

**General Services Committee Meeting**  
**Anne French Room**  
**Wednesday 12<sup>th</sup> November 2014**  
**0915**

Mr C Rowley, Chairman  
Mr R Berry  
Mrs N Paris  
Mr S Roberts  
Mr I Tugby

Mrs E Maurice, Assistant Treasurer  
Mr B Adams, Interim States Engineer  
Mrs E O'Toole, Minute Secretary

Apologies: Mr V Brownlees, Chief Executive; Mrs K A Hatcher-Gaudion,  
Treasurer; Mrs J Page, SWD Office Manager  
In attendance: Mr M Gaudion, Harbour Master (item 80/2014);

**ACTION**

**78/2014** **Minutes of the previous meeting** of 14<sup>th</sup> October 2014, confidential minutes of the 7<sup>th</sup> October and special meetings of the 12<sup>th</sup> June and 18<sup>th</sup> September 2014 tabled and **approved**

**79/2014** **Matters Arising**

**79.1** **St Anne's Church Progress Update** Report from Lovell Ozanne dated 5<sup>th</sup> November 2014 tabled and it was noted that the design of the scaffold to allow works on the tower is being reviewed as it will include rods which pass completely through the tower and thus internal consideration is required. **Noted**

The Interim States Engineer was requested to enquire whether the fencing could be moved by 1 metre to allow better access for church attendees.

**INTERIM ENGINEER**

**79.2** **Coastal Protection – Corblets Wall** Further to the resolution by the Committee at the last meeting, the Interim States Engineer advised that he has discussed the matter with Royal Haskoning and has requested a scheme is produced by the end of this month for consideration by the Committee at the next meeting. **Noted**

**INTERIM ENGINEER/AGENDA ITEM**

The Interim States Engineer advised that he has also requested the report on sea defences from Royal Haskoning, which had been part of their consultation earlier in the year. **Noted**

Mr Roberts and Mr Tugby were not in favour of significant expenditure as they believed the works could be carried out at a reasonable cost using on island contractors and that the stone could be sourced on Island. The Interim States Engineer advised that due to the size of the stone required, on Island stocks would not be suitable. **Noted**

**79.3** **No 5 Connaught Square/Old Connaught Care Home Remedial Works** Paper from the States Engineer dated 24<sup>th</sup> October 2014 tabled for ratification.

**RESOLVED** unanimously to agree to ratify the decision reached by email to approve the appointment of Island Construction to carry out the necessary repairs to the gable wall of 5 Connaught Square/Old Connaught Care Home for a sum no exceeding £5K through funding from the SWD Revenue budget (minor projects).

**RATIFIED/TREASURY**

**79.4** **No 5 Connaught Square/Old Connaught Care Home – Verbal Update** The Interim States Engineer advised that the remedial works being carried out on the old Connaught Care Home will resolve the issue of water ingress to No 5 Connaught Square.

The Interim States Engineer was requested to obtain a guarantee period of work quality from the contractor.

**INTERIM ENGINEER**

**79.5 Teachers Houses** The States Engineer advised that further quotes are awaited for the specified repair works. Once returned a programme of works will be drawn up. **Noted**

**79.6 Seasonal Cutting of Hedges and Verges** Draft wording for a public notice from the Interim States Engineer tabled and agreed subject to minor amendments relating to the legal requirement/obligation on property owners/proprietors, damage to vehicles caused by overhanging hedges/verges and the health and safety implication.

**INTERIM ENGINEER****79.7 Any other matters arising from the Minutes**

**79.1.1 Clonque Road** The Interim States Engineer advised that there has been no response from the Landmark Trust with regards to the issue of coastal erosion threatening Clonque road. **Noted**

The condition of Clonque road to be monitored over the winter period and the Interim States Engineer to visit the site and determine if warning signs for vehicular traffic are required.

**INTERIM ENGINEER**

09:45 Mr M Gaudion, Harbour Master, joined the meeting

**80/2014 Harbour and Fisheries**

**80.1 Monthly Report** for October 2014 and Business Plan Progress Update tabled and the following was **noted**:-

- The serious electrical fault in the harbour area impacted operations for 8 days as there was also failure of the generator.
- The two outer sections of the dinghy pontoon along with the new landing section have been removed from the water for winter maintenance. The base and bridge section will be left in situ until renovation of the RNLI steps is completed.
- The annual Alderney Angling Festival welcomed 98 entries and it has been reported that it was very successful. Mrs Paris advised that she would be liaising with the Tourism and Marketing Department regarding the reported accommodation difficulties being highlighted for the 2015 event.

**80.2 Container Storage Charges** See Confidential Annexure.

**80.3 Pontoon Steps and Passenger Landing Improvement works** The Assistant Treasurer advised that total funding of £12,500 had been approved by T&R and works have commenced. **Noted**

**80.4 Harbour Showers Refurbishment** The Interim States Engineer and Harbour Master advised that minor redecoration/ improvements would be carried out this winter using the revenue maintenance budget. The previously proposed refurbishment works would be reviewed again in 2015. **Noted**

**80.5 Any other business relating to Harbour and Fisheries**

**80.5.1 Concession on visiting yachts from France and Jersey** It was queried whether there were any concession for visiting yachts from France and Jersey; the Harbour Master advised there were not reciprocal agreements and that the Committee sets the charges. **Noted**

**80.5.2 Harbour Crane** The Harbour Master advised that the recent electrical fault on the harbour crane will be reported in detail to the Committee at the next meeting.

