

General Services Committee Meeting
Anne French Room
Tuesday 9th December 2014
0915

Mr C Rowley, Chairman
Mr R Berry
Mrs N Paris
Mr S Roberts
Mr I Tugby

Mrs K A Hatcher-Gaudion Treasurer
Mr B Adams, Interim States Engineer
Mrs E O'Toole/ Miss Laura Gaudion Minute Secretary

Apologies: **Mr V Brownlees, Chief Executive; Mrs J Page, SWD Office Manager**
In attendance: **Mr M Gaudion, Harbour Master (item 89/2014);**

ACTION

86/2014 Minutes of the previous meeting of 12th November 2014, tabled and approved

87/2014 Matters Arising

87.1 St Anne's Church Progress Update

Interim States Engineer advised that there has been a delay in the removal of the scaffold, as the scaffold company has changed hands. A new contractor is to continue with the work, but no date has been given. It is anticipated that the scaffolding will be removed from the church before Christmas. The tower roof work is also delayed by the design of the proposed scaffold, which will be tied to the tower walls and the design is to minimise damage to the tower. The project is still on budget. **Noted**

87.2 Right of way Request – Confidential Item

The Interim States Engineer advised he had been liaising with Mr Bohan, who would be arranging to support the collapsing wall next to the Island Medical Centre, using a buttress, at no cost to the States. He was made aware that planning permission will be required, following which a valuation would be obtained. Interim States Engineer to confirm this in writing.

INTERIM ENGINEER

87.3 Vermin and Pest Related Services

Interim States Engineer has discussed the matter with the Agricultural Team Leader regarding the different types of rat control at the Jubilee Care Home where rats have invaded the under floor services space. Following a query by Steve Roberts, it was confirmed by The Treasurer that rat control is offered free of charge to domestic dwellings, but the public are generally required to pay for mice control.

INTERIM ENGINEER

87.4 Overhanding Hedges and Verges

The Interim States Engineer advised that the public notice had been issued. One member of the public pointed out States responsible for overhanging tree (Ollivier Car Park) which is being reviewed and dealt with by the Agricultural Team Leader.

INTERIM ENGINEER/SWD

87.5 Any other matters arising from the Minutes

87.5.1 Victoria Street parking traffic Interim States Engineer is liaising with the Alderney Police in relation to the parking adjacent to the Alderney Bakery, and the speed limit of private vehicles up Victoria Street and at the School. **Noted**

88/2014 General Works (including Agriculture)

88.1 States Works Department Report – November 2014 Report dated 9th December 2014 tabled and noted.

Mr Tugby queried the recruitment of labourers in SWD. Interim States Engineer advised that it is within the restructuring proposal of the SWD.

88.2 Capital Projects update Report update from the Interim States Engineer dated 5th November 2014 tabled and **noted**.

Hauteville drainage – progressing with the scheme, hoping to be completed by Christmas, but likely to be January 2015.

Braye Lodge Quay FM – on target.

Corblets Sea Wall Damage - Interim States Engineer to discuss with Mr Tugby the options for limited remedial measures to meet the limitations of the budget of £170k and in relation to the Royal Haskoning DVH recommendations.

Glacis Coastal Erosion – Mrs Paris expressed concerns that the item needed to be addressed as a higher priority. The Interim States Engineer to consider in relation to budget limitations.

09:45 Mr M Gaudion, Harbour Master, joined the meeting

Toddler Park - Interim States Engineer reported that a Play Park plan has been put forward. Mrs Rebecca Bohan has raised £16/17k towards the park, but requires a total of £35k to cover remaining costs, i.e. she is seeking about £18k from the States of Alderney. The Treasurer advised that there is an allowance in the capital budget of £30k for 2015. The proposal to be put forward to the Committee as a costed proposal for consideration at the next meeting, for onward capital approval, due to public issues associated with the skate park that is within the same play area. Interim States Engineer to circulate the draft proposal via email.

INTERIM ENGINEER

89/2014 Harbour and Fisheries

89.1 Monthly Report for November 2014 and Business Plan Progress Update tabled and the following was **noted**:-

- Sennebogen Crane fault was rectified with spare parts kept in stock. 1000 hour service is due to commence this week.
- The Brecqhou Warrior is doing well.
- The Bailiwick Fisheries Management Commission (BFMC) fully support Mr Cocksedge's role as Commissioner within the BFMC.
- Works on the RNLI landing steps are progressing during periods of low tides.
- Mooring maintenance – negotiating the 2015 dive contractors.
- Queries were raised regarding the parlour pot's within the 3 mile limit around Alderney. This matter will be under review at a future BFMC meeting.

89.2 Harbour Laundrette Lease Report from Treasury dated 3rd December 2014 tabled and noted.

RESOLVED unanimously to approve the issue of a further lease to Mainbrayce with the same T&C's for a 12 month period up to 1st February 2016, and increase the current rental by RPIX, as at the end of December 2014.

CE OFFICE

89.3 Any other business relating to Harbour and Fisheries None.

10:05 Harbour Master left the meeting

88/2014 General Works (including Agriculture) - Continue

88.3 Graveyard Services

Mr Tugby raised the issue of Mr M Tugby having not had a pay rise since 2009. The Treasurer reported that the issue is currently under review, and will be considered by the Finance Committee in the first instance.

88.4 Any other business relating to General Works None

90/2014 Recreation, Welfare and Environment (including States Land)

90.1 AMS Proposed Relocation of Sound Equipment from ARF to Island Hall Letter from Alderney Music Society, and response from Keith Ives Alderney Table Tennis tabled and noted. To be assessed and resolved by Interim States Engineer.

