

**General Services Committee Meeting**  
**Anne French Room**  
**Tuesday 10<sup>th</sup> March 2015**  
**0915**

**Mr I Tugby, Chairman**  
**Mr G McKinley**  
**Mr S Roberts**  
**Mr C Rowley**

**Mrs K A Hatcher-Gaudion, Treasurer**  
**Mr B Adams, States Engineer**  
**Miss L Gaudion, Minute Secretary**

**Apologies: Mr W. Victor Brownlees, Chief Executive, Mrs N Paris**

**In attendance: Mr M Gaudion, Harbour Master, Mr S Shaw, Pilot (item 22/2015)**

**20/2015 Minutes of the previous meetings of 10<sup>th</sup> February 2015, and 25<sup>th</sup> February 2015 were tabled and approved.**

**21/2015 Matters Arising**

**21.1 St Anne's Church Progress Update**

Interim States Engineer advised that the schedule for the work to the Church tower roof (Phase 2) remains delayed due to the contractor awaiting final details on the design of the specialist scaffolding. A recent request for final payment in relation to Phase 1 has been received from the contractor and a separate invoice has also been received from the project management company. Interim States Engineer to raise concerns with as the project management company regarding the progress of the project, with a view to retaining payment if necessary unless the schedule is made available soon.

**INTERIM ENGINEER**

**21.2 Mobile Burger Van – Bray Common** – Minutes from BDCC January 2015 Meeting tabled and noted.

Interim States Engineer advised the Committee that, as a moveable food and refreshment business outlet, the van requires planning permission if to remain a static business. The land where it is sited at Bray Common is States owned. This issue is therefore also a matter for GSC as landlords of the site as the Burger Van requires a Hawkers licence that has various conditions which it is considered the owner is not complying with, including remaining continually static and being within close proximity to established & licenced food & refreshment businesses.. Mr Tugby agreed to speak to the owner of the Van, to reinforce the need to comply with the Hawkers Licence. Mr Tugby to report back at next meeting. **Noted.**

**IT**

**21.3 Butes Play Park – Toddler Park** - Email from Rebecca Bohan dated 20<sup>th</sup> February 2015 tabled and noted.

Interim States Engineer reported that he and Mrs Paris had visited the site. It was noted that the Toddler Park proposal by Mrs Bohan did not include all the costs involved in delivering the project and further costings were needed to fully understand the financial implications. Examples of the unknown costs include the project management costs (e.g. project leadership, site supervision, stakeholder management, health & safety plan etc.) and other delivery and maintenance costs (e.g. equipment testing, insurance during delivery, fencing/gates, landscaping, future maintenance costs etc.) is needed alongside the likely cost of sound suppression works to the skate park to fully understand the financial implications. Once this has been obtained from the project proposer, the Interim Engineer to produce a paper with

costings, and a maintenance programme, together with clarification as to the capital funding, and revenue funding. It was agreed to circulate to Committee by email if necessary to assist with any time constraints. Permission by the project proposer was also sought for the use of States Land to hold a Gala Day in May on the Butes field. This was agreed providing all relevant licences and permissions are obtained (e.g. Hawkers Licence and Noise Abatement Licence and permission from the Cricket Club that lease the land) for the various activities. Interim Engineer to relate back to Mrs Bohan.

**Skate Park** – Interim Engineer reported that he is awaiting a quote from Evolution for the installation and supply of material to help with the acoustic issues. It has been suggested to Evolution that the States of Alderney could cover costs for the transport and shipping of the material to the island, if Evolution install the material. For technical reasons it was considered appropriate that Evolution supply and install the material. **Noted.**

**INTERIM ENGINEER**

**21.4 Road/Land Ownership – Rear of Braye Street (BDCC Agenda Item)** – Minutes from BDCC January 2015 Meeting tabled and noted. Interim States Engineer to discuss with CE Office and research the previous leases for the other properties along that area to determine ownership, and associated lease rentals, in order to apply similar conditions. **Noted.**

**INTERIM ENGINEER/ CE OFFICE**

**21.5 AHA – 1-14 The Butes – Street Naming** – Email from AHA dated 10<sup>th</sup> February 2015 tabled and noted.

**Unanimously approved for AHA to use the address 1 -14 The Butes for the new housing development on the former Grand Hotel Site.**

**CE OFFICE**

#### **21.6 The Old Connaught**

The Committee expressed concern regarding the maintenance of the Old Connaught and requested clarification as to whether the current survey being carried out on the New Connaught/Jubilee by Alderney Estates included the Old Connaught building. **Noted.**

**INTERIM ENGINEER**

#### **21.7 Matters arising from the minutes**

**Airport Car Park and Drainage issues** – it was reported that the Interim States Engineer and Mr McKinley had met with Mr Paul Bunn of the Airport Fire Service. Mr Bunn is still pursuing the possibility of a safety barrier placed in front of the arrival doors to shield passengers emerging from the airport from vehicular movements in the car park. This has been initially rejected due to the potential for the barrier to become a safety hazard to vehicles. The main concern is the speed of vehicles from the post office area. The Committee suggested placing a speed bump to slow down the traffic which is to be shared with Mr Bunn. Flooding and drainage issues associated with the new hanger building are also a concern. Interim States Engineer to examine the BDCC application for the new hanger regarding the drainage proposals.

