

**POLICY AND FINANCE COMMITTEE MEETING
ANNE FRENCH ROOM
27th MAY 2014**

0915 hours

Mr F Simonet, Chairman	Mr S Taylor, Interim Chief Executive
Mr R Berry	Mrs K A Hatcher-Gaudion, Treasurer/Interim Chief Executive
Mr M Birmingham	Mrs S Pengilly-Price, EA to the Chief Executive
Mr N Harvey	
Mr L Jean	
Mr R McDowall	
Mrs N Paris	
Mr S Roberts	
Mr C Rowley	
Mr I Tugby	

In attendance: Mr S Trought, President; Dr Stephen Fletcher, Centre for Marine and Coastal Policy Research, Plymouth University. (for item 42.1.3 only); Mr S Williams, Chief Executive, Alderney Housing Association and Members of the Board of the Housing Association (for item 46/2014 only).

ACTION

41/2014 **Minutes of the previous meeting** of 22nd April 2014 tabled and **approved**, subject to minor administrative amendments.

Notes from the Finance Committee meeting of the 19th May 2014 to be circulated by email. **Noted**

Notes of the Business Development, Tourism and Marketing Committee meeting of 9th May 2014 to be circulated by email. **Noted**

42/2014**Matters Arising****42.1 Matters arising from the minutes**

42.1.1 Administration – Committee Membership It was noted that Mrs Paris had agreed to be a member of the following Committees subject to the necessary approvals being gained:

- Business Development Tourism and Marketing Committee (*Mr Rowley advised that he was standing down*);
- Finance Committee (*Mr Birmingham advised that he was standing down*); and
- General Services Committee (*subject to full States approval*)

Chief Executive to deal.

CE/Billet item

42.1.2 New Royal Connaught Care Home - Charitable Status Written Special Resolution of the Shareholders tabled and considered. It was noted that this resolution amended the objectives of the Company to show that any profits of the Company (NRCC) were to be used for the benefit of the present and future residents. **Noted.** It was reported that should the Care Home be registered for Dementia care that income for the Home would increase, this proposal is reinforced within the Business Plan for the Care Home which supports this initiative.

The Committee unanimously approved the written special resolution of the Shareholders regarding the proposed charitable status of the Care Home; and by a majority (Mr Jean had concerns regarding capacity) to approve a grant of £5,000 from the unforeseen expenditure account to cover the costs of safety measures involved with being registered for Dementia care. Treasurer and Mr Simonet to deal.

TREASURER/FS

Dr Stephen Fletcher entered the meeting at 09.30 hours

42.1.3 Marine Park Proposal Report from Mr Rowley, Chairman of General Services Committee dated 20th May 2014, tabled and considered. Dr Fletcher gave a presentation on a Marine Park proposal which would allow Alderney to manage its marine area in order to ensure long term sustainability of the marine environment and the industries that rely upon it.

Dr Fletcher left the meeting at 10.00 hours

RESOLVED unanimously that whilst the Committee supported the concept it considered that any consideration of the initiative should be deferred until 2015. This would enable it to be part of a wider policy discussion and prioritisation of States initiatives. Chief Executive to advise Dr Fletcher.

CE

42.2 Committee feedback from Chairmen (B&DCC and GSC) and Guernsey Representatives

BDCC Mr Birmingham reported that there had not been a meeting of the Committee since the last meeting of the Policy and Finance Committee however did confirm that a copy of the ARUP report would be circulated to all Members imminently. **Noted.**

GSC Mr Rowley reported on parking restrictions that had been introduced in Val Car Park. **Noted**

Guernsey Representatives Mr Harvey and Mr Jean advised that Guernsey's Transport Strategy, where the Environment Department recommended a 5p increase in duty, had been defeated. Power of Attorney changes requiring amendment to the current Law were approved, Greffier to deal. **Noted**

42.3 Employment permit report – May (to date) tabled and **noted.**

43/2014

Budgetary and Financial Matters

43.1 Management Accounts Summary of General Revenue Income and Expenditure and Capital Account summary (April 14) tabled and discussed. It was noted that capital expenditure is slightly down due to slippage in the Capital programme, the revised budget for 2014 will reflect this, and that the Voluntary Early Severance scheme will have an effect on the Revenue account. **Noted.**

43.2 Aged Debtors Report *See Confidential Annexure.*

43.3 Revenue Account Report - Potential Future Deficits **Noted.**

43.4 Referrals from General Services Committee

a. **Battery Quarry – Replacement Standby Generator** Paper from the States Engineer dated 20th May 2014 tabled and considered. It was noted that this item was tabled and approved at the General Services Committee meeting held on the 13th May 2014.

RESOLVED unanimously to support the recommendation from the General Services Committee to approve the replacement and relocation of the existing diesel standby generator from capital grant funding, the total estimated cost not to exceed £29,200. States Engineer and Treasurer to deal.

