

**POLICY AND FINANCE COMMITTEE MEETING  
ANNE FRENCH ROOM  
24<sup>th</sup> JUNE 2014**

**0915 hours**

<b>Mr F Simonet, Chairman</b>	<b>Mr S Taylor, Interim Chief Executive</b>
<b>Mr R Berry</b>	<b>Mrs K A Hatcher-Gaudion, Treasurer/Interim Chief Executive</b>
<b>Mr M Birmingham</b>	<b>Mrs S Pengilly-Price, EA to the Chief Executive</b>
<b>Mr N Harvey</b>	<b>Mrs E O'Toole, Minute Secretary</b>
<b>Mr L Jean</b>	
<b>Mr R McDowall</b>	
<b>Mrs N Paris</b>	
<b>Mr S Roberts</b>	
<b>Mr I Tugby</b>	

**Apologies: Mr C Rowley**

**ACTION**

**50/2014**      **Minutes of the previous meeting** of 27<sup>th</sup> May 2014 tabled and **approved**, subject to minor administrative amendments.

Finance Committee – Notes from the meeting of the 16<sup>th</sup> June 2014 to be circulated by email. Mr McDowall stated that the final figures of the Voluntary Early Severance are still awaited. **Noted**

Business Development, Tourism and Marketing Committee – Notes of the meeting of 2<sup>nd</sup> June 2014 to be circulated by email. Mr Harvey advised that new Young Entrepreneur Scheme is underway with the first business being approved. **Noted**

Avgas – It was noted that this matter was raised in the recent Transport Group meeting; Mr Birmingham advised that it will be discussed at the next Alderney Electricity Ltd (AEL) Board meeting scheduled for the 4<sup>th</sup> July 2014. **Noted**  
The Chairman stated that he expects this matter to be debated in Committee in the near future.

**51/2014**      **Matters Arising**

**51.1 Matters arising from the minutes**

**51.1.1 Alderney Housing Association (AHA)** The Chairman stated that Mr Berry, Mr Roberts and Mr Tugby raised a number of valid points at the recent States meeting regarding the proposed construction of two properties at Sable D'Or and as a result has engaged with Mr Steve Williams, Chairman of AHA, to establish a closer working relationship.  
The Chairman invited Members to forward any comments regarding AHA which he will then address with Mr Williams. **Noted**

**51.1.2 Fort Albert Target Company** (See Confidential Annexure) Paper from Interim Chief Executive dated 17<sup>th</sup> June 2014 tabled and discussed.  
Mr Berry declared his interest as a member of the Shooting Club. **Noted**

The Interim Chief Executive was requested to provide feedback to FACT on the basis of the discussions and advise that further detailed assurances were required regarding safety and regulatory issues. Once these have been considered, a decision will be made.

**INTERIM CE**

**51.1.3 FAB Link update** Paper from Interim Chief Executive dated 16<sup>th</sup> June 2014 tabled and discussed. Mr Harvey advised that he and the Interim Chief Executive met with FAB Link representatives and the Law Officer on 20<sup>th</sup> July 2014. This allowed a full discussion of the outstanding points and issues raised previously by States Members.

**RESOLVED** unanimously to support the project and move to conclude the agreement with FAB Link as soon as possible once the following points have been clarified and incorporated into the agreement:-

- Detailed plans and impact on the environment;
- Links to potential tidal project(s);
- Financial benefits;
- Additional benefits.

Interim Chief Executive to liaise with the Law Officers.

**INTERIM CE**

**51.2 Committee feedback from Chairmen (B&DCC and GSC) and Guernsey Representatives**

**BDCC** Mr Birmingham reported that there had not been a meeting of the Committee since the last meeting of the Policy and Finance Committee. **Noted**

**GSC** Mr Tugby, deputy chairman of GSC, reported on the recent coastal surveys carried out and the continued delays in the Roads Contract. **Noted**

**Guernsey Representatives** Mr Harvey and Mr Jean advised that a reform of Government will be debated at the July States of Deliberations meeting. **Noted**

**51.3 Employment permit report – June (to date) tabled and noted.**

**51.4 Quarterly Reports**

**51.1.4 Alderney Commission for Renewable Energy** quarterly report for April to June 2014 tabled and noted.

**52/2014**

**Budgetary and Financial Matters**

**52.1 Management Accounts** Summary of General Revenue Income and Expenditure and Capital Account summary (May 14) tabled and discussed.

The Treasurer advised that the Voluntary Early Severance scheme will have an effect on the Revenue account which will be adjusted once the final figures have been received.

Capital expenditure is down due to slippage in the Capital programme in particular the Mouriaux to Platte Saline sewage project. It was confirmed that an update has been requested from the States Engineer. **Noted**

**52.2 Aged Debtors Report** See Confidential Annexure.

**52.3 Revenue Account Report** dated June 2014 tabled and noted.

**52.4 St John Ambulance Service** Paper from the Treasurer, on behalf of the Finance Committee, dated 17<sup>th</sup> June 2014 tabled and discussed.

