

General Services Committee Meeting
Anne French Room
Wednesday 17th January 2012
0915

Mr W Walden, Chairman
Mr P Allen
Mr P Arditti
Mr J Beaman
Mr R Berry
Mr B Kelly
Mr I Tugby

Mr R Burke, Chief Executive
Mrs K A Hatcher-Gaudion, Treasurer
Ms J Turner, States Engineer
Mrs E O'Toole, Minute Secretary

The Chairman welcomed Mr Allen to the Committee.

01/2012 **Minutes of the previous meeting** of 6th December 2011 were tabled and approved.

02/2012 **Administration**

2.1 Annual Appointments The Chairman proposed that appointments remain as was during 2011 and the Committee agreed.

Mr Allen, as a new member of the Committee, will undertake the responsibilities of serving on the Council of the Alderney Maritime Trust and assisting Mr Beaman with agriculture and open areas.

03/2013 **Matters Arising**

3.1 The Shredder The States Engineer circulated a paper and requested the item be discussed when the Superintendent of Works is present later in the meeting.

3.2 Court Building pavement refurbishment The States Engineer advised that the Superintendent had obtained costs for pea gravel. The material, delivery, spreading and levelling is budgeted to be approximately £832.

The Committee approved expenditure of up to £900 for the States Works Department to carry out refurbishment of the Court building pavement with the most reasonably priced gravel. States Engineer to deal.

JBT

3.3 Queen Elizabeth II Playing Fields Trust Mr Kelly advised that he is still awaiting further information and requested the item is removed from the agenda for the time being until he is able to compile report at a later stage.

BK

3.4 Alderney Shooting Club - Club House Mr Kelly and Mr Beaman advised that they had inspected the Civil Defence Bunker and believe that the use of it will not be compromised should the Alderney Shooting Club use it as a Club House.

The Committee agreed to permit the Alderney Shooting Club to use the Civil Defence Bunker as a Club House. Chief Executive to deal.

CE

The Treasurer advised that the appropriate lease would need to be drawn up in order to formalise responsibilities including electricity supply. Chief Executive & Treasurer to deal.

TREASURER/CE

3.5 The Old Prison/Gaol Report from the States Engineer dated 13th January 2012 tabled and discussed. The States Engineer advised that she had consulted with the Court and the Home Department (Police) regarding the potential sale of the property and adjacent land to the east and had discovered that it may be possible to renovate using Trust funding.

The Committee requested the Chief Executive investigate the possibility of accessing independent Trust funding for renovation of the Gaol.

CE

The Committee confirmed that the scaffolding could now be removed as no further works were to be undertaken in the near future.

3.6 Clonque Road The States Engineer advised that following consideration and investigation, Clonque Road is a higher priority than works on the Corblets beach sandbag wall and recommended that it should be moved to 2013 and the works on Clonque road moved to 2012. The Committee agreed. CIEF to be amended at next review. Treasurer to deal.

TREASURER

3.7 Pre War Fire Engine The States Engineer advised that following enquiries regarding possible storage space in Fort Grosnez for the nineteenth century fire engine, she has been advised that there is no space available. The Chairman proposed that the fire engine remain under cover at Fort Albert for the foreseeable future and should development of the Fort commence, storage arrangements will be made. The Committee agreed.

3.8 Trials Biking Event The Chief Executive advised that advice had been sought from the Law Officers on various issues and they had advised that the event is similar to the annual Hill Climb and therefore provisions could be made to allow access to areas which are designated as public highways, provided the roads etc were closed.

Two issues raised by the Law Officers were:-

1. Younger competitors on public roads – This would not be allowed and arrangements would have to be made for them to be transported from one stage to the next; and
2. Granting permission for the events to take place on various places on the Island and ensuring reinstatement of the roads are carried out when the event has finished.

The Chief Executive to progress matters and keep the Committee informed.

