

**General Services Committee Meeting**  
**Anne French Room**  
**Tuesday 13<sup>th</sup> March 2012**  
**0915**

**Mr W Walden, Chairman**  
**Mr P Arditti**  
**Mr J Beaman**  
**Mr R Berry**  
**Mr B Kelly**  
**Mr I Tugby**

**Mr R Burke, Chief Executive**  
**Mrs K A Hatcher-Gaudion, Treasurer**  
**Ms J Turner, States Engineer**  
**Mrs E O'Toole, Minute Secretary**

**Apologies: Mr P Allen**

**19/2012** **Minutes of the previous meeting** of 14<sup>th</sup> February 2012 were tabled and subject to the following items being moved from the Confidential Annexure to the published minutes:-  
- Item 13.1 Superintendent of Works Report  
- Item 15.1 The Clerks House  
and the following amendment made to Item 13.1 – amend to read “*Queries were raised by a member about the operatives...*”

The Chief Executive was requested to enquire regarding the confidentiality of item 15.2 New Business Proposal, amend the wording of the minute and circulate to members via email for approval.

**20/2012** **Matters Arising**

**20.1 St Anne's Church** Paper from Engineer dated 29<sup>th</sup> February 2012 tabled and discussed. The Engineer advised that the preferred tenderer for 2011 repair works to St Anne's Church has declined to enter into a contract with the States this was because agreement could not be reached on a number of issues. It was noted that the tenders submitted in October 2011 appeared to be no longer valid and additional works is being added to the programme.

**RESOLVED by a majority (Mr Beaman abstained) to approve that St. Anne's Church repair works is retendered to on-island contractors for works up to the agreed value including fees. Engineer to deal.**

**20.2 Green Waste Shredder** The Engineer advised that advertisements had been placed for a business opportunity taking on the process of green waste disposal on behalf of the States and the Waste Advisory Group will assess the responses and report back to the Committee.

**20.3 New Business Proposal** The Chief Executive advised that he had attended a meeting with the States of Guernsey Environmental Health department. The key issue is whether Alderney should adopt the Guernsey legislation and regulations since the current Alderney legislation states that Guernsey is the 'competent authority'. This could be changed to Alderney however it was acknowledged that there would be considerable cost involved. Alderney must be able to demonstrate to the Dutch authorities that we were capable of receiving the product. The Chief Executive has requested the interested party to seek expert advice on the issue at his own cost. **Noted.**

**20.4 Campsite Operator/Upgrading of Facilities**

**Campsite Operator** - The Chief Executive advised that the applicants approved by the Committee at its February meeting had advised that they no longer wished to take up the offer. The other applicants, who had been interviewed by the panel, had been contacted and they advised they are still interested in the position.

**RESOLVED unanimously to agree to approve the appointment of Mr and Mrs Hayward as new campsite operators. Chief Executive to deal.**

**Upgrading of facilities** – The Engineer advised that States Works Department is progressing on schedule with the construction of the ladies ablution block. **Noted.**

CE

JBT

WAG

CE

**20.5 HMS Affray Memorial Bench Re-siting - For Ratification** Emails from the Engineer to Members dated 24<sup>th</sup> and 27<sup>th</sup> February 2012, letter from Engineer to Mrs Grainger dated 24<sup>th</sup> February 2012 and letters from Mrs Grainger and family and Ms Audoire tabled for ratification of the decision, which had been approved by a majority of the Committee by telephone and e-mail.

**RESOLVED unanimously to agree to ratify the decision to approve the following:-**

1. **The bench for Maggie Cauvain to remain in its current position and replaced in hardwood;**
2. **To extend the existing concrete base northwards to allow the memorial stone, weighing approximately six tons, to remain on the existing solid base;**
3. **The bench for Dr Eagle to be relocated to the north of the extended plinth and replaced in hardwood; and**
4. **Two additional hardwood benches placed either side of the HMS Affray memorial stone.**

**20.6 Compulsory Bike Test** The Chief Executive advised that interviews with two Alderney candidates for a locally based driving examiner will take place shortly. The new examiner will be able to carry out CBT test in the short term. It was noted that there is currently a 16 week wait for CBT test.

Mr Tugby queried if Alderney could have its own Heavy Goods Vehicle license and test; the Chief Executive was requested to investigate the feasibility of this.

CE

**20.7 Clonque Road** The Engineer informed the Committee that the cost of improving "the cottage track" to a state useable in all weathers by all vehicles would be in the region of £8,000; the Chairman requested the track is improved at the lowest cost possible by filling in potholes utilising Banquette materials, as it is a temporary solution. Engineer to deal.

