

**POLICY COMMITTEE MEETING  
ANNE FRENCH ROOM  
29<sup>th</sup> JANUARY 2013**

**0915 hours**

**Mr P Arditti, Chairman**

**Mr N Harvey**

**Mr L Jean**

**Mr F Simonet**

**Mr R McDowall (via telephone link until  
11:15am)**

**Mr R Burke, Chief Executive**

**Mrs K A Hatcher-Gaudion, Treasurer**

**Mrs S Pengilly-Price, EA to the Chief Executive**

**Mrs E O'Toole, Minute Secretary**

**ACTION**

**10/2013** **Minutes of the previous meeting** of 18<sup>th</sup> December 2012 and the preliminary meeting of the 10<sup>th</sup> January 2013 tabled and **approved**.

**11/2013** **Administration**

**11.1 Annual Appointments** The following appointments were proposed by the Chairman and unanimously approved by the Committee:

***i. Deputy Chairman** – Mr Robert McDowall*

***ii. Members with responsibility for liaison with the following bodies relating to Transferred Services:***

- **Public Services Department (Breakwater)** – Mr Ian Tugby
- **Health & Social Services Department** – Mr Chris Rowley
- **Social Security Department** – Mr Ray Berry
- **Children and Young People Services** – Mr Louis Jean
- **Education Department** – Mr Louis Jean
- **Home Department** – Mr Francis Simonet

The Chairman advised that the liaison responsibility with the Commerce and Employment Department will form part of matters dealt with by the previously formed External Relations Group (Mr Arditti, Mr Jean and Mr Harvey).

He further advised that the liaison responsibility for Alderney Airport will be the Alderney Liaison Group (Mr Arditti, Mr Simonet and Mr McDowall).

***iii. Member to the Board of the Royal Connaught Residential Home and the Jubilee Sydney Herival House** – Mr Anthony Llewellyn*

***iv. Member to the Board of the St John Alderney Ambulance Service** – Mr Chris Rowley*

***v. Butes Centre Trustee** – Mr Ray Berry*

The Chairman was appointed to the States of Alderney Pensions Trustees and stated that assistance from Mr McDowall would greatly be appreciated.

**11.2 Proposed Mandate for Finance Committee** for 2013 tabled and noted. The Treasurer requested the Committee to also consider the following items, which are executive functions of the Committee, previously delegated to the Finance Advisory Group, be delegated to the Finance Committee without further referral:-  
a) To be responsible for postage stamp and coin issues and design approvals; and  
b) To deal with Grants not exceeding £5,000.

The Finance Committee mandate for 2013 was unanimously approved.

**BILLET ITEM**

**11.3 Proposed Mandate of Business Development, Tourism and Marketing Committee** tabled and discussed.

Name of Committee

Mr Harvey, Chairman of Business Development, Marketing and Tourism Committee, proposed that the name of the Committee be changed to the Economic Development Committee to better reflect the objectives of the Committee. The Chairman stated he was not in favour changing the name of the Committee because the name change would not resolve any confusion and it would assist the public to know that the Committee is at the forefront of Business Development, Marketing and Tourism for the Island.

**Mr Harvey withdrew his proposal to change the name of the Committee and stated that the matter could be reviewed again in 2014.**

Mandate 2013

The Chairman circulated two amendments to the mandate for consideration. Members were in agreement with the first amendment however there was debate regarding the second amendment, which Mr Harvey considered implied that the Committee would only be allowed to pursue Economic Development proposals if requested by the Policy Committee.

It was agreed that the matter be deferred to the next meeting to allow the Chairman and Mr Harvey to meet in order to resolve the issue.

**DEFERRED/PA/NH**

**11.4 Committee meeting dates 2013** tabled and agreed.

**12/2013**

**Matters Arising**

**12.1 Matters arising from the minutes**

**12.1.1 Internal Audit Report** It was noted that the Chief Executive had previously circulated the report to Members by email.

