

POLICY AND FINANCE COMMITTEE MEETING

Anne French Room

30th September 2021

0900 hours

PRESENT:

Mr W Abel, Chairman
Mr G McKinley
Mr K Gentle
Mr B Kelly
Ms A Burgess
Mr C Harris
Mr I Carter

IN ATTENDANCE:

Ms K Jones, Chief Executive (CE)
Mrs L Baines, Committee Secretary
Miss A Bird, Admin Assistant (left 1pm)
Mrs E Maurice, Head of Finance (TREASURY)
Mrs S Pengilley-Price, Head of Govt Support (HoGS)
Mr Stephen Taylor, Strategic Financial Advisor (SFA) (via Teams)
Mr P Veron, Strategic Adviser (SA) (for item 3 only)

Apologies: Mr S Roberts; Mr A Snowdon; Mr R Jenkins

AGENDA ITEM

ACTION

PART 1

01/09/2021 **Minutes and Matters Arising**
1.1 Minutes from the meeting held on 13th and 26th July; 5th and 19th August 2021 –
tabled and approved.

CE OFFICE

02/09/2021 **Administrative Matters**
2.1 External Relations Update (Bailiwick Council/ALG/MOJ/Normandie)
2.1.1 Alderney & Guernsey Joint Working Update
The Chief Executive updated the Committee, advising that the HR harmonisation project is being discussed on how to move forward, with every member of staff having the same standards, terms & conditions within their job roles as Guernsey. This process is expected to take 2-3 months to complete. This stream of work was due to start in June, however, has been commenced in September due to Guernsey having their own transformation project underway. The current engagement is very positive. Planning Service – looking at how best to move this forward.
A further update will shortly be available to members via email regarding the next steps and timeframe.

CE

2.1.2 Update from Bailiwick Council Meeting from 27th September

The Deputy Chairman updated the Committee on the relevant issues that had been discussed at the Bailiwick Council meeting on 27th September 2021. These were the following:

- **Fishing Agreements** – Guernsey is handling these well with France. There has been a reduction in numbers of vessels and implementation is due on the 1st February 2022, with policing still to be determined for the Bailiwick waters.
- **Free Trade Agreements** – working in compliance with rules for UK. CE invited to attend further discussions re FTA with Japan.
- **Visit from new MoJ Minister** – now cancelled.
- **Sea Areas** – this is going through locally; then UK and finally for ratification by the UN.

2.2 Finance (Grants & Subsidies)

2.2.1 Civil Service Pension 1982 Scheme Update

A briefing note has been prepared to commission advice from an independent expert to interpret the reports from actuary and investment adviser for the Trustees. Members were advised that the independent expert will be appointed by the Chief Executive/Head of Finance in line with the States of Alderney procurement process for this level of work.

The Committee requested that an approved supplier list be prepared which can be used to select providers for future work beneath the tender threshold.

HoF

It was noted that there are currently 19 active contributors with 42 within the scheme in total.

2.2.2 FOR INFORMATION – Monthly Update – Economic Development Reserve Fund – July/August 2021

Tabled and noted. Additional funds for Covid Testing had been agreed at the budget meeting.

2.2.3 FOR INFORMATION – Monthly Update – Management Accounts – July/August 2021

Tabled and noted. Surplus expected as per the draft budget.

2.2.4 FOR INFORMATION – AGCC Annual Report & Financial Statements 2020

Tabled and noted.

2.2.5 FOR INFORMATION – AeGL 2020 Accounts

Tabled and noted.

2.2.6 Royal Connaught Residential Home Ltd Accounts 2020 – Report from Strategic Financial Adviser dated 30th September 2021 tabled and considered.

The States entered into a Services Agreement with the Royal Connaught Residential Home Limited (the Connaught) in 2017. As the shareholder, the States has responsibility to review key issues including:

- Aims and objectives of the agreement and performance;
- Future plans for the service with timescales;
- Financial arrangements including quarterly management accounts and annual accounts;
- Systems and performance measurements;
- Complaints.

The Committee discussed the limited number of board members it was aware of, and the lack of reports about the operations of the Connaught submitted to the Committee in the recent past.

