour and Fisheries	<b>Lin Maurice</b>
Braye Opportunity Area	<b>Bill Abel and Bruce Woodhead</b>
Transport & Traffic Matters– Roads and Railway	<b>Lin Maurice</b>
Water and Sewerage	<b>Bruce Woodhead</b>
Waste Disposal, Dumps and Derelicts	<b>Bill Abel</b>
Civil Emergency Working Party/Emergency Services - Fire Brigade and Cliff Rescue	<b>Lin Maurice</b>
Police Liaison (Local)	<b>Lin Maurice</b>
Agriculture (and open areas) Environment – Wildlife, Burhou etc.	<b>Steve Roberts</b>
Recreation, Campsite and Island Hall (functions)	<b>Bill Abel</b>
States Properties/ Property Asset Management	<b>Ian Carter and Bruce Woodhead</b>

**03/01/2023**    **Harbour and General Works Reports**

**3.1 Harbour Capital Projects & General Works Report** – Report dated January 2023 tabled and noted.

The Harbour Master advised that the Pontoon was on schedule with the contractor and the works would be integrated with the installation of the commercial quay fendering replacement. It was noted that due to the nature of the build of the Pontoon, that this would be tabled at BDCC for approval, as there are permanent fixtures involved with the structure. The installation would be by Easter Weekend, but possibly early May. It was queried whether there is a public communication plan in the event that the installation of the pontoon falls behind schedule, in order to manage expectations. It was advised that there is a vacancy being advertised for an Assistant Harbour Master and it is hoped the position would be fulfilled by the end of February 2023.

**The General Services Committee resolved to note the January 2023 Harbour Capital Projects & General Works Report.**

**04/01/2023**    **States Works Department and Water Board Reports**

**4.1 SWD Capital Projects & General Works Report** – Report dated January 2023 tabled and noted.

The PM noted that the Connaught extension is continuing, and it was queried whether Mr Gentle would remain as the Project Executive on the Connaught Project Board liaison for the General Services Committee.

*\* Post meeting note: in January of 2021 - The Committee resolved to approve the continuation of Mr Gentle as the political liaison for the Connaught Extension Project Board. A short paper will be presented at the February 2023 meeting of GSC to reaffirm this appointment and the appointment of a deputy, as the deputy position is vacant following the conclusion of Ms Burgess' term in office as a States Member. The current position held by Mr Gentle is titled "Project Executive" on the Connaught Project Board.*

It was noted that a report will come to the next GSC meeting regarding the additional Jubilee Kitchen and Laundry's new requirements and the options available will be presented to the Committee.

In relation to the Mouriaux Platte Saline Sewerage programme, it was noted that work is continuing on refining of alternative pump, screening and filtration options.

Specification of works has been concluded and that specification has gone out to tender for the excavation aspect of the project, installation of chambers etc. can be managed by States Works Department and a business case will be tabled at the next GSC meeting which will include figures and will allow the commencement of the works of phase 2A.

Mr Carter queried the maintenance of the new compactor. It was advised that this could be done in house.

The extension of the Longis sewer outlet has been completed. The water from the adjacent stream has been diverted into the pipe which will increase the flow rate in order to reduce the risk of the pipe becoming clogged with sand and dilute the bacterial content of the treated effluent water.

In relation to the Ambulance and training that was in occurrence in the week commencing 16/1/23, a press release was due to be circulated informing the public of that training to avoid concern about the regular sounding of sirens.

Mr Abel queried whether there was a requirement for a States Mechanic. It was suggested that there was potentially a position that could be filled given the number of States vehicles, including Tractors, the crane etc, which require maintenance. Although, there isn't an appropriate space available for the maintenance of vehicles to occur following the relocation of the Agricultural Department.

It was also noted that the centralising of the States Works Department is being considered and its entire relocation to the Harbour area, near recycling.

Mr Abel requested that going forward, the Committee be provided with the total, and project commencement to date figures of the budget to enable the committee to keep track of it.

**The General Services Committee resolved**

- 1. to note the January 2023 SWD Capital Projects & General Works Report; and**
- 2. for the total and project commencement to date figures to be included on the agenda going forward.**

**HOF/CPC**

*The Temporary Chief Executive Joined the meeting at 10:15.*

**4.2 Water Board – Capital Projects & General Works Report** – Report dated January 2023 tabled and noted.

The EEIM noted that the installation of the Inverter control System would be installed on the 23<sup>rd</sup> of the month and that it would save a substantial amount of money.

**The General Services Committee resolved;**

- 1. to note the January 2023 Water Board Capital Projects & General Works Report;**
- 2. for Members to be shown around the sites of States works and the Waterboard on a date in the near future after Mr Abel has returned the island.**

**EEIM**

**05/01/2023**

**Any Other Business**

**5.1 Braye Chippy Lease Assignment Request – See CONFIDENTIAL ANNEXURE**

**5.2 Campsite Update – See CONFIDENTIAL ANNEXURE**

**5.3 High Street Parking – Verbal Item**

The Chair raised this issue and declared an interest in it, as did Mr Roberts.

It was suggested that there should be a sign erected in high street restricting the parking of vehicles to a maximum of 48 hours as vehicles are being left unattended in this area for prolonged periods of time.

It was proposed that the Chair, as the newly appointed Police Liaison should raise this with them and prepare a paper for the next meeting.

**The General Services Committee resolved for a paper to be tabled at the next meeting following the Chair liaising with the Police on the matter.**

**CHAIR**

**5.4 Island Plan – Verbal Update**

Mr Carter requested that the Island Plan as a standing item on the Committees agenda in order to monitor progress of workstreams for which it is responsible.

**The General Services Committee resolved for the Island Plan to be a standing item on its agendas going forward.**

**CS**

**06/01/2023**

**For Information & Noting**

**6.1 Highly Pathogenic Avian Influenza (HPAI) Update – FOR INFORMATION – tabled and noted.**

The Committee was advised that a meeting was being organised by the AWT for Wednesday 1<sup>st</sup> February 2023 with all Stakeholders to discuss this issue. It was noted that a diary invitation had been circulated and the new revised date was 3<sup>rd</sup> February.

**Meeting Closed: 10:38**

**Signed: Lin Maurice**

**Date: January 2023**