

**POLICY AND FINANCE COMMITTEE MEETING  
ANNE FRENCH ROOM  
22<sup>nd</sup> APRIL 2014**

0915 hours

**Mr F Simonet, Chairman**  
**Mr R Berry**  
**Mr M Birmingham**  
**Mr N Harvey**  
**Mr L Jean**  
**Mr R McDowall**  
**Mr C Rowley**  
**Mr I Tugby**

**Mr R Burke, Chief Executive**  
**Mrs K A Hatcher-Gaudion, Treasurer**  
**Mrs S Pengilly-Price, EA to the Chief Executive**

**Apologies: Mr S Roberts**

**ACTION**

**32/2014** Mr Henri Jobin and Mr Francois-Valery Vannimendus of Ma Compagnie gave a presentation to the Committee of the aviation services their small Cherbourg based company can provide for the island.  
Information to be given to Visit Alderney, Living Islands, hotels, guesthouses and the Chamber of Commerce as a way of advertising their services. **Noted**

**33/2014** **Minutes of the previous meeting** of 25<sup>th</sup> March 2014 tabled and **approved** subject to the following items being moved from the Confidential Annexure to the minutes:-

- Item 22/2014 – Minutes of the previous meeting - Confidential Annexure.
- Item 24.2 – Aged Debtors Report
- Item 24.3 – Potential Future Deficits
- Item 25.5 – Economic Development Strategy
- Item 31.9 – Voluntary Early Severance (VES) update

Notes from the Finance Committee meeting of the 14<sup>th</sup> April 2014 to be circulated by email. **Noted**

Notes of the Business Development, Tourism and Marketing Committee meeting of 31<sup>st</sup> March 2014 to be circulated by email. **Noted**

**34/2014** **Matters Arising**

**34.1 Matters arising from the minutes**

**34.1.1 Fort Albert** Paper from Fort Albert Target Company tabled and discussed.

The Committee were concerned with the lack of personal experience within the directors and noted that no business or marketing plan has been produced for consideration. **Noted**

The Committee agreed that sufficient personal and financial due diligence should be carried out prior to the proposal being progressed.

**Chief Executive to deal.**

CE

**34.1.2 Alderney Foundation** Charter of Alderney Foundations prepared by Carey Olsen tabled and discussed.

**The Committee by a majority (Mr Jean against) agreed for Mr McDowall to proceed to the next stage of creating an Alderney Foundation.**

RM

**34.2 Committee feedback from Chairmen (B&DCC and GSC) and Guernsey Representatives**

**BDCC** Mr Birmingham gave a brief update of matters discussed at the recent meeting of the Committee.

**Planning Review** It was noted that the initial review from ARUP has been received and will be circulated to all Members.

MB

Court case It was noted that the Committee recently were successful regarding a case against the owner of a property on Longis Road regarding a fence. Mr Birmingham gave a short history of the case and advised that an Enforcement Notice had been successful and BDCC would be re-engaging with the applicant.  
**Noted**

GSC Mr Rowley advised that a number of items discussed at the recent meeting appear on this agenda. **Noted**

Guernsey Representatives Mr Harvey and Mr Jean advised that the issue of tax on fuel would be coming up at the debate on Guernsey's Transport Strategy, where the Environment Department recommended a 5p increase in duty, the Alternative Report recommended a 1.2p decrease. **Noted**

### 34.3 Employment permit report – April (to date) tabled and **noted**.

### 34.4 Annual Reports

**34.4.1 Alderney Commission for Renewable Energy** Commercially confidential report from Ms P Dixon, Chairman ACRE, dated 2<sup>nd</sup> April 2014 tabled and **noted**.

10:30 Mr Mark Wordsworth, Chairman of ACRE, joined the meeting

The Committee noted that Mr Wordsworth assumes the role of Chairman of the Commission as of today, taking over from the departing Ms Dixon. **Noted**

Mr Wordsworth gave an overview of proposed works for 2014 and the finances of ACRE in terms of reserves held and annual income received from ARE. **Noted**

10:55 Mr Wordsworth left the meeting

35/2014

### Budgetary and Financial Matters

**35.1 Management Accounts** Revised revenue account sheet dated March 2014 tabled and it was noted that capital expenditure is slightly down due to slippage in Capital programme. **Noted**.