INTERIM ENGINEER

90.2 Guernsey Motor Trials – Impact on Island Landscape and Footpaths It was reported that the Alderney Wildlife Trust Manager has expressed concerns regarding the impact on wildlife and foot paths. It was proposed that the Interim States Engineer will confirm what legislation is already in place and research the options for designated areas for the Motor Trials.

INTERIM ENGINEER

90.3 Skate Park Interim States Engineer reported that there has been a longstanding request for a meeting on site from Mrs Hilditch. Complaints have been filed regarding the drumming noise from the skate ramp and other related noise and bad language complaints. The Interim States Engineer will research into the cost and possibility of placing absorption pads which would reduce the drumming effect and also look at the possibility of acoustic fencing, but is likely to be very expensive and unlikely to resolve the issue due to the close proximity of houses. Query relocation of the park to York Hill Quarry. Interim States Engineer is to make enquiries with regards to access and ownership of other possible sites.

INTERIM ENGINEER

90.4 Alderney Golf Club – Land Rent Report from Treasury dated 2nd December 2014 tabled and considered.

RESOLVED unanimously to a rental increase of RPIX, to £1,536 per annum, with effect from 1st January 2015.

TREASURY

90.5 Any other business relating to Recreation, Welfare and Environment

90.5.1 Saye Campsite Interim States Engineer reported that a revised lease should be put forward, as there has been a division in agreement of the current lease, together with a lack of plan of the area. He stated that there were two different versions of the lease circulated to the Policy & Finance Committee for onward approval by the States, and what was circulated to the campsite operators, which needs to be resolved to avoid any dispute. A site plan is also required to accompany the Lease.

The item was discussed at length – The Interim States Engineer reported that regularisation of The Lease (to include site plan) is in progress.

RESOLVED unanimously:-

- **To withdraw the item from the Billet**
- **Amendment to be proposed by Mrs Paris, seconded by Mr Berry**
- **Agree the plan and clauses for 'THE LEASE'**
- **Termination period extended – agreed that termination by either party no later by 31st October in any year.**
- **Season runs from 1st March to 31st October**
- **The proprietors to accept the terms and conditions of 'THE LEASE' by 19th December 2014 – If not signed, a specific meeting will be held, and the vacancy advertised.**
- **Signing of the lease conditional on full payment of 2014 season liability.**

INTERIM ENGINEER/TREASURY/CE OFFICE

90.5.2 Resignation of States of Alderney Vet Report from The Interim States Engineer dated 8th December 2014 tabled and noted. It was reported that Helen Dickinson has resigned as the States Vet and is relocating to the Falkland Islands in the New Year.

The Interim States Engineer informed the Committee that until new arrangements are in place a Vet from Jersey will be visiting the Island on slaughter inspection dates, which will have an impact on costs – fees, flights and accommodation. The Interim States Engineer is currently in

dialogue with the Guernsey Veterinary Officer to try and reach agreement to a veterinary arrangement that would be beneficial to Alderney and based on a model used for Sark. **Noted**

91/2014 Roads and Transport

91.1 Road Closure requests:-

a) Christmas Street Market – Island Hall – 20th December Report from Tourism and Marketing Department dated 10th November 2014 tabled and considered.

RESOLVED unanimously to approve the closure of the Island Hall to traffic on Saturday 20th December between 13:00 – 16:00.

b) Torchlight Procession and Carols - Rue de Beaumont & Braye Street – 23rd December Report from Tourism and Marketing Dept dated 10th November 2014 tabled and considered.

RESOLVED unanimously to approve the closure of Rue de Beaumont (from St Anne's School to Rea's Bar) & Braye Street to traffic on Tuesday 23rd December between 17:00 – 19:00.

INTERIM ENGINEER/SWD

91.2 Parking Bays at Airport Report from Chief Executives' Office dated 3rd December 2014 tabled and considered.

91.2.1 Recommendation a) **RESOLVED CE Office to resolve with both parties for a fair resolution with regards to hire car parking spaces.**

CE OFFICE

91.2.2 Recommendation b) **RESOLVED unanimously. To write to the Police/Border agency requesting that the allocated parking bay be returned to its previous state, and a request be made by the agencies for an authorised allocated parking area.**

91.2.3 Recommendation c) **RESOLVED, SWD and Interim States Engineer to complete. The parking bay directly opposite the exit from arrivals to be allocated for minibus use only.**

INTERIM ENGINEER/SWD

91.3 Any other business relating to Roads and Transport None.

92/2014 Any Other Business

92.1 Parking at Island Hall Complaint received from Mrs Mignot regarding parking that blocks the chained walkway to the Island Hall. The Interim States Engineer is dealing with the concern by arranging a hatched area to provide adequate space for pedestrians to pass unhindered.

INTERIM ENGINEER

92.2 Island Hall Temporary Lighting Report from Marketing and Tourism Department dated 2nd December 2014 tabled and noted.

Ceiling canopy of fairy lights within the Island Hall from the 14th December to the 20th December approved and noted. Electrical Safety test to be carried out. Interim States Engineer to arrange. **Noted**

92.3 Resurfacing works on La Trigale Members queried the tarmacking carried out by Ronez on La Trigale, and whether any further action will be carried out. The Interim States Engineer advised that Ronez had visited the site and undertaken a sample remedial measure which is not considered suitable to undertake fully. SWD has provided white lining each side of the road which is considered the best solution and the situation will continue to be monitored should any further issues arise. To properly resolve the matter would require lowering and resurfacing the section of road which the contractor defended as the specification was met. **Noted**

Meeting closed: 11:45am

DATE OF NEXT MEETING: 20th January 2015

Signed:

Date: