

**General Services Committee Meeting**  
**Anne French Room**  
**Tuesday 9<sup>th</sup> September 2014**  
**0915**

Mr C Rowley, Chairman  
Mr R Berry  
Mrs N Paris  
Mr S Roberts  
Mr I Tugby

Mrs K A Hatcher-Gaudion, Treasurer/Interim Chief Executive  
Mr T Walley, Engineering Assistant  
Mrs E O'Toole, Minute Secretary

**Apologies:** Ms J Turner, States Engineer; Mrs E Maurice, Assistant Treasurer  
**In attendance:** Mr M Gaudion, Harbour Master (item 58/2014); Mrs J Page, SWD Office Manager (item 57.7 & 59/2014)

**ACTION**

**56/2014** **Minutes of the previous meeting** of 8<sup>th</sup> July 2014, minutes of the special meeting of the 29<sup>th</sup> July 2014 and minutes of the confidential meeting of the 26<sup>th</sup> August tabled and **approved**.

**57/2014** **Matters Arising**

**57.1 St Anne's Church Progress Update** Report from Lovell Ozanne dated 2<sup>nd</sup> September 2014 tabled and it was noted that structural design works for the Tower scaffold are ongoing. **Noted**

**57.2 Capital Projects update** Report from the States Engineer dated 2<sup>nd</sup> September 2014 tabled and **noted**.

**57.3 Old Connaught Care Home** Paper from States Engineer dated 3<sup>rd</sup> September 2014 tabled and considered.

**RESOLVED unanimously:-**

- a) That an agreement is reached with Mr & Mrs Green regarding limiting liability for damage; and
- b) A quote is sought for the remedial works, to verify the quote previously identified by Timber Treatments, to the old Connaught building.

**ENGINEERING DEPT**

**57.4 Corblets Wall Update** Paper from States Engineer dated 8<sup>th</sup> September 2014 tabled and considered.

09:45 Mr M Gaudion, Harbour Master, joined the meeting

**RESOLVED unanimously to:**

- a) Investigate the use stones from Mannez Quarry to shore up the 200ft area of the wall that has collapsed, as an interim measure;
- b) Select 'Option 4: Concrete facing using local contractor without professional design' scheme subject to design and approvals;
- c) Continue to monitor the condition of the wall; and
- d) Subject to special meeting to be held to discuss coastal protection prioritisation.

**ENGINEERING DEPT**

**58/2014** **Harbour and Fisheries**

**58.1 Monthly Report** for July/August 2014 and Business Plan Progress Update tabled and **noted**.

**Search and Rescue** – The Committee noted that it had been a busy period for the Alderney Coastguard receiving 26 emergency calls varying in nature. A letter of thanks from one boat which required assistance was noted.

**58.2 Container Storage Charge** Paper from Harbour Master dated September 2014 tabled and considered. It was noted that this was a quay organisation and accessibility issue as opposed to a revenue raising initiative.

**The Committee agreed in principle to the re-establishment of the storage container charges. Harbour Master to review charges, with a view of standardising and bringing it in line with other ports and harbours.**

**Harbour Master to bring back a proposal for consideration by the Committee.**

**HARBOUR MASTER/AGENDA ITEM**

**58.3 Harbour Shower Block Facility – Appointment of Architect – For Ratification** See Confidential Annexure.

**58.4 Any other business relating to Harbour and Fisheries** None

*10:40 Harbour Master left the meeting*

**57/2014 Matters Arising - continue**

**57.5 Key Worker Housing (Teachers Houses, Braye Road)** Paper from Treasury dated 1<sup>st</sup> August 2014 tabled and considered.

**RESOLVED unanimously to authorise the Engineer to proceed with the costings and approvals for the required maintenance work, to be funded from Capital, with a view to making the property available for rental on the private market with a rental amount not less than the current rental figure.**

**ENGINEER**

**57.6 New Connaught and Jubilee Home Surveys** Paper from the Connaught Care Home Working Party dated 7<sup>th</sup> July 2014 tabled and considered.

**RESOLVED unanimously (Mrs Paris with reservations regarding cost) to approve the survey and accept the quote from Alderney Estates for a sum not exceeding £20K, to be funded from Capital, subject to approval by the Policy and Finance Committee.**

**P&F**

*10:20 Mrs J Page, SWD Office Manager, joined the meeting*

**57.7 Memorial Stone Costs** Paper from Mr Berry tabled and considered.

**RESOLVED unanimously to approve an additional £100 relating to costs involved with the Memorial Stone works and transportation to the Memorial Garden.**

**ENGINEERING DEPT/TREASURY**

**57.8 Any other matters arising from the Minutes** None

**59/2014 General Works (including Agriculture)**

**59.1 States Works Department Report – July/August 2014** tabled and the following items were noted:-

- Agriculture – The Team Leader position has been filled and will start early in October.
- Living Islands – Assistance by the Agricultural team has been halted due to limited work force. Mrs Paris queried this stating the importance of the work being done by Living Island; the SWD Office Manager invited Mrs Paris to discuss this matter following the meeting.
- Cutting Regime – It was noted that a number of private properties have over hanging hedges and verges, and has not complied with the notice issued earlier in the year. SWD Office Manager advised that further notices are being issued in the local press following which letters will be sent to home owners/occupants.

