

**General Services Committee Meeting**  
**Anne French Room**  
**Tuesday 12<sup>th</sup> June 2012**  
**0915**

Mr W Walden, Chairman  
Mr P Allen  
Mr J Beaman  
Mr R Berry  
Mr B Kelly  
Mr I Tugby

Mr R Burke, Chief Executive  
Mrs K A Hatcher-Gaudion, Treasurer  
Ms J Turner, States Engineer  
Mrs E O'Toole, Minute Secretary

**Apologies: Mr P Arditti**

**In attendance: Mr A Llewellyn; Mr M Gaudion, Harbour Master – for item 42/2012 only**

**40/2012 Minutes of the previous meeting of 15<sup>th</sup> May 2012 tabled and **approved**.**

**41/2012 Matters Arising**

**41.1 St Anne's Church – CONFIDENTIAL** – See Confidential Annexure.

**41.2 Green Waste Shredder** The Engineer advised that further investigation into the plant available had been carried out by the interested party however it proved not suitable. **Noted**. Members discussed at length the various options of how to proceed with the disposal of green waste. The Committee agreed that efforts must be made to reduce the amount of green waste going to the Impot and requested that the Engineer discuss with the Environmental Health Department the disposal of commercial loads of green waste.

**ENGINEER**

The item was referred to the Waste Advisory Group to bring a proposal to the next meeting of the Committee.

**WAG**

The Engineer was further requested to enquire regarding an information leaflet circulated by the Environmental Health Department in Guernsey which provides the public with guidance of bonfires for small amounts of garden waste.

**ENGINEER**

*09:40 Mr Tugby declared an interest and left the meeting.*

**41.3 New Business Proposal - Waste** The Engineer advised that the interested party submitted a new proposal to the Building and Development Control Committee to rezone a small area of land, currently in the greenbelt, which is adjacent to land he wishes to purchase at La Corvee which is zoned for industrial use.

A copy of the proposal to be circulated to Members.

**ENGINEER**

The Chief Executive advised that issues with regards to legislation and a Waste Strategy remain ongoing. **Noted**.

*09:45 Mr Tugby rejoined the meeting.*

**41.4 The Old Prison/Gaol** The Chief Executive advised that he liaised with Jurat Partridge and he advised that the matter will be discussed by the Trustees of a local Trust. A further report will be given at the next meeting of the Committee.

**CE**

*09:47 Mr M Gaudion, Harbour Master, joined the meeting.*

**42/2011 Harbour and Fisheries**

**42.1 Monthly Report** for May 2012 tabled and the following items were noted:-

- The Vedettes du Cotentin made only one commercial sailing during the month. Due to mechanical failure, lack of bookings and poor weather conditions all other scheduled sailings were cancelled. The Harbour have been advised that a smaller vessel has been purchased to continue to operate the service however Mr Bon, operator of the Vedettes du Cotentin, would be required to visit the Harbour Office to discuss certain matters.
- Bumblebee Boat Cruises commenced operations and have maintained a good schedule, the statistics of which are available at the Harbour Office. The Harbour

Master also advised that contrary to information supplied at a previous Committee meeting there is an agreement in place between Alderney and Guernsey that no inter island dues/fees are charged – **Noted**.

- The old crane shed has been removed however problems had been encountered in removing the foundations. The final site clearance of Braye Common is nearing completion.
- Due to internal vacancies/promotions two Seasonal Boatmen have been appointed in order to maintain cover for all Harbour operations.
- The Pilot Boat suffered severe mechanical failure and a full report will follow as soon as possible.

#### HARBOUR MASTER

Mr Kelly recommended that the Harbour consider awaiting the outcome of the Harbour Review before deciding to repair/re-engine the Pilot Boat. The Chief Executive and Treasurer advised that provision has been made in the CIEF for replacement engines however the customary approval process would have to be followed. **Noted**.

It was further noted that all new vehicle/plant purchased for the Harbour will have a maintenance programme in place.

Health and Safety report The Harbour Master advised that the Health and Safety report from Normandie Health for a number of areas of the Harbour, including the Douglas Quay and Crabby Harbour, had been received and the recommendations will be assessed and actioned by the Harbour staff as necessary. **Noted**.

The Chairman recommended that the Health and Safety report is circulated to Members to assess the issues identified by Normandie Health with regards to the Douglas Quay and Crabby Harbour in order to identify ways to proceed. Harbour Master to circulate a copy of the report for the next meeting of the Committee. The Chairman further requested that the section in the report relating to the Douglas Quay is circulated to Members by email prior to the meeting.

#### HARBOUR MASTER/AGENDA ITEM

The Chief Executive and Harbour Master were requested to summarise the report for a press release.

#### HARBOUR MASTER/CE

**42.2 Any Other Business Relating to Harbour and Fisheries** – None.

*10:15 Mr M Gaudion, Harbour Master, left the meeting.*

#### 41/2012 **Matters Arising (continue)**

**41.5 Hammond Memorial** The Engineer advised that assessment of the condition of the Memorial is currently underway. The Committee agreed with the recommendation of the Engineer for the States Works Department to undertake structural maintenance of the Memorial however the gardening to remain the responsibility of the current providers.

**41.6 Hedge Cutter - For Ratification** Paper from the States Works Department tabled for ratification. It was noted that the Chief Executive circulated a business case for a replacement Hedge Cutter by email and a decision was reached and subsequently approved and the Policy and Finance Committee meeting held on the 29<sup>th</sup> May 2012.