**The Committee endorsed the Finance Committee views on this matter. Mr Birmingham, as States appointed Board Member, was requested to advise St John Alderney Ambulance Service that the request for an increase in the annual grant from the States will be considered when a new Chief Executive is in place and has had an opportunity to review the operating model, adjustments to be considered in conjunction with the 2016 budget process.**

**MB**

**52.5 Alderney Economic Development Reserve** Letter from Deputy Gavin St Pier, Minister of Treasury and Resources (T&R), dated 12<sup>th</sup> June 2014 tabled and discussed. The Committee noted that Mr McDowall, as Chairman of the Finance Committee, Mr Harvey, as Chairman of BDTM Committee and the Treasurer, had a meeting with the T&R Board in Guernsey on 3<sup>rd</sup> June to discuss the proposed Alderney Economic Development Reserve of £300,000 to be funded from AGCC reserves in 2014. T&R agreed as an interim measure that £250,000 (the limit of its delegated authority) could be funded from the Budget Reserve to be reimbursed if the establishment of an Alderney Economic Development Reserve is approved by the States of Deliberation. **Noted**

The Treasurer advised that, although not discussed in full at the meeting, the letter also indicates that the States of Alderney Cash Limit will be subject to a 10% decrease over a period of 5 years as the States of Alderney contribution to the Financial Transformation Programme achievements, which set a target of £31M in 2009. It was agreed that this would be subject to further discussion when considering the financial relationship between the islands. **Noted**

Mr Harvey stated that projects to be funded from the proposed Economic Development Reserve will be subject to consideration of a business case by T&R, who have offered to assist with the development of a suitable template. Treasurer to request this from T&R.

**TREASURER**

53/2014

**Business Development, Tourism & Marketing Matters**

**53.1 Tourism Support** Paper from Interim Chief Executive dated 6<sup>th</sup> June 2014 tabled and considered.

**RESOLVED unanimously to:-**

- a) **approve a part-time Tourism Assistant role for 15 hours per week for 13 weeks mid June until mid September to oversee the Visitor Information Centre and support the full time Tourism and Marketing Assistant on a range of initiatives; and**
- b) **agree to a more detailed strategic review of resourcing the tourism and marketing function in 2015 to coincide with the current full time employee's contract review date.**

**Chief Executive's office to deal.**

**CE OFFICE**

Transport Statistics It was agreed that Mr Birmingham undertake the collation of the raw data from the Airport and Harbour to produce monthly transport statistics. Chief Executive's office to assist.

**MB/CE OFFICE**

**53.2 Business Development update** Mr Harvey gave an update and the following matters were noted:-

- Be a Tiger (BaT) – The Interim Chief Executive and Mr Harvey will be reviewing and reassessing the works undertaken by BaT. A revised proposal for work and advice to be commissioned from now will be discussed and agreed shortly.
- PricewaterhouseCoopers (PwC) – a meeting has been arranged with PwC early in July to discuss their proposals for an anti-money laundering centre in the Bailiwick.

**NH/ INTERIM CE**

**53.3 Aviation/Aurigny** Mr Harvey advised that the States of Guernsey approved T&R to acquire two, and subsequently a third, Dornier aircrafts as replacements for the Trislanders. **Noted**

Members discussed the concerns regarding supply of service to Alderney and noted that a Service Level Agreement or Public Service Obligation will be discussed with Aurigny. Mr Harvey stated that in discussion with Aurigny he has advised that a public message should be put out regarding their plans and the implications of those plans. **Noted**

**53.4 Alderney Liaison Group (ALG) feedback** Mr Harvey advised that the Economic Plan was discussed at the recent ALG and he has requested Mr Andy Sloan to produce a report of how much TRP generates on Alderney. **Noted**

**53.5 Living Islands – States Appointed Director** Paper from Mr Harvey dated 16<sup>th</sup> June 2014 tabled and considered.

**RESOLVED unanimously (Mr Jean had concerns regarding the timing of the change) to approve Mrs Norma Paris as the States appointed director on Living Islands Ltd.**

**53.6 Sylt Proposal** It was agreed to defer this matter until a presentation can be arranged.

**DEFERRED**

11:10 Greffier Sarah Kelly joined the meeting

**54/2014 Legislation, Conventions and Policy**

**54.1 Inheritance Law** Paper from Mr McDowall dated 18<sup>th</sup> June 2014 tabled and discussed. Members noted that the consultation period in relation to the Inheritance Law took place during May and a number of responses had been received with support for the proposed changes.

**RESOLVED unanimously to approve the Greffier to instruct the Law Officers to draft legislation to bring into effect a change in the inheritance law.**

**GREFFIER**

11:25 Greffier left the meeting

**53/2014 Business Development, Tourism & Marketing Matters (continue)**

**53.7 Public Engagement** Paper from Mrs Paris setting out means of engagement with the public dated June 2014 tabled and considered.

