

General Services Committee Meeting
Anne French Room
Thursday 22nd January 2015
0915

Mr I Tugby, Chairman
Mr G McKinley
Mr S Roberts
Mrs N Paris
Mr C Rowley

Mrs S Pengilley-Price, EA to the Chief Executive
Mrs K A Hatcher-Gaudion, Treasurer
Mr B Adams, States Engineer
Miss L Gaudion, Minute Secretary

Apologies:

In attendance: Mr M Gaudion, Harbour Master (item 04/2015)

01/2015 Minutes of the previous meeting of 9th December 2014 tabled and **approved**.

02/2015 Administration

2.1 Annual Appointments the following appointments were approved:

Deputy Chairman – Mrs Norma Paris

Member of the Council of the Alderney Maritime Trust – Mr Chris Rowley

The following areas of responsibility were allocated:

Traffic Matters	Mr Steve Roberts
Water and Sewerage	Mr Steve Roberts
Waste Disposal, Dumps and Derelicts	Mr Ian Tugby
Civil Emergency Working Party	Mr Ian Tugby
Fire Brigade and Cliff Rescue	Mr Chris Rowley
Police Liaison (Local)	Mr Graham McKinley
Transport – Roads and Railway	Mr Ian Tugby
Agriculture (and open areas) Environment Wildlife, Burhou etc.	Mr Steve Roberts
Harbour and Fisheries	Mr Chris Rowley & Mr Graham McKinley
Recreation, Campsite and Island Hall (functions)	Mrs Norma Paris
States Properties	Mrs Norma Paris

03/2015 Matters Arising

3.1 St Anne's Church Progress Update

Interim States Engineer advised that the roof work is complete and that the scaffolding is finally removed. The design for the scaffolding for around the Church Tower is complete and to be discussed with Church Wardens as the new proposal is to use tie rods which are to be drilled through the tower stone work. All works to be completed this year, though noted awaiting the 2015 programme of works from Lovell Ozanne. The project is still on budget. **Noted.**

3.2 Teacher's Houses

The Interim States Engineer advised that two quotes have been received, with a third one to follow. Treasury confirmed that the budget for this project is included in the 2015 capital budget, subject to necessary approvals. Interim States Engineer to liaise with contractors, with a deadline for these quotes being 31st January 2015, with a view to starting work in the next three months.

INTERIM ENGINEER

3.3 Corporation Quarry Improvements

Interim States engineer reported that SWD team has ordered the required materials, but the project has been delayed due to staff shortages/training. Interim Engineer to chase the progress next week.

INTERIM ENGINEER

3.4 Saye Campsite Lease Progress Update

The Interim States Engineer reported that there have been a number of expressions of interest. It was noted that the interested parties had been made aware of the need for investment towards equipment for the business. Expressions of interest with business proposals are to be handed in by 1st February 2015. **Noted.**

3.5 School Bunker – Restoration/Safety Works

Interim States Engineer advised that a request had been received from the School to utilise the bunker at the far end of the school playing field as a store. The area has been surveyed to a degree, needing debris clearing off the top of the bunker. A small amount of work is required – clearing the entrance and replacing the top slab of the bunker with reinforced concrete, to make the site safe. The School then propose to erect a shed over the entrance. The Interim Engineer is awaiting a final quote for this work, which is approximately £700.

UNANIMOUSLY APPROVED TO PROCEED WITH THE PROJECT.

3.6 Hauteville Drainage

The Interim States Engineer reported that the drainage project is now complete. However, the other sections of work are still in progress. It was advised that the second stages of work are to be of priority, and that the Interim Engineer will confirm costings and the possibilities of utilising other contractors/workers to aid with an earlier completion date.

INTERIM ENGINEER

3.7 SoA Veterinary Service

Interim States Engineer has received a proposal from Mr Chamberlain, Guernsey States Veterinary Officer, which is a prototype based on the current model used in Sark. The proposal is to keep costs low for the provision of services, and to keep within requirements and regulations of Environmental Health. It was noted that involvement with the Animal Welfare Society was also being investigated. Interim Engineer to update the Committee with progress report.

INTERIM ENGINEER

3.8 Airport Car Park and Drainage

The Interim States Engineer reported that there are concerns by the airport Fire Station Officer relating to a number of safety aspects relating to the airport. This includes dangers to passengers emerging through the automatic doors from Arrivals, as the doors open out straight onto the car park/driving area, where considerable traffic passes daily. It was noted that the erection of a barrier immediately outside the Arrival doors may be a solution, but may also pose a traffic danger. The Interim States Engineer to liaise with Mr McKinley to proceed on this matter.

INTERIM ENGINEER/GMcK

3.9 Butes Play Park Progress Update

Interim States Engineer advised that the Butes Play Park have raised £16k so far towards the anticipated expenditure costs of about £35k. Due to complaints associated with the Skate Park which is within the same area as the proposed Play Park, the Interim Engineer is in the process of obtaining a quotation from suppliers for a material that would be applied to the inside of the skate park equipment to help dampen the noise, together with the possibility of some sort of acoustic absorbent fencing. The possibility of relocation of the skate park has proved difficult due to alternative sites not having sufficient amenities and security, and therefore measures for it to remain in-situ are being investigated. It was also suggested that the planting of hedges around the Skate Park area could aid with the absorption of noise. The Interim States Engineer is to report further updates at the next meeting, and to circulate the quote from suppliers by email.