**RESOLVED unanimously to agree to ratify the email decision to approve capital expenditure to purchase a replacement Hedge Cutter at a price not exceeding £13,600 plus delivery from Poole to Alderney estimated at £600.**

Mr Tugby requested that adequate training is provided for the operators of the new hedge cutter. The Engineer confirmed that all those operating the hedge cutter will receive training as necessary.

**41.7 Any Other Matters Arising from the Minutes** – None.

#### 43/2012 **General Works (including Agriculture)**

**43.1 Superintendent of Works Report – May** tabled and noted.

The following items were discussed:-

- **Bank Staff** – Mr Berry and Mr Allen raised concern regarding 'bank staff' being employed to cover States Works Department (SWD) employees on extended sick leave and/or holidays as they felt full time employment should be offered; The Treasurer advised that the SWD budget does not make provision to employ additional full time staff however there have been instances where those employed as 'bank staff' had

been successful in applying for permanent positions when they became available.

**Noted.**

- Campsite – Mr Tugby advised that two manholes were uncovered near the children's play area and that the campsite owners have advised that the rabbit holes are becoming an increasing problem. Engineer to deal.

**ENGINEER**

**43.2 Referral from/to BDCC (Landlord's Approval)** – None.

**43.3 Any Other Business Relating to General Work** – None.

**44/2012 Recreation, Welfare and Environment (including States Land)**

**44.1 Alderney West Coast and Burhou Islands - Ramsar Management Strategy 2012 - 2016** tabled and **noted**.

Mr Allen stated that he was pleased with the improved breakdown of the finances. **Noted**.

**44.2 Any Other Business Relating to Recreation, Welfare and Environment**

- Footpaths – The Engineer was requested to advise the Agricultural Department to clear the footpaths which are not the responsibility of the Alderney Wildlife Trust.
- Alderney Wildlife Trust – The Chief Executive advised that the Directors of most of the Wildlife Trusts in the British Isles will visit Alderney from the 11<sup>th</sup> to 15<sup>th</sup> June 2012 for their annual conference and as a joint celebration of 10 years of AWT and 100 years of the Wildlife Trusts. **Noted**.
- States Land for use as allotments – The Chairman advised, as mentioned at the April meeting of the Committee, that the Planning Office is investigating which areas of States owned land are currently not in use and suitable for growing fruits and vegetables, which could be provided as allotments. **Noted**.

**ENGINEER**

*10:45 to 10:50 Coffee Break*

**45/2012 Roads and Transport**

**45.1 Water Lane – CONFIDENTIAL ITEM** – See Confidential Annexure.

*11:00 Mr Kelly left the meeting*

*11:50 - The meeting closed to convene as the Water Board (minutes under separate cover).*

*12:00 - Meeting resumed*

**45/2012 Roads and Transport (continue)**

**45.2 Roads Contract** Paper from the Engineer dated 7<sup>th</sup> June 2012 tabled and discussed.

**The Committee approved for the Chairman, Engineer and Minute Secretary to convene on the 20<sup>th</sup> June at 2pm to open the Roads Contract tender documents and for the Committee to convene on the 22<sup>nd</sup> June at 2pm to agree the preferred tenderer.**

**45.3 Scaffold Request - NatWest Bank** Memo from the Engineering Assistant dated 1<sup>st</sup> June 2012 tabled and considered. The NatWest Bank in Victoria Street is due to have major renovation works carried out on the roof at the beginning of September 2012 and is requesting to have scaffolding for the temporary roof to be erected on the 3<sup>rd</sup> September which is two weeks before the scaffolding restriction finishes.

The Chairman stated that properties in the town area are fully aware of the restricted period, 1<sup>st</sup> June until 15<sup>th</sup> September, during which the erection of scaffolding is not permitted and programmes of works should be scheduled accordingly.

**RESOLVED by a majority (Mr Beaman abstained) not to approve the request by NatWest Bank to erect scaffolding two weeks prior to the restrictions finishing on the 15<sup>th</sup> September 2012. Engineering department to deal.**

**ENGINEER**

**45.4 Any Other Business Relating to Roads and Transport**

- Mr Tugby raised an issue regarding flooding of a property in Banquage after heavy rains; the Engineer advised that the States Works Department has assessed the issue

and the building itself does not flood only the roadside i.e. alongside Braye Common.

**Noted.**

- Mr Berry, as member with responsibility for Roads and Transport, raised an issue of restricted flow of traffic in the Banquage due to a large number of cars parked on the pavements reducing the width to a single lane. The Traffic Advisory Group was requested to assess the problem and bring a proposal to the next meeting of the Committee.

**TAG**

**46/2012 Any Other Business**

**46.1 Compulsory Purchase - Land at Airport** Paper from the Chief Executive dated 12<sup>th</sup> June 2012 circulated and considered.

**RESOLVED unanimously to agree to approve the compulsory purchase of one perch of the plot of land registered as AY1445, situated in Section I at La Hougue adjacent to the airport, at the request of the Public Services Department in Guernsey. Chief Executive to deal.**

**CE**

**Meeting closed 12:20am**

**DATE OF NEXT MEETING: 10<sup>th</sup> July 2012**

**Signed: Mr W Walden**

**Date: 10<sup>th</sup> July 2012**