**HARBOUR MASTER/AGENDA ITEM**

10:00 Harbour Master left the meeting

**81/2014 General Works (including Agriculture)**

**81.1 States Works Department Report – October 2014** tabled and the following matters were **noted**:-

- The new Green Waste shredder will be delivered this week and will be operational within 2 weeks whilst the Agricultural team undergo training.
- A local supplier are now offering discounts and waiver of freight as well as offering to hold stock of more items.
- A joint meeting will be held with the Alderney Wildlife Trust with regards to a mutually agreeable works plan.

**81.2 Capital Projects update** Report from the Interim States Engineer dated 5<sup>th</sup> November 2014 tabled and **noted**.

Interim States Engineer to provide an update report on Corporation Quarry Improvements for the next meeting.

**INTERIM ENGINEER**

**81.3 Vermin and Pest Related Services** Mr Roberts queried the charges for businesses and households as well as which vermin/pests are currently charged for. The Assistant Treasurer clarified the charges and advised that there was no discrepancy between households and business rates. **Noted**

The Interim States Engineer and SWD office manager were requested to produce a paper for the next meeting.

**INTERIM ENGINEER/SWD OFFICE MANAGER/AGENDA ITEM**

**81.4 Consultant Quantity Surveyor Services** Paper from the Interim States Engineer dated 5<sup>th</sup> November 2014 tabled and considered.

**RESOLVED unanimously to subject to approval of cost, approves the appointment, on an individual project or part project basis, of a suitably qualified Quantity Surveyor (QS) to assist the States Engineer with the costing of elements of such projects where, in case relating to construction or building works on the island of Alderney, such cost information is not readily available. The cost of the QS to be reflected in the final capital cost of the projects.**

**81.5 Any other business relating to General Works** None.

**82/2014 Recreation, Welfare and Environment (including States Land)**

**82.1 Dogs on Beaches** Letters and Comments Forms from members of the public with regards to dogs on beaches tabled and discussed.

The Committee agreed to carry out a public consultation on when dogs and horses are allowed on beaches during the month of December, with forms to be available in the General Office.

Notices to be placed in the local press.

**ASSISTANT TREASURER/INTERIM ENGINEER**

*11:00 Dr Charles Michel, Alderney Wildlife Trust President and member of Ramsar Steering Group, Mr Tim Morley, AWT Ecologist, and Miss Jennifer Godber, ATW Ecologist, joined the meeting*

**83/2014 Review of Ramsar Work 2014** Mr Morley gave a presentation on the Ramsar works carried out by the Alderney Wildlife Trust during 2014. It was noted that the renewal of the Ramsar classification is due in 2017 and AWT will be liaising with the Committee during the process. **Noted**

*11:45 Dr Michel, Mr Morley and Miss Godber left the meeting*

**82/2014 Recreation, Welfare and Environment (including States Land) - continue**

**82.2 The Affray Submarine Memorial** See Confidential Annexure.

**82.3 Right of Way Request and Purchase of States Land** See Confidential Annexure.

**82.4 Island Hall Fees 2015** Paper from Treasury dated 22<sup>nd</sup> October 2014 tabled and considered.

**RESOLVED unanimously to agree:-**

- a) An increase on all Island Hall charges by September RPIX (1.8%) rounded to the nearest 50p, including the extra category, as per the schedule; and
- b) Agree the use of the Island Hall and associated rooms at no cost to the listed States associated groups.

TREASURY

**82.5 Any other business relating to Recreation, Welfare and Environment** None.

**84/2014 Roads and Transport**

**84.1 Disabled Parking Space outside Braye Beach Hotel** Paper from Mrs Norma Paris dated 30<sup>th</sup> October 2014 tabled and considered.

**RESOLVED** unanimously to approve a disabled parking space on the west side of Braye Street, outside the old Channel Jumpers shop, to enable easier disabled access to the Braye Beach Hotel.

INTERIM ENGINEER/SWD

**84.2 Town Street Lighting** Mr Roberts raised concern at the lack of street lighting in the centre of town by St Anne's Church and Ollivier Street. It was noted that the Interim States Engineer and Engineering Assistant were assessing the area with a view to bringing a proposal to the Committee for consideration.

INTERIM ENGINEER/AGENDA ITEM

**84.3 Any other business relating to Roads and Transport** None.

**85/2014 Any Other Business**

**85.1 Veterinary Services** See Confidential Annexure.

Meeting closed: 12:15pm

DATE OF NEXT MEETING: 9<sup>th</sup> December 2014

Signed: Mr C Rowley

Date: 9<sup>th</sup> December 2014