The Committee requested the SWD Office Manager investigate the reintroduction of legislation relating the time of year overhanging hedges and verges need to be cut by.

**SWD OFFICE MANAGER**

- Maintenance Programme – Work on a maintenance schedule/regime progressing with a number of locations surveyed.

A query was raised regarding an abandoned car in Little Street; Mr Walley to progress.

**ENGINEERING ASSISTANT**

**59.2 Clongue Road Diversion** Item deferred pending a special meeting to discussed and prioritise coastal protection.

**DEFERRED**

**59.3 Coastal Protection – Workshop and Policy** The Committee noted the report from Royal Haskoning DHV and agreed to review the recommendations in the special meeting regarding coastal protection priorities.

**SPECIAL MEETING**

**59.4 Old Gaol Demolition & Car Park Creation Planning Permission** Paper from the States Engineer dated 1<sup>st</sup> September 2014 tabled and discussed. The Committee agreed to put the matter out to public consultation; Chairman and Mrs Paris to deal.

**CHAIRMAN/NP**

**59.5 Disabled Access Works – Val Car Park to Victoria Street Footpath** Paper from the States Engineer dated 3<sup>rd</sup> September 2014 tabled and considered.

**RESOLVED unanimously to approve:-**

- a) **To note the changes to the Victoria Street footpath to create longer steps providing enough space for wheelchairs or push chairs on each step with a lengthened bottom step onto Victoria Street and the height difference accommodated with a slope at the lower end including a rail at the kerb edge; and**
- b) **To instruct that a planning application be made for the development.**

**ENGINEER/PLANNING**

**59.6 Wood Chipper for Green Waste** Paper from the SWD Office Manager dated 3<sup>rd</sup> September 2014 tabled and considered. It was noted that the recent exercise with a Guernsey firm to reduce the green waste stock pile was very successful. **Noted**

It was proposed that a new area for green waste should be identified at Mannez quarry and removal/re-siting of green waste from the Impot to be undertaken by the Agricultural team with assistance from the Waste team. **Noted**

**RESOLVED unanimously to approve the purchase of a green waste shredder/wood chipper from capital funding at a cost not exceeding £13K.**

**SWD/TREASURY**

**59.7 Any other business relating to General Works** The following matters were raised and noted by the SWD Office Manager:-

- Butes Field/Butes lane – A dangerous metal pipe is exposed on the bank of the Butes field by Butes lane.
- Longis Bay car park – It was noted that a number of boats are stored in the car park over the winter months however it is uncertain whether this is permitted. The Committee agreed that the car park should be tidied up and an area be identified for boat storage. Noted that willow will be placed around the Longis Sewerage Treatment to mask the plant.
- Traffic Lights on Braye Road – It was queried when the temporary traffic lights are scheduled to be in place; the Engineering Assistant advised that it was agreed until the end of September.

**SWD OFFICE MANAGER**

*11:45 SWD Office Manager left the meeting*

**60/2014 Recreation, Welfare and Environment (including States Land)**

**60.1 Removal of Trees on States Land** Paper from the States Engineer dated 1<sup>st</sup> September 2014 tabled and considered.

**RESOLVED** unanimously to approve the removal of trees at Longis Road, Newtown Road (excluding Battery the conifers at Battery Quarry road) and the Town Church grounds subject to planning permission.

**ENGINEER/PLANNING**

**60.2 Campsite update** Paper from the interim Chief Executive, Mr S Taylor, dated 4<sup>th</sup> September 2014 tabled and considered.

**RESOLVED:-**

- a) Unanimously to agree the maintenance programme to be agreed with the States Engineer and actioned as soon as possible; and
- b) Agreed by a majority (Mr Rowley and Mr Roberts against) the revised improvement proposal to merge the two capital schemes into one project of £24K in order to enclose the café areas alongside construction of a timber restroom for the operators to sleep on site during the season, subject to planning permission and approval by the Policy and Finance Committee.

**P&F/PLANNING**

**60.3 Any other business relating to Recreation, Welfare and Environment** None

**61/2014 Roads and Transport**

**61.1 Road Closure Requests – 7<sup>th</sup> September (Half Marathon) & 13<sup>th</sup> September (Penny Mile for Toddler Group)** tabled for ratification. **Decisions made by email were ratified.**

**61.2 Ollivier Street Unloading Bay** Mr Berry queried whether the unloading bay in Ollivier Street designated to the Post Office is being utilised and whether it can become a general loading bay. Mr Walley to deal.

**ENGINEERING ASSISTANT**

**61.3 Any other business relating to Roads and Transport**

**61.3.1 Hedge in Banquage** The Committee agreed that, following the previous decision to remove a hedge in the Banquage, the residents should be consulted as to what they wish for it to be replaced with. States Engineer to deal.

**ENGINEER**

**62/2014 Fire Services**

**62.1 Alderney Fire Brigade – Staffing update** See Confidential Annexure.

**62.2 Confidential Item** See Confidential Annexure.

**63/2014 Any Other Business** None

**Meeting closed: 12:30pm**

**DATE OF NEXT MEETING: 14<sup>th</sup> October 2014**

**Signed: Mr C Rowley**

**Date: 14<sup>th</sup> October 2014**