

**General Services Committee Meeting
Anne French Room
Tuesday 12th May 2015
0915**

Mr I Tugby, Chairman
Mr G McKinley
Mrs N Paris
Mr S Roberts from 1010
Mr C Rowley

Mrs K A Hatcher-Gaudion, Treasurer
Mr W. Victor Brownlees, Chief Executive
Mr C Beeching, Head of Operations
Miss L Gaudion, Minute Secretary

Apologies:

In attendance: Mr M Gaudion, Harbour Master (item 41/2015)

39/2015 Minutes of the previous meetings of 14th April 2015 were tabled and **approved.**

39.1 Matters arising from the minutes

St Anne's Church – The Chief Executive reported that he is investigating the progress, and will look into the removal of the scaffolding if work is no longer continuing on the Tower due to the delay caused by the Contractors.

CE

40/2015 Matters Arising

40.1 Swimming Pool Update

It was reported that there is on-going dialogue between trustees, the new project manager and Kerry Wedd. The works are on track, with building regulation inspections in progress. The only delay is awaiting the final designs for the retaining wall from the Guernsey Engineer.
Noted.

40.2 Butes Play Park/Skate Park Update – Letter from Hamon Architects dated 10th April 2015, tabled and noted.

Play Park – The Committee agreed to the match the funding at this stage of £20K towards the Toddler Play Park with the remainder of the budget - £10K being retained for the Skate Park issues. This is pending full costings, plan and figures to be discussed at P&F. **Noted.**

HEAD OF OPERATIONS

Skate Park – The Committee discussed the continuing problem regarding the noise and language from the Skate Park. Mr McKinley to liaise with the Police regarding an increase in policing of the area. The possible closure of the Skate Park may be discussed further if the problem is not resolved. **Noted.**

GM

42/2015 General Works (including Agriculture) – Nothing to report.

43/2015 Recreation, Welfare and Environment (including States Land)

43.1 Shredder

The Committee was advised that a costings and progress report from Mr Aldcroft, Team Leader of Waste Management will be available for the next meeting. Mr Tugby advised that his Electrical Mechanic will be on island at the end of the month to repair the old shredder for use.
Noted.

The Committee also agreed that it is Committee Policy for papers/reports to be provided for every item placed on the agenda requiring a resolution in order for the committee to make a fully informed decision. Noted.

43.2 Protection of Ringed Plovers – Email from Ramsar Alderney Wildlife dated 22nd/27th² April 2015 tabled and noted.

Agreed to ratify the approval via email for the protection of the Ringed Plover nesting sites by the AWT. Noted.

The Committee further agreed to the protection of the Ringed Plover nesting sites on an annual basis, if required by the AWT, with the condition that the roped off areas remain in the similar location. Noted.

43.3 Corblets Wall/ Corblets Steps – Email from Caroline Ely dated 20th April 2015 tabled and noted. The Committee discussed the possibility of removing the rocks that are situated at the bottom of the Corblets Steps, for easier access on to one of the main tourist beaches. Mr Tugby advised that this work could be complete within half a day with a digger, and it was agreed that these costs would be charged to revenue.. The Treasurer confirmed that there is £130K in the 2015 Capital Budget for Corblets Wall (subject to approval process). Technical Services Officer to proceed once appointed. **Noted.**

43.4 Trees on States Land – Letter from Mr Saumarez Smith dated 21st April 2015 tabled and noted.

RESOLVED; unanimously to approve the permission for the removal of 5 metres from the top of the seven sycamore trees between Limpet Cottage and Braye Road, at no cost to the States. Noted.

MINUTE SECRETARY

43.5 Metal Detecting - Email from Mr Caley dated 9th April 2015 tabled and noted.

Agreed to ratify the approval for Mr Caley to carry out metal detecting on Clonque and Platte Saline Beaches. Noted.

43.6 Guernsey Kart & Motor Club LBG – Letter from Mrs Sargent dated 4th April 2015 tabled and noted. Chief Executive Office to deal. **Noted.**

CE OFFICE

43.7 Container Connaught Square – Email from Caroline Kay-Mouat dated 26th April 2015 tabled and noted. It was noted that there would be no parking space available in Connaught Square if the container was to be placed in the Square, while the road works are still insitu. Mr Tugby advised that the works could possibly be nearing completion by the Thursday 21st May 2015, with the trenches being back filled, which would provide more space within the Connaught Square. The Committee approved the temporary positioning on the container for the Alderney Performing Arts Festival from Thursday 21st May to the latest of Tuesday 26th May 2015. Mr Tugby to liaise with Mrs Kay-Mouat. **Noted.**

IT

10:00 Mr M Gaudion, Harbour Master, joined the meeting

41/2015 Harbour and Fisheries

41.1 Trinity House Store – New Lease – Report from Treasury dated 12th April 2015 tabled and noted.

The General Services Committee agreed to the recommendations of the Finance Committee as below:-

- a) Issuing a lease for a further 5 years, and
- b) Continuing to increase the rent annually by RPIX, based on the March index in each year, with a lease commencement rent of £1,934 per annum, and

- c) **Including a suitable notice period within the lease in case of future harbour development.**

TREASURY

41.2 Any other Business

- **It was reported that a fourth cruise ship is due on Friday 15th May. It was stated that the Tourism Office weren't aware of the previous visits from the cruise ships, which should have been notified by Alderney Shipping. Harbour Master to circulate the Cruise Ship Schedule to Tourism Office, and Chamber of Commerce, and raise issue with Alderney Shipping for lack of information.**
- **Guernsey Fisheries** - Harbour Master to email Chris Morris for copies of the Fisheries Presentation. **Noted.**
- **Pilotage** – CE reported that a further proposal will be brought to P&F following further discussions with Steve Shaw. **Noted.**
- **Angling Charter Fishing Boats** – Harbour Master and Chief Executive Office to investigate further regarding the Guernsey Law. **Noted.**
- **Harbour Showers** – It was reported that the toilet block is the responsibility of the SWD. It was clarified that the Marina Feasibility Study will have no effect on any works or maintenance required at the Harbour during the time frame. CE to investigate into the possible change of ownership of the Marina Project. **Noted.**
- The Committee agreed to the re-introduction of the Management Meeting held for 'Getting ready for the Season'. **Noted.**
- **Harbour Survey** – The deputy Harbour Master has been pursuing for results. Still awaiting report. **Noted.**

10:20 Harbour Master left the meeting

43.8 States Houses – Braye Road

The progress on the Teachers Houses was queried. It was noted that 2 quotations for the work had been received and the Education Department were now looking to be included in the project. Agenda Item together with full costings to be provided to the Committee for onward approval.. **Noted.**

SWD/HEAD of OPERATIONS

43.9 Coast Path Markers Update – GSC Minutes dated 13th May 2014 tabled and noted.

The Committee was advised that the Map of the area where the markers would be placed had been requested, and is still to be received. It was agreed for ratification by email once the map has been received and circulated to all members. **Noted.**

44/2015 Roads and Transport

44.1 Driving Licences

The Committee discussed the option of placing the HGV Driving Licences issue before the full States. CE Office to research into the law for the Guernsey licence, and the practicality of providing a Local Alderney Licence. Report to including costs for the next meeting for clarity. **Noted.**

CE OFFICE

44.2 Disposal of States Assets

The Treasurer advised that the old Fire Engine is in the process of being advertised for sale by sealed tender. **Noted.**

It was noted that the Property Asset Management Group (consisting of KHG, FS, RM, GMK & IT) will convene to discuss the Old Connaught, together with other States Assets. In the interim CE to commission a survey for the works required to the Old Connaught. **Noted.**

CE/KG/FS/RM/IT

44.3 Scaffolding Request – Application to erect scaffolding dated 6th May 2015, and scaffolding policy tabled and noted.

The Committee discussed the application for scaffolding to be erected in Victoria Street from 16th May to 30th June 2015 which is partially during the restricted period.

It was approved by majority vote for the scaffolding to be erected during the restricted time, due to a delay in the application caused by the Planning Office/Interim States Engineer. However this was classed as an exceptional case due to the reasons above, with the Scaffolding Policy to remain in place. **Noted.**

PLANNING

44.4 Braye Road Parking – Letter from Mr Adams dated 10th April 2015 tabled and noted.

The Committee agreed to the SWD placing a temporary measure for Mr Beney; with a view to re-instate the highway to provide easier access to Mr Beney's property on Braye Road, to be carried out when the road surface is re-instated after the installation of the new electricity main cable which is due to commence January 2016. **Noted.**

HEAD OF OPERATIONS

45/2015 Any Other Business

Dogs/Horses on Beaches – Survey to be re-tabled at the next meeting. **Noted.**

BBQ'S on States Land – The CE advised that a notice has been published for the permit required and time limits for BBQ's on Beaches.

Mini Bus Parking – The Committee was advised that this issue was resolved at the last meeting. **Noted.**

46/2015 Press Releases None.

47/2015 For Information

The following reports were tabled and noted:

- Harbour Monthly Report –April 2015
- Airport GA Data

Meeting closed: 11.10am

DATE OF NEXT MEETING: 9^h June 2015

Signed: Ian Tugby

Date: 9th June 2015