INTERIM ENGINEER/AGENDA ITEM

10:00 Mr M Gaudion, Harbour Master, joined the meeting

4.1 Monthly Report for December 2014 and Business Plan Progress Update tabled and the following was **noted**:-

- During the period of high winds and heavy sea conditions, the locally based pleasure vessel 'Viking' parted its mooring lines. This is the fourth mooring line incident in 2014 due to the weather conditions and the knot security of the vessel owners. There is no association with the condition of harbour equipment with these incidents.
- Routine maintenance of deep water mooring – awaiting response from Channel Island and South Coast of England dive contractors. Received little/no response from other channel Island contractors. Have received two tenders from the South Coast, who will provide all necessary equipment, but at an increased cost. However, local dive contractors are proving difficult with added costs for the hire of Guernsey's decompression chamber. Will report on progress at next meeting of the Committee.

AGENDA ITEM

- Harbour Showers – refurbishment for the new season is in process.

4.2 Marina Alternative

Mr Tugby raised the issue of proposals for the new marina Mr Tugby expressed the importance of viewing all options, and requirement to keep all proposals on-going until such time an exclusivity agreement is signed.; It was noted that March 2015 is the deadline for the Alderney Developments Limited to provide relevant documentation. It was further noted that the Marina is mandated to the General Services Committee. Interim States Engineer to work with CE and Mr McKinley on prioritising this project, and to update the Committee at the next meeting but that the matter is actually with Policy & Finance Committee.

INTERIM ENGINEER/CE/GMcK

4.3 Shipping Letter from Bruno Kay-Mouat Channel Seaways, received on 12th December 2014 tabled and noted for information. **Noted.**

4.4 Any Other Business Relating to Harbour and Fisheries None.

10:30 Harbour Master left the meeting

3.10 Graveyard Services Update Letter from Mrs I. Bowen dated 22nd October 2014 withdrawn as this matter has been dealt with and acknowledged as per Committee policy.

The Treasurer advised that the issue relating to remuneration for the gravedigger is due to be placed at the next meeting of the Finance Committee (as no meeting held in December/January) and will be reported at the next GSC meeting.

TREASURY

3.11 Any Other Matters Arising from the Minutes None.

05/2015 General Works (including Agriculture)

5.1 States Works Report – January – to be circulated by email when received.

SWD have received the new dust cart, which appears smaller in size, but it was confirmed that the size corresponds to that of the old vehicle. **Noted.**

5.2 Capital engineering Projects Update Report update from the Interim States Engineer dated 14th January 2015 tabled and **noted.**

Request from Members for the report to be copied in colour to highlight the appropriate areas.

Clonque West Road – Interim States Engineer to send out letter to LM Trust for contribution – to update at next meeting.

Disabled Access – Interim States Engineer advised that a further survey has been carried out. Proposal of a revised ramp has been put forward, which would result in the underground services needing to be lowered and to include an extra step. The suggestion of a barrier erected in Victoria Street was dismissed on the grounds that it posed more of a safety hazard than a safety feature. Interim Engineer to calculate costings for the proposal, and will update at next meeting.

Glacis Coastal Erosion – Not commenced to date.

Sewer Outfall Extension at Fort Doyle – Interim States Engineer to commence investigations & costings etc.

Corblets Sea Wall – Interim States Engineer advised the project was on-going.

5.3 Agreement with Alderney Wildlife Trust – re SWD

Mr Tugby raised the issue of the SWD working for the Alderney Wildlife Trust, which has caused a slight delay in completion of SWD jobs. The Interim States Engineer is aware of the situation, and expressed that AWT needs management/guidance. It was clarified that a Service Level Agreement is being put in place.

CE/INTERIM ENGINEER

5.4 Any Other Business Relating to General Works None.

06/2015 Recreation, Welfare and Environment (including States Land)

6.1 Land at Saye Farm Properties – Reassignment of lease Report from Treasury dated 13th January 2015 tabled and considered.

RESOLVED unanimously to approve to lease the area of land at Saye to Tickled Pink with effect from 7th February 2015 under the same terms and conditions as per the current lease, at an amount of £123.32 relating to agricultural use. Also to include a condition in the lease, that should there be changes to the designation of the area that the lease be subject to immediate review .

CE OFFICE/TREASURY

6.2 Dog and Horse restrictions on Beaches Letter from W.Walden dated 5th January 2015 tabled and noted.

Letter included in the results from the Survey, which will be tabled at the next meeting. **Noted.**

AGENDA ITEM

6.3 Any Other Business relating to Recreation, Welfare and Environment **Lease Assignment of The Old Vicarage**

Chief Executives office reported of an email received dated 15th January 2015 from Alderney Trustees Limited, requesting, subject to due diligence being carried out, the re assignment of the remainder of the term of the lease of the Old Vicarage to the new owner.

RESOLVED unanimously to approve the assignment of the current lease for the Old Vicarage to the new owner.

CE OFFICE TO DEAL

07/2015 Roads and Transport

7.1 Any Other Business relating to Roads and Transport

Mr Roberts reported many pot holes along Longis Common, flooding at the bottom of Tourgis, and the road trenches caused by Ronez work. It was also noted that the Gully at the bottom of Water Lane (adjoining Newtown Road) is blocked, causing flooding; and that the junction mirror at Allee es Fees (Windy Corner) is in need of replacement. It was noted that permission has been obtained from Mr A Gaudion the owner of the wall where the mirror is to be replaced. The Interim States Engineer advised Mr Roberts to email him with the list of road issues, which he will then forward onto the SWD for implementation. It was also reported that the uplifting tarmac at Blanchards, caused by tree roots is in progress.

INTERIM ENGINEER

08/2015 Any Other Business None

09/2015 For Information

- **Aviation Statistics – December 2014**

- **Safety Management Code for Domestic Passenger Ships in the Bailiwick of Guernsey** – Attachment to be circulated by email.

Meeting closed 11:05am

DATE OF NEXT MEETING: 10th February 2015

Signed: Ian Tugby

Date: 10th February 2015