JBT

#### **20.8 Any Other Matters Arising from the Minutes**

- **HMS Affray Memorial Ceremony - Hire of Chairs** Emails from the Chief Executive to Members dated 5<sup>th</sup> March 2012 with responses tabled for ratification.  
**RESOLVED unanimously to agree to ratify the decision to lend up to 50 chairs to the organiser of the ceremony for the proposed HMS Affray Memorial provided the following:-**
  - a) **The chairs are not needed for any existing Island Hall booking at that time;**
  - b) **The chairs will not be used outdoors in wet weather; and**
  - c) **A deposit is paid, refundable on the return of the chairs in good condition.****Chief Executive to deal.**
- **States Works Department – Operatives Working Hours** The Engineer advised that following the comments raised at the previous meeting of the Committee, the operatives working hours have been adjusted to that of all the other States Works Department teams. **Noted.**

CE

#### **21/2012 Recreation, Welfare and Environment (including States Land)**

**21.1 Queen Elizabeth II Playing Fields Trust** Paper from Mr Kelly tabled and discussed.

09:40 Harbour Master joined the meeting

**The majority of the Committee (Mr Beaman and Mr Walden abstained) remain in favour in principle of a Queen Elizabeth II Field. Mr Kelly to deal.**

BK

#### **22/2011 Harbour and Fisheries**

**22.1 Monthly Report** for February 2012 tabled and the following items were noted:-

- Vedettes du Cotentin will revert back to operating their service from Dielette however a full timetabled has not yet been received. The company is proposing to operate a combined freight and passenger service between France and Alderney and a copy of their press release was tabled and noted.
- A member of the public had had an accident in Little Crabby Harbour when he fell from a ladder resulting in serious injury.
- Temporary removal of all boats and trailers from Bray Common to the Glacis will commence shortly once owners have been notified.
- The harbour showers will reopen at the end of March.

- The position of additional street lighting in Little Crabby Harbour has been agreed with by Alderney Electricity Ltd. Mr Kelly requested that lighting at the junction opposite the Sailing Club is on at night time considering it is a dark junction.
- The Bailiwick Fisheries Management Commission (BFMC) will hold a meeting with Jersey Sea Fisheries on the 15<sup>th</sup> March to discuss access rights by Jersey fishermen into the 3 to 12 mile extended Fisheries Limits.

**22.2 Replacement of Main Harbour Crane** Report/Memo from Harbour Master dated 7<sup>th</sup> March 2012 tabled and considered. The item was referred to the Finance Advisory Group.

FAG

**22.3 Harbour Water Taxi Service - For Ratification** Emails from the Harbour Master to Members with responses dated 15<sup>th</sup> to 17<sup>th</sup> February 2012 tabled for ratification.

**RESOLVED unanimously to agree to ratify the decision to grant Mainbrayce Ltd the Water Taxi Service Contract for Braye Harbour for a further three years commencing from 31<sup>st</sup> March 2012.**

**22.4 Any Other Business Relating to Harbour and Fisheries**

- See Confidential Annexure.
- Vedettes du Contentin – The Treasurer enquired whether the Committee required a bond against dues from Vedettes du Contentin for operations this year, as this requirement had been waived last year.

**RESOLVED unanimously to agree to waive the bond for operation of Vedettes du Contentin during 2012. Harbourmaster to deal.**

SS

10:15 Harbour Master left the meeting

**23/2011 General Works (including Agriculture)**

**23.1 Superintendent of Works Report** for period 3<sup>rd</sup> February to 2<sup>nd</sup> March 2012 tabled and noted.

Mr Tugby queried that a number of works are awaiting a plant operator; the Chief Executive advised that someone has been recruited and will undergo necessary training. He further added that should any of the pending works require urgent attention, local contractors will be approached. **Noted.**

Mr Berry stated that he anticipated the public conveniences will be ready for the tourist season; the Chief Executive advised that preparation is underway. **Noted.**

**23.2 Any Other Business Relating to General Work** None.

**21/2012 Recreation, Welfare and Environment (including States Land) - continue**

**21.2 The Old Prison/Gaol** The Chief Executive did not have an update on the possibility of accessing independent Trust funding at this time. **Noted.**

**21.3 Trails Biking Event** The Chief Executive advised that the Law Officers had indicated that certain areas can be closed off to the public for the duration of the event. Mr Smart will confirm which areas/tracks will be used and the Chief Executive was requested to circulate any necessary information by email.

CE

The event is scheduled to take place on the 21<sup>st</sup> April 2012. **Noted.**

**21.4 States Owned Property Insurance** Letter from Mrs P Pearson dated 20<sup>th</sup> February 2012 tabled and noted. The Treasurer advised that over 30 leases for States owned properties include a clause requiring that the tenant of the building/property is responsible for insurance. It was noted that this is a standard clause in leases and lease holders are required to confirm annually that adequate insurance is in place for the building or property leased from the States.