SE/TREASURY

b. **Renewal of existing water main along Newtown Road to the Banquage** Paper from the States Engineer dated 20th May 2014 tabled and considered.. It was noted that this item was tabled and approved at the General Services Committee meeting held on the 13th May 2014. **Noted.**

RESOLVED unanimously to support the recommendation of the General Services Committee and approve the capital expenditure from grant funding to a sum not exceeding £57,000. States Engineer and Treasurer to deal.

SE/TREASURY

- c. **Water Board – Electronic BMS Monitoring System** Paper from States Engineer dated 20th May 2014 tabled and considered. It was noted that this item was tabled and approved at the General Services Committee meeting held on 13th May 2014. **Noted.**

RESOLVED unanimously to support the recommendation of the General Services Committee and approve the capital expenditure from grant funding to a sum not exceeding £36,500. States Engineer and Treasurer to deal.

SE/TREASURY

- d. **Refuse Truck – Replacement as Programmed CIEF 2014** Report from the Superintendent of States Works dated 30th April 2014 to Chairman and Members of the General Services Committee, tabled and considered. It was noted that the General Services Committee had approved this item at the meeting held on 13th May 2014. **Noted.**

RESOLVED unanimously to support the recommendation of the General Services Committee and approve the replacement of the dustcart in accordance with the planned replacement programme through capital funding to a sum not exceeding £47,000. States Engineer and Treasurer to deal.

SE/TREASURY

43.5 Connaught and Jubilee Care Home *See Confidential Annexure*

- 43.6 AHA Grant Approval – Sable D’Or project** Letter dated 02.05.2014 from Steve Williams, Chief Executive, Alderney Housing Association with enclosures (financial pages and Property plans) tabled and discussed. It was noted that it was the opinion of the Housing Association, that there was no affordable housing available on island that will match the standard that this development will be built to. **Noted.**
RESOLVED by a majority (Mr Tugby and Mr Roberts against) to approve grant funding to the Alderney Housing Association of £238,000 from the capital account for the proposal to build one social housing unit for rent and one social housing unit for partial ownership on the Sable D’Or site, subject to full States approval. Treasurer to deal.

TREASURY/Billet Item

This resolution was made following the presentation from AHA (see item 48/2014)

- 43.7 Alderney Economic Development Project – Budgetary Proposals** Paper from Mr Harvey dated 20.05.2014 tabled and discussed. Mr Jean had concerns regarding this proposal. It was noted that a final version of the document outlining the proposal to secure funding for a series of projects initiated by the States to reverse the economic decline and grow both population and employment on the island would be sent to Treasury & Resources Department, Guernsey later today. **Noted.**

44/2014

Business Development, Tourism & Marketing Matters

- 44.1 University of the Channel Islands** Mr McDowall verbally reported on the initial discussions around a proposal to establish a University of the Channel Islands which would focus on a selected number of disciplines for post graduate and undergraduate intake. **Noted.**

- 44.2 Aurigny Air Services** Letter from Deputy G St Pier to Chairman of Policy and Finance Committee dated 08.05.2014 tabled and discussed. It was noted that the proposal to acquire two Dornier Aircraft by Aurigny was to be debated in the Guernsey States of Deliberation this month and that the Trislander would remain in service until any decision to acquire Dornier aircraft had been agreed and implemented. **Noted.**

- 44.3 Tourism Support** Mr Harvey and Mrs Paris advised on the situation to date in respect of staffing at the Visitor Information Centre.
RESOLVED that the Chief Executive review the current situation and find a workable solution. Chief Executive to deal.

CE

44.4 Serviced Accommodation Mr Harvey advised of the requirement for suitable office/suite accommodation for companies who may wish to relocate to the island. **Noted.**

44.5 Accommodation Permit - Surrender Report from Chief Executives office dated 21.05.2014 tabled and considered.

RESOLVED unanimously to accept the surrender of the Accommodation Permit issued for the properties known as "The Watershed", Newtown and "La Chalmerie", 2 Rue Genet, with immediate effect. Chief Executive's office and Treasury to deal.

CE OFFICE/TREASURY

45/2014

Legislation, Conventions and Policy

45.1 Charity Gaming and Liquor Licensing Law Report from Mr Birmingham dated 21.05.14 and draft legislation entitled "The Alderney (Liquor Licensing) (Amendment) Ordinance, 2014" and "The Gambling (Exempt Gaming and Racing) (Alderney) Ordinance, 2014" tabled and considered. Mr Birmingham gave a background of why the proposed changes to the Liquor Licensing legislation and the Gambling legislation had been brought forward.

RESOLVED unanimously to approve the draft legislation "The Alderney (Liquor Licensing) (Amendment) Ordinance, 2014" and "The Gambling (Exempt Gaming and Racing) (Alderney) Ordinance, 2014" and for these items to be placed on the Billet d'Etat for the June meeting of the full States. Chief Executive's Office to deal.

CE OFFICE/Billet Item

45.2 Deregulation Bill – Channel Islands and Isle of Man – TV Licence fees Report/email from Jo Reeve, Principal External Affairs Officer, Policy Council dated 30.04.2014 It was noted that the UK Parliament were exploring moving TV Licensing from a Criminal offence to a Civil regime. **Noted.**

RESOLVED unanimously support the advice from the Policy Council regarding the wording of the extent clause of the Deregulation Bill for the Bailiwick and offer no further comment. Chief Executive's Office to deal.