**INTERIM ENGINEER**

*09:55 Mr M Gaudion, Harbour Master, Mr S Shaw, Pilot, joined the meeting  
The Committee convened as the Pilotage Board for this item.*

#### **22/2015 Harbour and Fisheries**

**22.1 Pilotage Board** – The Pilotage Law (Alderney) 1984 & The Alderney Pilotage Ordinance 2015 Summary tabled and noted.

Mr Shaw advised that the requirement to change the legislation is to meet modern standards and to include safety/ liability issues relating to any possible incidents. The aim is to train 2 pilots at an additional cost of approx £40K per person. The Treasurer advised that this amount

has not been included in the 2015 budget, and will require full costings for Committee consideration. The Committee approved in principle the amendments to the Ordinance, subject to Law Officers/States approval, and agreed to meet, at a special meeting if necessary, to discuss the training program, on production of the costed proposal . **Noted.**

*10:20 Harbour Master and Mr Shaw left the meeting*

## **21/2015 General Works (including Agriculture)**

### **23.1 Maintenance Programme**

Interim States Engineer reported that it has been discussed that the SWD need a schedule of works placed on paper for the offices. This would then give a clear indication for other staff where certain teams are situated on any given day. Interim States Engineer to liaise with SWD Team Leaders to put together these Work Schedules.

**INTERIM ENGINEER**

*10:30 Mr Peter Baron, Mr George Baron joined the meeting*

## **24/2015 Driffield Estates Ltd – Parcel 8 Section 6 Coastguards** – Letter from Peter Baron dated 6<sup>th</sup>

February 2015 tabled and noted - Acknowledgement of right of way.

It was noted that the Committee had visited the site, and that the right of access is not affected by the proposal. However, there may be future issues regarding the relocation of the oil tanks from Mr Baron's land to the housing area belonging to AHA.

The Committee agreed that there were no objections in principle to the transfer of land.

Interim Engineer was unavailable at the time of the site visit and will make arrangements to inspect and forward any concerns to the Law Officers.

**Noted.**

*10.50 Mr P Baron & Mr G Baron left the meeting*

## **25/2015 Recreation, Welfare and Environment (including States Land)**

### **25.1 Hedges and Trees**

Mr Tugby reported that there is an overhanging hedge along Platte Saline, which caused his wing mirror to become damaged when passing another vehicle. Interim States Engineer advised that the private land owners are to deal with the upkeep of their hedges and trees and that a reminder had been included in the press over the winter period to encourage people to cut back any overhanging foliage/branches before the growing season begins. Interim States Engineer to inspect Platte Saline and approach the offending householder.

**INTERIM ENGINEER**

**25.2 Dairy Farm Management Contract Renewal** – Report from Treasury dated 3<sup>rd</sup> March 2015 and Dairy Farm Management Contract tabled and noted.

**RESOLVED; unanimously to approve the renewal of the Dairy Farm Management Contract for the period 1<sup>st</sup> April 2015 to 31<sup>st</sup> March 2019 as tabled.**

**TREASURY**

## **26/2015 Roads and Transport**

### **26.1 Driving Licences**

Mr Tugby reported that there is a need for local HGV Driving Licences on Alderney. The Committee discussed the possibilities of a local HGV Licence specific to Alderney. Interim

States Engineer confirmed that the CE Office is progressing this matter with the authorities in Guernsey and the situation will be reported at the next meeting.

**INTERIM ENGINEER/CE OFFICE**

### **26.2 Dust Cart**

Interim States Engineer reported that the new wing panel for the dust cart has been ordered and is in transit for fitting in the near future. **Noted.**

### **26.3 The Cutting – Le Cocqs**

Mr Tugby raised the issue of the traffic cones placed in the road on The Cutting. The Interim States Engineer reported that this was due to a minor rock fall into the roadway, and that the SWD is monitoring the issue. A solution to the problem is likely to be very costly and therefore is managed as and when it happens and it is appreciated that if the situation worsens a scheme will need to be developed. **Noted.**

## **27/2015 Any Other Business**

**Andy Goldworthy Stones** – for ratification – Unanimously approved permission for Skyline Productions to film on States land. **Noted.**

**Dog Mess** – Mr McKinley reported that he received a complaint about the state of St Martins, with dog faeces and general rubbish. Interim States Engineer to liaise with SWD on the street cleaning rota. **Noted.**

**INTERIM ENGINEER**

**Chez Hotel** – Mr McKinley reported that the general maintenance of the Chez needs addressing. A boarded doorway has been damaged, and Mr McKinley expressed that the general view from Victoria Street is an ugly issue. Interim States Engineer to liaise with Alderney Estates to clarify the responsibility for the maintenance of the Chez Hotel. **Noted.**

**INTERIM ENGINEER**

**28/2015 Press Releases** None.

**29/2015 For Information**

- **Harbour Monthly Report – February 2015**
- **States Works Report**

**Meeting closed: 11.35am**

**DATE OF NEXT MEETING: 14<sup>th</sup> April 2015**

**Signed: Mr Ian Tugby**

**Date: 14<sup>th</sup> April 2015**