CE

3.9 Any Other Matters Arising from the Minutes The States Engineer advised that works on St Anne's Church will start the end of January. **Noted.**

04/2012 Recreation Welfare and Environment (including States Land)

4.1 Alderney Railway Company Letter from the Chairman of Alderney Railway Company Limited dated 6th December 2011 tabled and discussed.

The Chief Executive was requested to advise the Alderney Railway Company that the Committee does not foresee any reasons the lease they currently hold with the States of Alderney would not be renewed when it expires in 2015 however a guarantee cannot be made.

CE

4.2 Campsite Facilities Report from the Chief Executive's Office dated 11th January 2012 tabled and considered. Following to the decision by the Committee in October 2011 to purchase a unit for toilet and shower facilities for female campsite users, a proposal to purchase a further unit for male campsite user was discussed. An allocation of £95k is available in the CIEF in 2012.

The Chief Executive advised that 9 applications had been received for the position of Campsite Operator and these will be evaluated in due course.

RESOLVED unanimously to agree to approve:-

- (i) **To purchase a further unit within which to house toilet and shower facilities for male campsite users, including disabled facilities, for a cost of up to £41k including delivery; and**
- (ii) **To investigate the purchase of two further units, details and cost of which to be provided to the Committee.**

Item to be tabled at the next Policy and Finance Committee meeting for further approval. Chief Executives office to deal.

P&F/CE

05/2012 Roads and Transport

5.1 Braye Street Consultation Mr Kelly wished to praise the States Engineer for the work carried out on the public consultation. He advised that a large number of responses had been received and these will be assessed with a report to the Committee at its next meeting.

AGENDA ITEM/BK

Mr Kelly proposed that traffic on the road coming from the Quay towards the Braye Chippy and Crusher Site should be given priority over oncoming traffic turning right onto the new road heading towards the Braye Beach hotel. The Committee agreed.

10:05 – 10:10 Coffee Break

10:10 Harbour Master joined the meeting

06/2011 Harbour and Fisheries

6.1 Monthly Report for December 2011 tabled and the following items were noted:-

- The Harbour Master wished to thank the ship crews, stevedores and crane drivers who worked through very difficult weather conditions during December into the first week of January, delivering cargo to the Island. The Chairman requested a press release.
- Diving operations for the servicing of all moorings is being planned to start towards the end of February.

SS

Members queried the progress on the boats being removed from Braye Common and requested that the area is tidied up; the Harbour Master advised this is progressing slowly however due to works on the revetment being imminent, the system might have to revert back to how it was during works on the Commercial Quay because the contractors would have to be supplied with space to lay their rock armour, which is proposed to be the Glacis where the boats from the common would be stored. **Noted.**

6.2 Bailiwick Fisheries Legislation Briefing Paper entitled 'Implementing Fishing Vessel Licensing Controls within British Fisheries Limits Adjacent to the Bailiwick' from the Harbour Master tabled and discussed. The Chairman queried if the licensing would restrict the Islands rights in any way should future territorial seas extension take place; the Harbour Master advised it would not.

RESOLVED unanimously to agree to approve the proposals set out in the report and the Projet de Loi entitled 'The Sea Fish Licensing (Bailiwick of Guernsey) Law, 2012'.
Item to be tabled at the next Policy and Finance Committee meeting for approval.

P&F

6.3 Shipping Container Storage Charges Item deferred to the next meeting of the Committee.

AGENDA ITEM

See Confidential Annexure.

6.4 Harbour Services - Cargo discharge Item deferred to the next meeting of the Committee.

AGENDA ITEM

6.5 Vedettes du Cotentin – Proposed services 2012 The Harbour Master advised that he had received an email from Mr Bon of Vedettes du Contentin regarding the queries raised at the last meeting of the Committee. Mr Bon advised the following:-

- The service will require a minimum of 6 to 8 passengers to operate during week days however not on Saturdays;
- Vedettes du Contentin are working in conjunction with the Lady Maris II and not competing against them.
- The decision to operate from Cherbourg is due to it offering passengers a direct railway link to Paris.

The Harbour Master was requested to circulate the email from Mr Bon to Members and to obtain a timetable from Vedettes of their proposed service for the upcoming season.

SS

The Harbour Master was further requested to liaise with Mr Bon regarding a possible scheduled ferry service given that he had indicated he was considering running the service with a larger vessel.

SS

6.6 Harbour Laundrette Lease Report from Treasury dated 16th January 2012 tabled and considered.

RESOLVED unanimously to agree to approve:-

- To issue of a further lease with the same terms and conditions as per the current lease to Mainbrayce Ltd for a 12 month period up until 1st February 2013; and**
- To increase the rent by RPIX, as at the end of December (figure currently unknown).**

Treasurer to deal.

TREASURER

6.7 Any Other Business Relating to Harbour and Fisheries

- The Treasurer advised that a request had been made by Alderney Shipping Co Ltd regarding increase in freight rates which will be discussed at the Policy and Finance Committee meeting on the 24th January 2012. **Noted.**
- Quarantine of Animals – Memo from Mr Llewellyn tabled and discussed. The Chairman advised that the changes introduced to the Pet Travel Scheme and adopted by the UK represents no increased risk to the importation of animals to the Island. The Harbour

Master was requested to respond to Mr Llewellyn and advise that the Committee discussed the matter and will seek further advice from the Guernsey authorities.

SS

10:50 Harbour Master left the meeting

10:50 – 10:55 Coffee Break

10:55 Superintendent of Works joined the meeting

07/2011 General Works (including Agriculture)

7.1 Mowing and Hedge cutting Charges The Superintendent tabled a paper showing separate rates for mechanical hedge cutting as different from manual cutting where normal charge-out rates apply. The Committee accepted this clarification.

The principle of charging labour at banded rates dependent on staff qualification rather than based on specific operatives attending was accepted by Committee.

The new costing system had highlighted that no charge is made for plant yet maintenance of plant was a cost to SWD. The Committee requested that a paper be tabled at the next meeting with schedules of rates for plant and vehicles based on RICS rates.

TREASURY/AGENDA ITEM/TWB

7.2 Superintendent of Works Report for period 25th November to 6th January 2011 tabled and noted.

Green Waste Shredder – Mr Birmingham advised that an engineer from the manufacturer had been to assess the problems with the shredder and estimated the cost of repairing the machine would be £34k, which includes parts, labour, transport and accommodation however does not guarantee that the machine will work following the repairs.

The matter was referred to the Waste Advisory Group to bring a recommendation back to the Committee.

WAG

Paper from Mr Berry regarding States Works Department maintenance schedule tabled and noted. It was noted that a costing and reporting system is being put in place to monitor costs on routine works and minor projects. The Chairman requested a report is produced later in the year for the information of the Committee. Noted.

7.3 Referrals from/to BDCC for Landlord approval None.

7.4 Any Other Business Relating to General Work None.

11:30 Superintendent of Works left the meeting

08/2011 Any Other Business

8.1 Mandate Review The Chairman proposed the current mandate the same as it was during 2011 and the Committee agreed.

Mr Berry requested that wording regarding States properties in the mandate be amended to specify that it refers to States **owned** properties only. The Committee agreed.

8.2 Fort Doyle Mr Allen reported that the roof of Fort Doyle, currently used by the Alderney Boxing Club, had suffered minor collapse. The Treasurer advised that a letter was received late on the 16th January informing of the damage. The States Engineer was requested to investigate the damage and alternative venues and report back.

JBT

09/2012 Administration**9.1 GSC Press Notices**

- Annual Appointments

Meeting closed 11:40

Mr Allen offered his apologies for Water Board meetings going forwards due to work commitments.

Mr Arditti offered his apologies for the February Committee meeting.

DATE OF NEXT MEETING: 14th February 2012

Signed: Mr W Walden

Date: 14th February 2012