**35.2 Aged Debtors Report** See Confidential Annexure.

**35.3 Revenue Account Report - Potential Future Deficits** tabled and it was noted that there was no change to the report from last month's meeting and this will form part of the budget process. **Noted**

### 35.4 Referrals from General Services Committee

a. **Water Board Vehicle Replacement Programme** Paper from the Water Board Manager dated 27<sup>th</sup> March 2014 tabled and considered.

**RESOLVED unanimously to approve the purchase of a Ford Range Double Cab for use by the Alderney Water Board to a sum not exceeding £20K from the Alderney Water Board Capital account.**

AWB/TREASURY

b. **Agricultural Tractor Replacement** Paper from the Superintendent of Works dated 2<sup>nd</sup> April 2014 tabled and considered.

**RESOLVED unanimously to approve the purchase of a replacement tractor for use by the Agricultural Department from Tractor Services Jersey at a Capital cost not exceeding £31K.**

SWD/TREASURY

c. **Marine Park Proposal** Paper from Mr Rowley, Chairman of GSC, dated 15<sup>th</sup> April 2014 tabled and discussed. Proposal to be circulated to Members for a decision by email.

CE

d. **Skate Park Funding** Email from the Treasurer to Members dated 10<sup>th</sup> April 2014 tabled and considered.

**RESOLVED unanimously to agree to ratify the decision reached by email to approve £10K from the account relating to a historic youth fund, towards the resurfacing costs of the new Skate Park.**

TREASURY

**35.5 Alderney Museum Annual Grant Request** Grant Application from Ms Pam Pearson, Alderney Society, dated 2<sup>nd</sup> April 2014 tabled and considered. Mr Jean and the Chairman declared an interest.

**RESOLVED unanimously to approve £5K from Unforeseen Expenditure budget for 2014 towards the running cost of the Alderney Museum and to factor in funding in the 2015 budget going forwards.**

**TREASURY/BUDGET PROCESS**

**35.6 Playschool Grants** Paper from Treasury dated 15<sup>th</sup> April 2014 tabled and considered.

**RESOLVED unanimously to approve the allocation of the 2014 playschool budget as follows:-**

- a) **St Anne's Playgroup £3,5K;**
- b) **Alderney Baby and Toddler Group £2K; and**
- c) **Delegate the Finance Committee to consider and award future playgroup grants, based on information provided, and include as part of the annual budget report.**

**TREASURY**

**35.7 Economic Development - Measurement Standards** Paper from Mr McDowall dated April 2014 tabled and considered.

**RESOLVED unanimously to agree:-**

- **All future investment propositions which are presented to the Policy & Finance Committee include measurements for the investment achievement/ success with the relevant data reference point where appropriate.**
- **Where measurement standards have not been set to existing investment propositions they are annexed to the investment proposition and published within the next 3 months.**
- **Performance vs. measurement standards will be delegated for review and reporting on a quarterly basis to the Finance Committee.**
- **Data reference points against which measurement will be assessed and reported will be consistent and, where changed or amended, the reporting state both the former and new measurement standards**

**BDTM**

**35.8 Land Registry - Price Paid Data Quarter 1 2014** Paper from the Court of Alderney tabled and **noted**. The Committee was pleased with the information provided in the report and indicated that back dated information would be most useful. **Noted**

**36/2014**

**Business Development, Tourism & Marketing Matters**

**36.1 Alderney Economic Data Report 2014** tabled and discussed. Mr Birmingham advised that the report was produced utilising facts and figures from HSSD and SSD.

The following matters of concern in the report were noted:-

- Births and deaths
- Employment ages down 2.1%
- Employed down by 20%
- Heating oil prices up and electricity prices down

**36.2 Fort Tourgis** Letter from Mr David Harris, M&D Developments, dated 7<sup>th</sup> April 2014 tabled and discussed. The Chief Executive was requested to obtain a portfolio of Mr Harris's work for circulation to Members and Mr Lee Dawson, currently assisting with Economic Development matters.