The Committee recognised no grounds to amend the policy regarding insurance on States owned buildings and requested that the Engineer ensure maintenance programmes are in place for the States' responsibility under leases.

JBT

**21.5 States Land - Preparation for season** The Engineer advised that the States Works Department has started general clearing/tidying up of areas around the island and notices were placed for the removal of goods discarded on States land.

The Building Development Control Committee is in the process of writing to businesses, individuals and utilities requesting tidying of their areas that are unkempt. **Noted.**

**21.6 Any Other Business Relating to Recreation, Welfare and Environment** None.

**24/2012 Roads and Transport**

**24.1 Import of Camper Vans and Caravans** Paper from the Chief Executive tabled and discussed. The Chief Executive advised that this matter is the responsibility of the Building Development Control Committee (BDCC) and was discussed at their meeting held on the 6<sup>th</sup> March. BDCC agreed in principle to relax the rules on importing camper vans, caravans and mobile homes for use as accommodation at the campsite only, on the proviso that the vehicle can only be driven once on the roads to and from the campsite on the shortest route.

The Chairman queried whether it is appropriate to apply the same rules to camper vans as to caravans as the Committee did not consider it a problem for camper vans being allowed on the roads during their stay at the campsite. The Chief Executive was requested to liaise with the Chairman of BDCC and circulate the comments to members by email.

CE

**24.2 Double Decker Bus** The Chief Executive advised that Mr C Flewitt, owner of the double-decker bus, was served with a notice that the import permit for the vehicle was revoked on the grounds that a condition of the vehicle had been breached, i.e. the bus being parked on land leased to Mr Flewitt by the States at Telegraph Tower and not on land at Rose Farm. Mr Flewitt was given a 28 day period to make representation however that period expired on the 7<sup>th</sup> March 2012 therefore the vehicle will now be removed by the States and the cost recovered from Mr Flewitt. Chief Executive to deal.

CE

**24.3 Matters Arising from the Traffic Advisory Group (TAG)** Paper from Mr Tugby, Chairman of TAG, dated 8<sup>th</sup> March 2012 tabled and considered.

The owner of a property on Longis Common currently sharing an access road with a neighbouring property has requested permission to construct a new access road across States land directly to the property. Members considered that they did not wish to see further tracks crossing the common in this area.

**RESOLVED unanimously not to approve the application for a new track across States land on Longis Common. Engineering department to deal.**

JBT/TW

**24.4 New Connaught Care Home - Oil Tanker Access** The Engineer advised that steps had been constructed to allow the oil tanks of the New Connaught Care Home to be filled from the High Street. **Noted.**

**24.5 Braye Street Signage** Paper from the Engineer dated 6<sup>th</sup> March 2012 tabled and discussed. Mr Kelly stated that the Committee agreed at its meeting in January that traffic on Crabby Road coming from the Quay towards the Braye Chippy and Crusher Site should be given priority over oncoming traffic turning right onto the new road heading towards the Braye Beach hotel.

The Committee agreed the following:-

- All existing signs and solid white line currently opposite the Sailing Club be removed;
- The proposed traffic priority signs not to be placed so as to reduce the number of signs in the area;
- A broken white line be placed on Crabby road leading onto the concrete pad in the direction of Braye Street;
- Street name plates in traditional Alderney blue with white writing would be an acceptable way of indicating the route onto Braye Street;
- Minor traffic matters to be referred to the Traffic Advisory Group.
- Mr Kelly to inform Sgt. Solway regarding the decision concerning signing.

Engineer to deal.

BK/JBT

**24.6 Any Other Business Relating to Roads and Transport** None.

**25/2012 Any Other Business**

**25.1 Rabies Order (Alderney) 2012** tabled, approved and would be signed by the Chairman following the meeting.

WW

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**25.2 Archaeological Excavation** Email from Mr T Walley, Engineering Assistant, dated 7<sup>th</sup> 5  
March 2012 tabled and discussed. It was noted that the proposed works and precise location of  
where the excavation is proposed to be carried out, will be presented at the next meeting of the  
Committee. In principle the Committee was not in favour of the excavation taking place. **Noted.**

**AGENDA ITEM**

**26/2012 Administration**

**26.1 GSC Press Notices**

- **Traffic Change - Crabby Road – Engineer**

**Meeting closed 11:00am**

**DATE OF NEXT MEETING: 10<sup>th</sup> April 2012**

**Signed: Mr W Walden**

**Date: 10<sup>th</sup> April 2012**