The Committee was very supportive of the recommendations made in the Internal Audit Report concerning the civil and public services and unanimously agreed for the Chief Executive to progress at officer level.

**CE**

**12.1.2 AHA and Housing Strategy**

AHA – The Chairman gave a brief overview of how the Alderney Housing Association (AHA) was set up and the States housing stock which was transferred to AHA.

The Committee expressed their support for the AHA and its aims and objectives as well as recognising the AHA as a separate, independent and professional organisation from the States. The Chairman and Chief Executive advised that a press release will be issued.

**PACE/PRESS RELEASE**

Housing Strategy – The Chief Executive advised that producing a Housing Strategy forms part of the States responsibility within the AHA's Framework Agreement with the States. He further informed the Committee that the AHA had approached a university in England to undertake the task of producing a Housing Strategy for a minimal fee. Members raised concerns whether anything worthwhile would be produced at such a small fee.

The Committee requested that Mr Simonet investigate other options and costing for producing a Housing Strategy and for this to be considered at the next meeting of the Committee.

**FS/AGENDA ITEM**

**12.1.3 Community Engagement** Policy Paper from the Chief Executive tabled and discussed.

The Committee agreed for the Chief Executive to progress work on a Community Engagement Policy and to draw up further detailed guidance to set out the framework for Community Engagement.

**CE**

The Committee further agreed to have a three month trial of extending the People's Meeting, commencing 13<sup>th</sup> March 2013, to enable members of the public in attendance to ask questions or raise issues that they think are appropriate to be discussed in a public forum. The main business of the People's Meeting, which is to consider items on the Billet for the following

week' States Meeting, will be carried out as normal and once that has concluded the Chairman of the Policy Committee will adopt the Chair with the Chief Executive providing assistance. **Noted.**

**PRESS RELEASE**

**12.1.4 Island Energy Policy** Item deferred to later in the meeting.

**12.1.5 Employment permit report – January** tabled and **noted.**

The Business Development, Marketing and Tourism Committee were requested to raise the issue of a review of the policy on Employment Permits. Chief Executive advised that he will circulate a document he has drafted on the matter to Members. **Noted.**

**BDMT/CE**

**12.1.6 New Connaught Care Home Report** from Mr Llewellyn tabled and discussed. The Royal Connaught Board raised concerns with regards to the following:-

- low occupancy levels in the Home with no immediate prospect of change, and
- the substantial downturn of income during the last quarter of 2012

It was noted that a new Manager has been appointed and it is anticipated that it may be possible to obtain dual registration of the facility as both a residential Care Home and a Nursing Home. The Board has also requested a year moratorium on the rent of the New Connaught Care Home in an attempt to improve occupancy and the financial position.

**The Committee agreed the following:-**

1. **to monitor the situation regarding the issues facing the New Connaught Care Home in the coming months**
2. **to request further information on the possibility of dual registration, and**
3. **the rental issue to be considered at the next meeting. Treasurer to provide paper regarding rental details.**

**TREASURER**

**12.2 Committee feedback from Chairmen (B&DCC and ESC) and Guernsey Representatives** The Chairman requested Committee chairmen provide a short paper each month with noteworthy points from their respective meetings.

**ESC**

- **Connaught Square** – The Chief Executive updated the Committee with regards to the Connaught Square closure. It was noted that remedial works on the drains will have to be carried out before the chamber under the road can be rebuilt. Members expressed a sense of urgency to re-open the square.
- **Fencing at Corporation Quarry** – Following reports in a local news publication, it was reported at the meeting that fencing had been erected around the landfill site to prevent fly tipping and to control site access. The site is currently used to bury asbestos building waste and great care has to be taken by the States as to who has access to the site as well as to protect the public.  
The Committee expressed their disappointment that the correct procedures for erecting the fencing was not followed. **Noted.**

**B&DCC**

- **Law Review** – Mr Simonet, BDCC Chairman, advised that a review panel has been established to undertake a review of the Building and Development Control Law. A meeting of the panel will take place shortly and the Committee will be kept updated. **Noted.**

*Coffee Break 11:50 - 11:55*

*Mr McDowall joined the meeting.*

- 13/2013**      **Budgetary and Financial Matters**
- 13.1 Management Accounts** Awaiting the finalisation of the 2012 year end accounts, therefore deferred to the next meeting. **DEFERRED**
- 13.2 CIEF** Deferred to February meeting. **DEFERRED**
- 13.3 Grants issued 2012** tabled and noted.
- The Chairman advised that a letter had been received from Vice Admiral Sir Fabien Malbon, former Lieutenant Governor of Guernsey seeking support to save the Portland Search Air Rescue Helicopter.  
**The Committee approved a donation of £250. Treasury to deal.** **TREASURY**
- 13.4 Charges for consolidation of legislation** Deferred to February meeting. **DEFERRED**
- 13.5 AGCC Retention** The Chief Executive advised that the Alderney Gambling Control Commission have requested to increase their annual retention to £700k. Mr McDowall was requested to investigate alternate methods of retaining the annual AGCC retention as a guarantee.  
**RESOLVED unanimously to approve an increase of the Alderney Gambling Control Commission retention to £700k. Chief Executive to deal.** **CE**
- 13.6 Sports Centre request** Proposal from the Alderney Community and Sports Centre Charitable Trust tabled and considered. Members congratulate the Trustees on the new design and location of the proposed Sports Centre however raised concern over the use of tax payers' money to support potential ongoing running cost. It was noted that any capital investment from the States for a Sport Centre had always been dependent on the sale of Fort Tourgis which seems unlikely in the near future.
- The Committee was not supportive of the funding request, which would require the States to fund most of the capital to build the facility, and more importantly, to provide an ongoing contribution to the running costs. Chairman and Chief Executive to deal. **PA/CE**
- 14/2013**      **Business Development, Tourism & Marketing Matters**
- 14.1 Tourism Plan** Paper from Mr Harvey tabled and considered.  
**RESOLVED unanimously to agree the following:-**
- **Advertise for a Tourism Officer to be employed on a fixed term contract of 12 months. The position to be full time, but with flexibility as to hours and functions. Chief Executive to deal.** **CE**
  - **Accept the proposal from the UK Marketing Agency to undertake tourism functions for the States, excluding the PR element and limiting the management of the programme to 6 months. It was noted that the expenditure proposed is within budget and reflects external costs the States have regularly incurred for advertising etc. in the recent years.**
  - **To approach the Chamber of Commerce and request whether a basic costed PR plan can be produced, in conjunction with the AWT and the Alderney Society following the strategy proposed by the UK Marketing Agency. Funding support will be subject to a satisfactory plan.**
  - **A full review of the States' Tourism and Marketing strategy be undertaken for 2014.**
- Mr Harvey to deal and report to the Committee when appropriate.** **NH**
- 14.2 Alderney Property Report** Paper from Mr A Fulford on the Alderney Property market tabled and considered. It was noted that Mr Fulford proposed greater transparency in the Alderney Property Market for the benefit of the island and to stimulate the economy.

**The Committee agreed to request the Greffier to publish a monthly Property Transaction Schedule detailing:**

- the full address of the property, including the property title
- the date of the transaction, and
- the full purchase price of the property

**covering the preceding 12 months period and for this information to be made available to the public on request. Chief Executive to deal.**

CE

**14.3 Future of Business in Alderney** Letter from Sandpiper CI Limited dated 4<sup>th</sup> January 2013 tabled and discussed. Mr McDowall was requested to obtain further information from Sandpiper CI Limited and report back to the Committee at the next meeting.

RM/AGENDA ITEM

**14.4 Transport statistics – December 2012** tabled and noted.

**14.5 UCP Proposal for Fort Albert** Business Plan from UCP dated 2<sup>nd</sup> January 2013 tabled and considered. The Chairman and the Chief Executive were requested to meet with UCP to seek assurance that the development programmes for both the old Connaught, now known as Hotel Alderney, and Fort Albert are progressing on schedule and report back to the Committee at the next meeting.

PA/CE/AGENDA ITEM

**14.6 Nature Tourism** Paper from the Yorkshire Wildlife Trust tabled and considered.

**RESOLVED unanimously to:**

- approve £10k from 2012 Unforeseen Expenditure for research and data gathering for advice on the implementation of Nature Tourism/Living Islands proposal to be undertaken by the Yorkshire Wildlife Trust in conjunction with Alderney Wildlife Trust;
- approve in principle £25k matched funding, per year for two years, for the implementation of Nature Tourism/Living Islands. Funding to come from the Unforeseen Expenditure budget in 2013 and form part of the budget process for 2014. It was noted that the funding is to be in addition to the Alderney Wildlife Trust's annual grant;
- the Business Development, Marketing and Tourism Committee to steer the development of Nature Tourism.

Chief Executive and Mr Harvey to deal.

CE/NH

Members requested the Alderney Wildlife Trust funding is placed on the next agenda for discussion.

AGENDA ITEM

**14.7 Alderney Top Ten Challenges** Paper from Mr McDowall tabled and noted.

15/2013

**Legislation and Conventions**

**15.1 Motor Insurance Regulations** Explanatory Memorandum regarding The Road Traffic (Compulsory Third-Party Insurance) (Amendment) (Guernsey) Law, 2012 tabled and noted.

**15.2 CIMREG** Deferred to February meeting.

DEFERRED

**15.3 Community Radio Order** The Chief Executive reported that the legislation has been approved and an application will be made shortly for a licence to broadcast year round in Alderney. It was noted that it would be a lengthy process. **Noted.**

**15.4 Amendments and Additions to the Immigration (Bailiwick of Guernsey) Rules, 2008** Letter from Mr P J Taylor, Assistant Chief Officer – Head of Immigration and Nationality Guernsey Border Agency, dated 16<sup>th</sup> January 2013 tabled and discussed. The Chairman and Chief Executive were requested to obtain further clarification on the proposed amendments and additions to the Immigration Rules.

PA/CE

**15.5 Mental Health (Bailiwick of Guernsey) Law, 2010 (Commencement) Ordinance, 2013** tabled and noted.

- 16/2013** **Alderney Gambling Control Commission** Memo from the Alderney Gambling Control Commission dated 22<sup>nd</sup> January 2013 tabled and considered.  
**RESOLVED unanimously to approve Lord Faulkner of Worcester as new member of the Alderney Gambling Control Commission. Chief Executive to deal.** **CE**
- 17/2013** **Alderney Renewable Energy** Deferred to February meeting. **DEFERRED**
- 18/2013** **Fort Tourgis** Confidential proposal for redevelopment of Fort Tourgis tabled and **noted**.  
**RESOLVED to instruct International agents Knight Frank in London (or similar agents) to advise on the options for disposal of Fort Tourgis. Chief Executive to deal.** **CE**
- 19/2013** **Any Other Business**
- 19.1 Island Energy Policy (item 12.1.4)** Paper from Mr McDowall dated 20<sup>th</sup> January 2013 tabled and discussed. Mr McDowall advised that technical endorsement would be required in order for the Energy Policy to be credible. **Noted**.  
The Committee requested Mr McDowall and the Chief Executive to draft an Energy Policy for consideration at the March meeting. **RM/CE/ MARCH AGENDA**
- Mr McDowall was further requested to undertake a review of the Alderney Commission for Renewable Energy in conjunction with the Energy Policy. **RM**
- 19.2 Legislation Prioritisation** The Chairman advised that prioritisation of legislative issues will be discussed at the March meeting. **MARCH AGENDA**

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Meeting closed: 13:25pm

**Signed: Mr P Arditti**

**Date: 25<sup>th</sup> February 2013**