**CE**

**36.3 Alderney Airport** Mr Harvey advised that works have commenced on the grass runways and the longer term future of the runways is currently under review. It was suggested that Dr Andy Sloan assist with the review.

**CE**

**36.4 Alderney Liaison Group Feedback** Mr Harvey updated the Committee on matters discussed at the recent meeting.

Aviation It was agreed that a meeting should be arranged with Aurigny and the States of Guernsey with regards to the Aviation Economics Review recently

undertaken by Mr Tim Coombs with a view of a potential Service Level Agreement between the States and Aurigny with assurances that the Southampton route is maintained.

Mr Coombs and Dr Andy Sloan to be invited to attend the meeting.

**CE OFFICE**

TRP and Occupiers Rates A query was raised with regards to the 1948 Agreement and TRP and Occupiers Rates being charged as a second property tax and the Treasury and Resources Minister did not immediately reject it.

It was proposed that Dr Andy Sloan includes these issues in the economic review.

**CE**

**36.5 Continental Metals Proposal** Paper from the Superintendent of Works dated 2<sup>nd</sup> April 2014 tabled and discussed.

*Mr Tugby declared an interest and left the meeting*

The Committee noted the following concerns with regards to this proposal:-

- Building in the greenbelt
- No firm business proposal
- Cost of the regulatory process
- Regulatory body which would have to be funded by the Company
- Lack of States policy industrial/commercial land use

Mr Jean requested that minutes of a meeting held with the Law Officer in December 2013, be circulated to all Members for information.

**CE OFFICE**

The Committee requested the Chief Executive engage with Cargo Limited (Continental Metals Ltd) to determine the cost of the regulatory regime before a decision is made as to the cost/benefit of the proposal to the island.

**CE**

**36.6 Transport Statistics - March 2014** tabled and **noted**.

**37/2014**

**Legislation and Conventions**

**37.1 UN Conventions on the Rights of the Child** United Kingdom of Great Britain and Northern Ireland Initial Report on the Crown Dependency: Bailiwick of Guernsey dated February 2014 tabled and **noted**.

**38/2014**

**Alderney Electricity Limited** The Committee noted that the Chairman stepped in as temporary States nominated Director on the Board of AEL following the resignation of Mr McDowall. **Noted**

The Chairman advised that interviews are being completed for the Managing Director and Financial Director vacancies at AEL and the preferred candidates will be invited to attend a future meeting of the Committee.

**RESOLVED unanimously (Mr Rowley proposed; Mr Harvey seconded) to approve Mr Birmingham as States nominated Director on the Board of AEL.**

AVGAS It was noted that the problems with the bowser have now been rectified however a new bowser will have to be sourced.

It was noted that AEL still wishes to cease the supply of AVGAS and Mr Harvey, Mr McDowall and Mrs Paris were requested to investigate the matter further.

**NH/RM/NP**

**39/2014**

**Commercial Quay/Revetment update** See *Confidential Annexure*.

**40/2014**

**Any Other Business**

**40.1 HGV Driving Licences update** The Chief Executive advised that no response has been received on the letter sent to the States of Guernsey Environment Department. **Noted**

**40.2 FAB Link/Interconnector agreement** The Committee noted that the agreement was currently with the Law Officers for review and agreed to hold a special meeting for this matter.

**SPECIAL MEETING**

**40.3 Insurance Renewal** Email from the Treasurer dated 17<sup>th</sup> April 2014, circulated as a late inclusion on the agenda, tabled and considered.

**RESOLVED unanimously to approve the continuation of ICCI as States Insurers at a similar premium level, for a further two years.**

**TREASURER**

**40.4 Chief Executive** The Committee noted that this would be the last committee meeting the Chief Executive would be attending prior to vacating his post and the Chairman took the opportunity to thank him for his assistance through his term which is greatly appreciated.

/spp

**Meeting closed: 13:00pm**

**Signed: Francis Simonet**

**Date: 27<sup>th</sup> May 2014**