**RESOLVED unanimously to publish this on the website together with an updated 'Who's Who'.**

**CE OFFICE**

Members noted that changes proposed to Part 2 of the People's Meeting are to respond to feedback from members of the public; provide more structure to the discussions; enhance the quality of dialogue by advance notification of questions to enable Civil Servants and States Members to provide better responses and ensure the public are provided with sufficient opportunities to engage.

**RESOLVED unanimously to agree changes to People's Meeting Part 2, as detailed in the paper tabled, for a trial period of three months from July 2014.**

**CE OFFICE**

**54/2014 Legislation, Conventions and Policy (continue)**

**54.2 Alcohol by Volume – Consultation paper** from Guernsey Border Agency tabled and discussed. Mr Birmingham advised that he was aware of objections being raised by establishments on the island was requested forward comments on behalf of the States of Alderney and relay these to the Interim Chief Executive by Friday 27<sup>th</sup> June 2014.

**MB**

Mr Birmingham advised that the Border Agency has contacted AEL regarding a consultation for duty on bio-diesel which the Committee has not been made aware of. Mr McDowall stated that this is likely as a result in the shortfall on tax income by the States of Guernsey and recommended that working parties both in Alderney and Guernsey are formed to formulate a five year plan to change the financial relationship with the States of Guernsey. A paper to be produced for the next ALG meeting.

**RM/ALG**

**54.3 Import (Control) (Alderney) (Amendment) Order, 2014** tabled and considered.

**RESOLVED unanimously to approve the Import (Control) (Alderney) (Amendment) Order, 2014. Chief Executive's office to deal.**

**CE OFFICE**

**55/2014 Alderney eGambling Advisors Limited** Paper from the Treasurer, Interim Chief Executive dated 17<sup>th</sup> June 2014 tabled and considered.

**RESOLVED unanimously to:-**

- **note the appointment of the Director of eBusiness Relations; and**
- **approve the initial six month budget (May – Oct) of £38,070 to be funded directly from the Alderney Gambling Control Commission.**

**TREASURER**

**56/2014 Alderney Electricity Limited**

**(a) Share Transfer Request** Report from Treasury dated 13<sup>th</sup> June 2014 tabled and considered.

**RESOLVED by a majority (Mr Birmingham abstained) to agree:-**

- a) **the transfer of 1 share from the name of Kerry Hatcher- Gaudion to the States of Alderney acting by and through the Policy and Finance Committee,**

- b) the transfer of 1 share from the name of Elizabeth Maurice to the States of Alderney acting by and through the Policy and Finance Committee
  - c) the transfer of 100 shares from the name of Alan Graca to the States of Alderney acting by and through the Policy and Finance Committee, and
  - d) the amendment to the named share holder on the existing shares from “the States of Alderney” to “the States of Alderney acting by and through the Policy and Finance Committee”.
- Treasury to deal.

**TREASURY**

(b) **Annual General Meeting update** Mr Birmingham gave a brief update of matters discussed at the recent AGM of Alderney Electricity Ltd (AEL), and the following was noted:-

- Memorandum and Articles of Association – Clarification sought regarding section 48.
- Preferential Shares Vote – Payment has been deferred due to loss made in the previous financial year.
- Managing Director Appointment – Will be discussed at the next AEL Board meeting scheduled for the 4<sup>th</sup> July 2014.

Mr Jean raised the matter regarding a demurrage bill relating to an oil delivery in 2013 which despite intervention by his Committee at the time (ESC) was subsequently settled. Mr McDowall and the Chairman agreed that Mr Birmingham should investigate the matter further with AEL.

**MB**

**57/2014** **Employment Board Matters** Harbour Audit report – It was noted that a number of recommendations had been made in the recent audit report and agreed by General Services Committee. Where these relate to policy matters, it was agreed that these options should be further discussed by this Committee.  
Interim Chief Executive to summarise issues and prepare an action plan.

**INTERIM CE**

**58/2014** **Any Other Business**

**58.1 Alderney Community Sport Centre** Papers circulated to Members by email dated 23<sup>rd</sup> June 2014 tabled and considered.

**RESOLVED by majority (Mr Jean abstained) to approve grant funding of £250K (matched funding) to the Alderney Community Sport Centre from capital funding.**

**Item to be placed on the July Billet for approval by the full States.**

**BILLET/TREASURY**

**58.2 HGV Licences** Mr Tugby queried progress on the issues relating to HGV licences; the Interim Chief Executive advised that this has recently been discussed with the Treasurer and options will be brought to the General Services Committee for consideration. This will include clarification on vehicle specifications from States of Guernsey for on-island testing **Noted.**

**INTERIM CE**

/eot

**Meeting closed: 12:25pm**

**Signed: Mr F Simonet**

**Date: 22<sup>nd</sup> July 2014**