CE OFFICE

45.3 Fire Services (Alderney) Law 2002 Letter from Mr J F W Main dated 23.04.2014 tabled and discussed.

RESOLVED that further enquiries be carried out by the States Engineer with regards to the compliance issues raised in the letter. Chief Executive's office to deal.

CE OFFICE

45.4 The 'Manpower Cap' for Primary Care Medical Practitioners Report from Mr E Freestone, Assistant Director Strategy, Policy & Engagement, Health & Social Services Department received 06.05.2014 tabled and considered.

RESOLVED unanimously that the Committee were happy with the content of the report and the proposal from the Health and Social Services Department and had no further comment. Chief Executive's Office to deal.

CE OFFICE

45.5 Financial Services Ombudsman (Bailiwick of Guernsey) Law, 2014 Draft legislation entitled "The Financial Services Ombudsman (Bailiwick of Guernsey) Law, 2014" tabled and considered.

RESOLVED unanimously to approve the draft legislation "The Financial Services Ombudsman (Bailiwick of Guernsey) Law, 2014" with no further comment. Chief Executive's office to deal.

CE OFFICE

Mr S Williams, Chief Executive, Alderney Housing Association and Members of the Alderney Housing Association Board in attendance for this item only.

- 46/2014** **Alderney Housing Association** 5 year Business Plan from 2015 to 2020 (dated April 2014) tabled and considered. Mr Williams gave a presentation which summarised the 5 year plan; progress to date on AHA works; the aims of the Association and Financial statements. **Noted.** The draft Housing Strategy for the States of Alderney carried out by Michael Jones from the Cambridge Centre for Housing and Planning Research dated March 2014, was also tabled and discussed. It was noted that the recommendations within the report needed to be considered fully by the States and it was agreed that this would be done in conjunction with the ARUP report and for a Working Group to be formed to carry out this task. **Treasurer and Chief Executive to deal.**
- TREASURY/CE**
- 47/2014** **Alderney Electricity Limited**
- (a) **Share Transfers:** Letter dated 29.04.2014 from Ms C Walters, Company Secretary, Alderney Electricity Limited and a Report from Treasury dated 21.05.2014 tabled and considered.
- RESOLVED by a majority (Mr Birmingham abstained) to approve the transfer of 1650 shares from Mr G B Whitelaw to Mr A B Haywood (825 shares) and Mr M Hunt (825 shares); and 1 share from Mr R Burke and 100 shares from Ms J Annetts to the States of Alderney (101 shares in total). Treasurer and Chief Executive to deal.**
- TREASURY/CE**
- (b) **Annual Reports and Accounts 2013:** Copy of the Annual Reports and accounts for 2013 tabled and considered. It was noted that the interim Chief Executive (Mrs Hatcher-Gaudion) would be present at the AGM to represent the States of Alderney. It was noted that item 7 on the agenda dealt with the appointment of new Auditors. **Noted.**
- RESOLVED by a majority (Mr Jean against and Mr Birmingham abstained) to approve the matters of business as per the Agenda for the Annual General Meeting on the 12th June 2014, and instruct the interim Chief Executive to vote accordingly. Chief Executive and Treasurer to deal.**
- TREASURY/CE**
- Mr Lee Dawson in attendance for the following item only.*
- 48/2014** **Marina** – See Confidential Annexure
- 49/2014** **Any Other Business**
- 49.1 Code of Conduct** Memo from President dated 08.05.2014, tabled and considered. **RESOLVED unanimously to support the recommendation and approve the appointment of Mrs Rosemary Hanbury; Mr John Russell, Mrs Helen McGregor, Mrs Pamela Pearson and Mr Peter Cunningham to sit on the Members Conduct Review Panel as required in Part III of the Code of Conduct. President's Office to deal.**
- PRESIDENTS OFFICE**
- 49.2 HGV Licences** Mr Tugby raised a query as to if there was an update on this matter and whether the new dustcart would be able to be utilised as a designated vehicle for the purpose of gaining such a licence. **Chief Executive's Office to deal.**
- CE OFFICE**
- 49.3 Lease Assignment** Email from the Treasurer dated 23rd May 2014, circulated previously, tabled for consideration/ratification.
- RESOLVED unanimously to approve that the Treasurer be authorised to sign the Deed of Assignment on behalf of the States, to transfer the lease from the Braye Chippy Limited to Ms W Dupont, Mrs J Capazario and Mrs K Capazario, for the remainder of the term of the lease (December 2024). Treasurer to deal.**
- TREASURER**
- 49.4 Fort Albert** Mrs Paris requested an update of this matter. Chief Executive to investigate and report back to the committee at the next meeting. **Chief Executive to deal.**
- CE**

/spp

Meeting closed: 13:00pm

Signed: Mr F Simonet

Date: 24th June 2014