The Policy and Finance Committee resolved to:

- a) **Note the Connaught accounts for 2020;**
- b) **Agree that the accounts are submitted to the full States in accordance with the Services agreement;**
- c) **Agree to develop a formal Partnership Agreement with the Connaught from 1 January 2022 alongside the lease, to provide a better framework for accountability in relation to strategic and operational issues in future.**
- d) **Agree for the Chief Executive to engage with the board regarding Director numbers and resilience.**

SFA/BILLET ITEM/CE

It was noted that the following accounts and reports are to be placed on the Billet for information purposes only:

- **AGCC Accounts**
- **AeGL Accounts**
- **Connaught Accounts**
- **ACRE Report**

2.2.7 Guernsey MIND Grant Application – Report from Strategic Financial Adviser dated 13th September 2021 tabled and considered.

An application has been received from Guernsey MIND in respect of support for mental health services in Alderney from 2021 onwards. An earlier request for support was considered by the Committee in November 2020.

This request was considered by the Finance Committee by email in August 2021 as the Chairman, Mr. Harris, and Mr. Gentle had declared their interest as mental health volunteers for the MIND Centre when the item was tabled at the July meeting for consideration. At that meeting the Committee was also not quorate as Ms. Burgess was absent.

The Finance Committee ratified their decision reached by email at the September meeting.

The Policy and Finance Committee resolved to (Mr Gentle and Mr Harris abstained):-

- a) **Agree to the funding request for the existing counselling service at a cost of £14,000;**
- b) **Request a more detailed business case for the psychotherapy element of the grant request. To include an outline of alternative provision currently available for residents in need of support;**
- c) **Advise Guernsey MIND of the need for an annual funding request based on a business case, rather than agreement to continuing support; and**
- d) **Refer the matter to Policy and Finance Committee to consider the need to develop a strategy for mental health provision in liaison with the States of Guernsey Health and Social Care Committee.**

SFA

03/09/2021

External Transport, Economy and Renewable Energy

3.1. Aurigny PSO Contract Guide – See Confidential Annexure.

Report from Strategic Advisor dated 7th September 2021 tabled and **noted**.

3.2. The Aurigny Group – Financial Sustainability (States of Deliberation Report) -

Report from Strategic Advisor dated 21st September 2021 tabled and noted.

This item has been lodged for debate in the States of Deliberation in Guernsey in October primarily covering a further significant recapitalisation of Aurigny. The document details Guernsey's Air Policy framework, which includes the shareholder objectives for Aurigny, along with Aurigny's own strategy review covering the period 2021 - 2025. The Strategic Adviser strongly recommended that the Members read the full document as the information is directly relevant to the Alderney services, and Aurigny's business strategy for the next 5 years. **Noted.**

3.3. Alderney Airport – Research on Longer Runway Option

The following points were noted:

- It is understood that the initial AECOM report on the technical and operational feasibility of extending the runway to enable ATR 72-600 operations was received by the authorities in Guernsey at the end of August, and a project board meeting will be held soon.
- However, this initial report raised some issues (believed to relate to the cost of associated necessary infrastructure for the operation of larger aircraft), which had prompted further work by AECOM on the OBC for Option C. It was hoped that this additional information would be available within a month or so.
- States of Guernsey has committed to up to £12m already for the rehabilitation of the runway.
- There may be a potential need for a further States of Guernsey debate, depending upon the results of the further work in progress.
- The SA to keep P&F informed of material developments in this project.

SA

3.4 Alderney Airport – Runway Options – Presentation and Public Sessions

The Committee were advised that it remains the intention to invite a Team of Experts up from Guernsey to meet with States Members, Chamber and to give the public the opportunity to better understand Option C (i.e. to extend the runway), and how ATR 72s may service Alderney's lifeline air links, once the current further research had been concluded.

SA

3.5 Alderney Airport – Completion of Summer 2021 Maintenance & Repair Work

The Strategic Advisor was pleased to confirm for Members that the 2021 Summer Maintenance and repair Works on the Runway had now been fully completed, ahead of the winter. **Noted.**

3.6 Aurigny – Summary Report from Contract Management Board Meeting on 21st September

The Contract Board has now met (quarterly meetings) and is very much working out the best way to operate in terms of agreeing procedures etc for the meetings. It was noted that the general load factors have been very good, and the Alderney services are

performing above the Guernsey services. The demand is currently strong on both lifeline routes, and the communications appear to be open and positive moving forwards. **Noted.**

3.7 Seasonal Ferry – 2022 Update – See Confidential Annexure.

Options are being assessed by the Economic Development Committee.

EDC

3.8 Housing Task Group Mandate – seeking approval – Report from Mr Jenkins tabled and considered.

Current members of the Housing task Group are Ms Burgess, Mr Gentle, Mr Carter, Mr Kelly and Mr Jenkins.

The Housing Task Group is tasked to:

- 1) Create an Alderney Housing Policy working with the BDCC Housing Strategy;
- 2) Provide a definition of the term ‘essential worker’; and
- 3) Identify current housing issues on the island and possible solutions.

The group will advise the Policy & Finance Committee through recommendations for resolution once each of the above tasks have been completed.

The Policy & Finance Committee resolved to approve the Housing Task Group Mandate.

HTG

04/09/2021

Legislation, Conventions & Policy

4.1 AEL 2020 Annual Reports & Accounts for AGM 2021 – FOR RATIFICATION – Report from Chief Executive Office dated 24th September 2021 tabled and noted.

The Policy & Finance Committee resolved to ratify and note the matters of business as per the Agenda for the AEL Annual General Meeting on the 5th October 2021, and to instruct a Senior Civil Servant (the Chief Executive) to vote accordingly.

4.2 Contingency Plan for Harbour Crane – FOR RATIFICATION – Report from Chief Executive Office dated 24th September 2021 tabled and noted.

The Policy & Finance Committee resolved to ratify to implement the contingency plan for a hire crane which rests with the Harbourmaster should the harbour crane fail, and the Harbourmaster will inform P&F of costs and seek approval to cover such costs at the time the plan becomes necessary to activate.

4.3 Change of UK Distinguishing Sign (‘GB’ to ‘UK’) on Vehicles Entering International Traffic and Post Brexit Traffic Update – FOR RATIFICATION – Report from Chief Executive Office dated 24th September 2021 tabled and noted.

The previously circulated briefing paper provides an overview of the UK’s plans to change its distinguishing sign from ‘GB’ to ‘UK’ to vehicles in international circulation. As Alderney has a ‘GBA’ distinguishing vehicle sign, the UK’s Department for Transport (DfT) would like confirmation on the continued use of the GBA sign.

The Policy & Finance Committee resolved to ratify to:

1. **Note the contents of the briefing paper of the States of Guernsey’s Committee for the Environment & Infrastructure entitled “Change of UK Distinguishing Sign**

(‘GB’ To ‘UK’) on Vehicles Entering International Traffic and Post-Brexit Traffic Update”; and

- 2. Endorse the retention of ‘GBA’ as Alderney’s distinguishing vehicle identifier and advise officers of Guernsey’s Traffic & Highways and External Relations Teams of the decision and request that they relay the decision to the UK authorities.**

4.4 Consultation on Legislation Relating to Financial Crime – FOR RATIFICATION –

Report from Chief Executive Office dated 24th September 2021 tabled and noted.

The Committee *for* Home Affairs (the Committee) are proposing amendments to the Bailiwick’s criminal justice framework for addressing financial crime.

The amendments detailed in the policy letter concern money laundering, terrorist financing, cybercrime, the reporting of suspicion, the disclosure of information, the provision of international assistance and obtaining information on previous convictions.

The Policy & Finance Committee resolved to note that it has been consulted and to ratify its support for legislation relating to the financial crime and have no additional comments.

4.5. Consultation on Legislation Relating to the Investigation of Economic Crime – FOR

RATIFICATION – Report from Chief Executive Office dated 24th September 2021 tabled and noted.

The Committee *for* Home Affairs (the Committee) has agreed that a new organisation, the Economic and Financial Crime Bureau (EFCB), will be created to exercise specialist investigatory functions in relation to economic crime.

HM Comptroller has suggested that legislation should be enacted to provide a legal basis for the activities of the EFCB including the creation of the statutory office of the Director of EFCB. These proposals are set out in detail in the policy letter.

The Policy & Finance Committee resolved to note that it has been consulted and to ratify its support for legislation relating to the investigation of economic crime and have no additional comments.

4.6. The Investigation of Air Accidents and Incidents Legislative Update – FOR

RATIFICATION – Report from Chief Executive Office dated 24th September 2021 tabled and noted.

Bailiwick of Guernsey legislation concerning the investigation of air accidents and incidents needs to be updated, to align with legislation in the United Kingdom and European Union, as soon as possible, and before an international inspection, expected to take place in Q2 of 2022.

The Policy & Finance Committee resolved to ratify its support of the proposed Ordinance and noted that this would need to come back to the full States for approval.

FUTURE BILLET ITEM

4.7. The Medicines (Human & Veterinary) (BoG) Law (Amendment) Ordinance 2021 –

FOR RATIFICATION – Report from Chief Executive Office dated 24th September 2021 tabled and noted.

The Medicines (Human and Veterinary) (Bailiwick of Guernsey) Law (Amendment) Ordinance, 2021 ('the Ordinance') was made by the Policy and Resources Committee on the 17th August 2021 using the powers conferred to it by Article 66A(1) of the Reform (Guernsey) Law, 1948. Prior to the Committee for Health and Social Care making regulations to commence the Ordinance, confirmation of its approval from the States of Alderney is required.

The Policy & Finance Committee resolved to ratify its approval of the billet submission letter for The Medicines (Human & Veterinary) (BoG) Law (Amendment) Ordinance 2021.

4.8. Capacity Law Consultation – Lasting Power of Attorney Draft Ordinance – FOR RATIFICATION – Report from Chief Executive Office dated 24th September 2021 tabled and noted.

In April 2020, the States of Deliberation approved the Capacity (Bailiwick of Guernsey) Law, 2020. The purpose of the Law is to empower people to make their own decisions wherever possible; to allow them to plan for the future; and, if they lack capacity, to ensure that decisions made on their behalf respect their basic rights and freedoms. The Law has been registered at the Greffe having received Royal Assent but has not yet been commenced.

The Policy & Finance Committee resolved to ratify its email reply with the following members comments:

Ian Carter - Issues to be raised.

- ***As a Bailiwick law does it simply have to be adopted by the SoA to be applicable in its entirety? p5 (5) a - Committee - is there any definition of what the committee is and its composition?***
- ***p4 3 Does registration re an instrument have to take part in Guernsey or can it be also registered in the Alderney court. (Ideally all activity should occur in GSY so as not to overcomplicate a procedure and call on a very small amount of legal resource in AY).***
- ***p21. 12 Committee composition refers to Chief Pleas on Sark. Should there be any reference to membership of the committee from Alderney or is it taken as read that as a Bailiwick law that committee members can come from anywhere in Guernsey or Alderney?***

Boyd Kelly - In principle I agree with the draft ordinance.

- ***However like Ian I would like the word committee to be defined. I presume it refers to the Committee for Health and Social Care which I believe has no powers in Sark, hence that islands specific reference in the definition section.***
- ***Where it refers to Her Majesties Greffier I presume that this has to be in Guernsey which begs the question why the Greffier in Alderney can't fulfil that function in addition to HM Greff.***

It was noted that the Billet process is being reviewed and streamlined with liaison with States of Guernsey communications.

4.9 Letter from Barbara Benfield re Elderly Care – dated 4th August 2021 tabled and considered.

It was noted that Mr Kelly has been in liaison with Barbara Benfield.

Deferred to October meeting.

AGENDA ITEM

4.10 Change to May Public Holiday 2022 for Platinum Jubilee – Policy letter from States of Guernsey dated 2nd September 2021 tabled and considered.

The Committee *for* Economic Development is seeking States approval for changes in creating a holiday in 2022 to celebrate Her Majesty The Queen's Platinum Jubilee.

The proposal includes a change to the late May 2022 public holiday to designate Thursday 2nd June in place of 30th May (so moving the late May public holiday) as well as creating an additional public holiday on Friday 3rd June to celebrate Her Majesty The Queen's Platinum Jubilee. This will see a four-day weekend which will provide the opportunity for the public to celebrate the first British monarch to reach such a milestone. This proposed change also enables the Bailiwick of Guernsey to align itself to the United Kingdom (UK) which announced plans some months ago to mark The Queen's 70th Anniversary as Monarch.

The Policy & Finance Committee resolved to approve (Mr Kelly against) that Thursday 2nd June 2022 shall be a public holiday in place of Monday 30th May 2022; and to approve an additional public holiday on Friday 3rd June 2022. Legislation (Ordinance) to be prepared for full States approval by Law Officers of the Crown.

HoGS/BILLET ITEM

4.11 Island Plan – Discussion & ratification for public consultation – Report from MR Carter tabled and considered.

Circulated to Members is a draft (v5) of the Island plan text derived from a SoA member working group and a workshop held for all SoA members and SoA Civil Service. It is a high-level strategic plan, it is not a series of specific action plans to address each issue identified and prioritised; that is not for politicians to write, but it is for them to guide and direct as policy makers.

The Policy & Finance Committee resolved to:

- 1. Note and endorse the contents of the current draft plan (v5);**
- 2. For an update report to go on the October Billet for information only; and**
- 3. Move to a public consultation process (presentation/drop in/using the SoA website facility) on this plan, in preparation for resubmission to a future P&F meeting for final agreement then onward movement to the SoA Billet for final approval.**

IC

4.12 Asset Management Strategy – Knowing what SoA has/how its best utilised – Report from Strategic Financial Adviser dated 30th September 2021 tabled and considered.

As part of the development of a more structured approach to corporate and strategic planning, the Committee asked to consider a more strategic approach to asset management in respect of the States estate.

There is no current asset management strategy and therefore all property related decisions on leases, maintenance, developments, acquisitions or disposals are made on an ad-hoc basis without reference to any overarching rationale.

The Policy and Finance Committee resolved to:

- a) Agree to the development of an asset management strategy and plan with GSC leading,
- b) Ask the Chief Executive to consider options for external support with appropriate skills to support the General Services Committee in agreeing strategic objectives for asset management and preparing a draft Asset Management Strategy and Plan; and
- c) Ask that the Chief Executive commissions further research into the potential for an arm's length development company to progress development of assets identified as surplus (covered in separate paper on regeneration) (Mr Kelly against).

SFA/CE

4.13 Financial & Corporate Planning – Financial underpinning & future prioritisation of Island Plan – Report from Strategic Financial Adviser dated 30th September 2021 tabled and considered.

The Committee is progressing with a new Island Plan which will outline the key priorities for the States over the short to medium term issues, together with the plans to deliver these priorities.

The Committee discussed the need for an improved corporate framework of resource management to support the delivery of the Island Plan. Such initiatives have been discussed previously but in the absence of an Island Plan and Strategy to deliver it, there has been no progress.

The Policy and Finance Committee resolved to:

- a) Agree that the corporate framework is appropriate to deliver the Island Plan; and
- b) Asks that the Chief Executive reports back on proposals to develop:
 - 1) A medium-term financial plan.
 - 2) A people/HR strategy.
 - 3) An IT/digital/data strategy.
 - 4) An asset management plan; and
 - 5) Formal risk management processes including a corporate risk register.

SFA/CE

4.14 Regeneration Partnership Proposal – Arrangements to manage large scale projects – See Confidential Annexure

1223 K Jones and B Abel left meeting to attend CCA meeting

4.15 Alderney Property Tax Appeals Panel – Report from Strategic Financial Adviser dated 30th September 2021 tabled and considered.

Section 23 of the Alderney Property Tax Ordinance, 2020 requires the States of Alderney to establish an Alderney Property Tax Appeals (APT) Panel for the purpose of hearing and determining any appeals against relevant decisions.

The Committee were advised that no Alderney residents applied.

The Policy and Finance Committee resolved to recommend that the States of Alderney:

- a) appoints Mrs Julia White, Mrs Audrey Branch, Mr Raymond Le Poidevin and Mr Keith Bell as members of the Alderney Property Tax Appeals Panel; and**
- b) appoints Mrs Julia White as Chair and Mr Keith Bell as Deputy-Chair.**

SFA/BILLET ITEM

4.16 Approval/Extension of International Agreements/Instruments – For Comments by Members – Letter from Policy & Resources dated 10th September 2021 tabled and considered.

In order for the Policy & Resources Committee to finalise and submit the final Policy Letter and associated Propositions to the Greffe in time for consideration by the States by the end of 2021, the Committee would welcome any comments on the draft Policy Letter by 8 October.

The Policy & Finance Committee resolved to support the draft proposals and had no additional comments.

CE OFFICE

05/09/2021 **Items for Development/Discussion**

5.1. Planning for Changes in Royal Protocol – Update

Item deferred to October meeting as Chairman not present.

AGENDA ITEM

5.2. Future Engagement with AHA re Quarterly Updates/Business Plan/Management Accounts

The Committee noted the AHA documents provided, and it was commented that there is a slight variation in the report that was tabled at the Special P&F meeting with AHA. Ms Burgess highlighted the waiting list requirement for 1 bed flats. The Committee also commented that a list of directors is not provided on the AHA website – this to be relayed back to AHA for consideration. Noted.

AB

5.3 IHRA Draft Questionnaire for consideration – Draft questionnaire from Chief Executive tabled noted.

Item deferred for next meeting.

AGENDA ITEM

06/09/2021 **Any Other Business - For Information & Noting**

6.1 Special P&F meeting re GGG Proposals – 7th October 2pm AFR – Date to be changed, and President to be included – CE Office to resolve. Noted.

CE OFFICE

6.2 Joint Working Meeting with Law Officers and External Relations re Exploring Options re Legislation – 18th October 2021 – noted.

6.3 FOR INFORMATION – Amendment to Directions of the Lieutenant Governor concerning leave to enter and remain automatic leave – Letter tabled and noted.

6.4 Chief Pleas – Replies – Relevant Committee Chairman or States Member to acknowledge Chief Pleas through the President's Office. Noted.

6.5 States Assets used for Wedding Venues – Charges – For investigation and feedback to Committee from the Chief Executive.

CE

6.6 APPCIG Meeting – currently set for 25th October. Noted.

6.7 Normandy Summit Update - Remote connection poor, and language barrier. Mr McKinley made a point that we can off load fish in Cherbourg. Noted.

6.8 Weekly Drop In's – Organised for every Friday 11.30am – 1.30pm in the Members Room. Ms Burgess to circulate calendar slots for Members to complete. Process to be reviewed in 3 months' time. Press Release to be arranged to promote the sessions.

AB

6.9 AHA Vote re Guarantee and Grant – To be deferred as Chairman not in attendance.

6.10 States Forum – Agreed for this to continue, President to call the meeting and send relevant diary invites accordingly.

PRESIDENTS OFFICE

6.11 Procedures for Managing Guernsey & Other Documentation – To be deferred as Chairman and CE not in attendance.

6.12 Representation for Bailiwick of Guernsey at National Service of Remembrance - London – The Committee agreed for the representation to be rotated each year between Guernsey, Alderney and Sark going forwards. The Committee noted that Deputy Ferbrache is to attend this year on behalf of the Bailiwick.

6.13 Questions for Members (States Meetings) – It was agreed that the submission of questions to other States Members for States meetings must be submitted at least 4 days before the States meeting according to Rule 19.1 (c) Questions for verbal reply rule 17.1.4 should be submitted in writing, at least 7 days prior to the date of the meeting and it is understood that members would receive notification of these questions 4 days before the date of the meeting. **Noted.**

6.14 Alderney Company Register - It was noted that this is to become digitalised, which is in progress and part of the joint working with Guernsey.

6.15 UK EEA EFTA Agreement – FOR RATIFICATION

The Policy & Finance Committee resolved to ratify the approval by email of the policy letter, and the following recommendations for full States approval (as per the billet submission):

1. To agree that Alderney's participation in any Free Trade Agreement ("FTA") (or other trade arrangement) should –

- a) meet Alderney's needs, while respecting the constitutional relationship with the UK through the Crown and Alderney's domestic autonomy; and,
- b) be underpinned by the principles of relevance, proportionality, and practicality, taking into account the island nature of Alderney, its size and population, and unique needs arising out of the same.

2. To note the intention to establish a process to enable effective consultation between the Bailiwick authorities in relation to participation in any FTA (or other trade arrangement).

3. To authorise the Policy & Resources Committee of the States of Deliberation to maintain efforts on behalf of Alderney to ensure that Alderney's interests (and those of the wider Bailiwick) continue to be represented to the UK during negotiations in relation to any FTA (or other trade arrangement).

4. To authorise the Policy & Resources Committee of the States of Deliberation to agree to Alderney's participation in UK FTAs (or other trade arrangements) and signal that agreement to HM Government.

5. To note the process and approach (set out in Paragraphs 2.5-2.7 and 2.18-2.33 of the Policy Letter) regarding Guernsey's (and the wider Bailiwick's) participation in UK FTAs (or other trade arrangements) and the issues and considerations of particular relevance to Alderney (as set out in paragraphs 2.34 to 2.40 of the Policy Letter) and to agree to establish a similar process and approach regarding Alderney's (and the wider Bailiwick's) participation in UK FTAs (or other trade arrangements).

6. To agree that there shall be implemented such measures (including legislative measures) as the Policy and Finance Committee thinks fit for the purpose of ensuring that Alderney may comply and remain in compliance with obligations that arise from participation in any UK FTA (or other trade arrangements).

7. To direct the preparation of such legislation as may be necessary to give effect to the above decisions.

For this matter to be tabled at the next available States meeting for a matter of urgent attention, and to note the letter from Deputy Helyar addressed to the President dated 27th September 2021.

6.17 The Human Rights (Bailiwick of Guernsey) Law, 2000 - Amendment of Legislation

– At the Policy and Finance Committee meeting of 20th May 2021, the Committee resolved to agree to the proposed amendment to Section 9(2) of the Human Rights (Bailiwick of Guernsey) Law, 2000 (the Law); and agreed for the same Policy Letter, once finalised by the Policy and Resources Committee to be considered by the States of Alderney. This has now been received.

The Policy & Finance Committee resolved to approve the policy letter, and the following recommendations for full States approval (as per the billet submission):

The States of Alderney is asked to decide:-

Whether after consideration of the Policy Letter entitled "The Human Rights (Bailiwick of Guernsey) Law, 2000 – amendment of legislation" dated 4th August, 2021 from the States of Guernsey Policy and Resources Committee, they are of the opinion:-

- 1. to agree to amend section 9(2) of the Human Rights (Bailiwick of Guernsey) Law, 2000, to enable a court to award compensation to a person in respect of a judicial act done in good faith, in the circumstances set out in paragraph 2.5 of that Policy Letter; and**

2. to agree the preparation of such legislation as may be necessary to give effect to the above decision.

BILLET ITEM

PART 2

07/09/2021 Matters Arising

7.1 Matters arising from previous minutes (other than on the agenda)

ACRE Commission Update – It was noted that legal advice is still being sought on the matter – related to communication between ACRE and the States.

Alderney Operational Group Meetings – It was noted that there has been no requirement for any recent meetings of the AOG.

08/09/2021 Exception Reporting & Questions by Members

8.1 General Services Committee

Nothing further to report.

8.2 BDCC

It was noted that the protection of Lager Sylt consultation period has now closed, and it will then become a protected site in due course.

8.3 Finance Committee

It was noted that the budget meeting had been held and P&F had considered at their meeting last week.

8.4 Economic Development Committee

It was noted that the latest minutes have been circulated to all members for information. Visit from new CEO of Condor regarding integrated transport is organised for 13th October. It was noted that there is a current delay with the EDC mandate, as it is still with the Law Officers, however, it is hoped for submission to the November Billet.

8.5 Good Governance Group

Nothing further to report. **Mr Carter to send draft confidential GG proposals to the Law Officers. Noted.**

IC

8.6 Energy Group

The Committee were advised that the Energy Group requests for a change to the mandate to include 2 x non-members of the Group. Interviews have been completed with 5 applicants (4 on island and 1 in Guernsey). It is proposed to appoint Mr Les Stewart and Dr Laurence Page to the Energy Group.

The Policy & Finance Committee resolved to approve (Mr Gentle abstained) for the Energy Group Mandate to be amended to include 2 x non-members to the Group – being Mr Les Stewart and Dr Laurence Page.

8.7 Marina Group

Nothing further to report. Not met recently. Noted.

8.8 Island Plan Group

Nothing further to report.

09/09/2020 Reporting by Representatives

9.1 Alderney Representatives Update

Nothing to report.

9.2 AeGL Update

Nothing to report.

9.3 AEL Update

It was noted that the Board meeting is on Monday 4th October and the AGM on Tuesday 5th October.

Meeting closed: 1.27pm

Signed: Bill Abel

Date: September 2021

TOPIC	DECISION	DEADLINE	ACTION
<u>2.1.1 Alderney & Guernsey Joint Working Update</u>	A further update will shortly be available to members via email regarding the next steps and timeframe.		CE
<u>2.2.1 Civil Service Pension 1982 Scheme Update</u>	The Committee requested that an approved supplier list be prepared which can be used to select providers for future work beneath the tender threshold.		HoF
<u>2.2.6 Royal Connaught Residential Home Ltd Accounts 2020</u>	The Policy and Finance Committee resolved to: a) Note the Connaught accounts for 2020; b) Agree that the accounts are submitted to the full States in accordance with the Services agreement; c) Agree to develop a formal Partnership Agreement with the Connaught from 1 January 2022 alongside the lease, to provide a better framework for accountability in relation to strategic and operational issues in future. d) Agree for the Chief Executive to engage with the board regarding Director numbers and resilience.		SFA/BILLET ITEM/CE

<u>3.7 Seasonal Ferry – 2022 Update</u>	Options are being assessed by the Economic Development Committee.		EDC
<u>3.8 Housing Task Group Mandate – seeking approval</u>	The Policy & Finance Committee resolved to approve the Housing Task Group Mandate.		HTG
<u>4.10 Change to May Public Holiday 2022 for Platinum Jubilee</u>	The Policy & Finance Committee resolved to approve (Mr Kelly against) that Thursday 2nd June 2022 shall be a public holiday in place of Monday 30th May 2022; and to approve an additional public holiday on Friday 3rd June 2022. Legislation (Ordinance) to be prepared for full States approval by Law Officers of the Crown.		HoGS – Future Billet Item Draft Ordinance received
<u>4.11 Island Plan – Discussion & ratification for public consultation</u>	The Policy & Finance Committee resolved to: 1. Note and endorse the contents of the current draft plan (v5); 2. For an update report to go on the October Billet for information only; and 3. Move to a public consultation process (presentation/drop in/using the SoA website facility) on this plan, in preparation for resubmission to a future P&F meeting for final agreement then onward movement to the SoA Billet for final approval.		Ian Carter
<u>4.12 Asset Management Strategy – Knowing what SoA has/how its best utilised</u>	The Policy and Finance Committee resolved to: a) Agree to the development of an asset management strategy and plan with GSC leading, b) Ask the Chief Executive to consider options for external support with appropriate skills to support the General Services Committee in agreeing strategic objectives for asset management and preparing a draft Asset Management Strategy and Plan; and c) Ask that the Chief Executive commissions further research into the potential for an arm's length development company to progress development of assets identified as surplus (covered in separate paper on regeneration) (Mr Kelly against).		SFA/CE
<u>4.13 Financial & Corporate Planning – Financial underpinning & future prioritisation of Island Plan</u>	The Policy and Finance Committee resolved to: a) Agree that the corporate framework is appropriate to deliver the Island Plan; and b) Asks that the Chief Executive reports back on proposals to develop: 1) A medium-term financial plan. 2) A people/HR strategy.		SFA/CE

	<p>3) An IT/digital/data strategy.</p> <p>4) An asset management plan; and</p> <p>5) Formal risk management processes including a corporate risk register.</p>		
4.14 <u>Regeneration Partnership Proposal – Arrangements to manage large scale projects</u>	See Confidential Annexure		SFA/CE
4.15 <u>Alderney Property Tax Appeals Panel</u>	<p>The Policy and Finance Committee resolved to recommend that the States of Alderney:</p> <p>a) appoints Mrs Julia White, Mrs Audrey Branch, Mr Raymond Le Poidevin and Mr Keith Bell as members of the Alderney Property Tax Appeals Panel; and</p> <p>b) appoints Mrs Julia White as Chair and Mr Keith Bell as Deputy Chair.</p>		SFA/Future Billet Item
4.16 <u>Approval/Extension of International Agreements/Instruments – For Comments by Members</u>	The Policy & Finance Committee resolved to support the draft proposals and had no additional comments.		CE OFFICE Completed
5.2. <u>Future Engagement with AHA re Quarterly Updates/Business Plan/Management Accounts</u>	The Committee also commented that a list of directors is not provided on the AHA website – this to be relayed back to AHA for consideration. Noted.		Annie Burgess
6.1 <u>Special P&F meeting re GGG Proposals – 7th October 2pm AFR</u>	Date to be changed, and President to be included – CE Office to resolve. Noted.		CE OFFICE Completed
6.5 <u>States Assets used for Wedding Venues – Charges</u>	For investigation and feedback to Committee from the Chief Executive.		CE
6.8 <u>Weekly Drop In's</u>	Ms Burgess to circulate calendar slots for Members to complete. Process to be reviewed in 3 months' time. Press Release to be arranged to promote the sessions.		Annie Burgess
6.10 <u>Presidents Forum</u>	Agreed for this to continue, President to call the meeting and send relevant diary invites accordingly.		Presidents Office
6.17 <u>The Human Rights (Bailiwick of Guernsey) Law, 2000 - Amendment of Legislation</u>	The Policy & Finance Committee resolved to approve the policy letter, and the following recommendations for full States approval (as per the billet submission):		Billet Item – HoGS Completed
8.5 <u>Good Governance Group</u>	Mr Carter to send draft confidential GG proposals to the Law Officers		Ian Carter