

**POLICY AND FINANCE COMMITTEE MEETING  
ANNE FRENCH ROOM  
28<sup>th</sup> APRIL 2015  
0915 hours**

Mr N Harvey, Chairman  
Mr F Simonet,  
Mr I Tugby  
Mr G McKinley  
Mr C Rowley  
Mr S Roberts  
Mr L Jean  
Mr R McDowall

Mr W V Brownlees, Chief Executive  
Mrs S Pengilley-Price, EA to the Chief  
Executive  
Mrs E Maurice, Assistant  
Treasurer

Miss Laura Gaudion, Minute Secretary

**Apologies: Mrs K A Hatcher-Gaudion, Treasurer. Mrs N Paris, Mr M Birmingham**

**ACTION**

**32/2015**      **Minutes of the previous meeting** of 23<sup>rd</sup> March, and the Special Meeting from 10<sup>th</sup> March 2015 tabled and **approved**.

**Notes from the Finance Committee meeting** – Circulated via email. **Noted**.

**Notes from the Business Development, Tourism & Marketing Committee meeting** – Circulated via email. **Noted**.

**33/2015**

**Matters Arising**

**33.1 Committee feedback from Chairmen (B&DCC and GSC) and Guernsey Representatives and Alderney Liaison Group**

**BDCC** – Going about business at a high standard of efficiency with consideration being given to both Planning and Housing Strategies.

**GSC** – Capital Projects progression needs to be addressed.

**Guernsey Reps** – Civil Service Pension issues still to be discussed and demonstrations are being held in Guernsey on the subject.

**Alderney Liaison Group** – Meeting held on the 15<sup>th</sup> April 2015. Awaiting further report from Scott Ogier regarding time scales on the Airport. A copy of shareholder instructions to Aurigny have been requested. The Dornier aircraft will be back in the Bailiwick on 30<sup>th</sup> May 2015. Possible resource support may relocate from Guernsey to Alderney. Discussions on Transferred Services are on-going. **Noted**.

**33.2 Fort Albert - Update – See Confidential Annexure**

**33.3 Licensing Legislation** – Report from Chief Executives Office dated 22<sup>nd</sup> April 2015 tabled and noted. The Committee discussed the issues regarding a public consultation on the matter of Licensing Legislation.

**RESOLVED; by majority vote, Chairman exercised his casting vote (Mr Jean, Mr Roberts, Mr Simonet & Mr McDowall against as a public consultation was considered premature until more information was obtained and discussed) to conduct a full public consultation on the issues of licensing legislation – of sales in other retail establishments other than Public Houses; to hold a Special Meeting with the**

**Licensees for further debate including the results from the public consultation; to be taken to the full States.**

CE

34/2015

**Budgetary and Financial Matters**

**34.1 Alderney Education Provision Review**

Report from Ian Carter dated 13<sup>th</sup> March 2015 tabled and noted. The Committee agreed that it is an important project in the context of Transferred Services with quality aspects of education services being crucially important. It was agreed to allocate up to £5K from the Economic Development Reserve Budget. CE to liaise with Ian Carter (Specialist Advisor to States of Alderney) and School Management Committee to be included in the review. **Noted.**

CE

**34.2 Hawkers Licences – CONFIDENTIAL ITEM – See Confidential Annexure**

**34.3 AHA Request for Leasehold Exemption** – Report from Chief Executives Office dated 17<sup>th</sup> March 2015, tabled and noted. It was noted that further to the query raised at the last meeting, the AHA had confirmed that they had approached the States of Guernsey regarding the exemption of document duty.

**RESOLVED unanimously to approve that an ordinance be drafted to make an amendment to section 14 of the Duty on Long Leases (Alderney) Law, 1994 so that leases granted by a housing scheme are classified as exempt.**

CE

**34.3.1 AHA Partial Ownership Agreements** – Report from Treasury dated 21<sup>st</sup> April 2015 tabled and noted. The Committee agreed that clarification of the need to include States of Guernsey ‘as underwriters’ should be reviewed by the Law Officers.

**RESOLVED unanimously to approve the standard agreement, subject to final review by Law Officers and authorise the Chief Executive to sign on behalf of the States of Alderney.**

TREASURY/CE

**34.3.2 AHA – Business Plan 2015-2021** – Letter from AHA dated 17<sup>th</sup> April 2015, and 6 year Business Plan from 2015 to 2021 tabled and noted. The Committee agreed that there needed to be a detailed funding plan for the 6 year proposal, also the Housing Strategy needed to be discussed further. CE, Mr Simonet and Mr McDowall to meet and relate issues back to AHA for review. **Noted.**

CE/FS/RM

**34.4 AEL Directors Fees** – Report from Treasury dated 18<sup>th</sup> March 2015 tabled and noted. It was noted that further to the query raised last month, AEL had confirmed that the balance of unclaimed fees had remained in revenue.

**RESOLVED unanimously to agree that the annual States Appointed Directors fee of £100 be paid directly to the States of Alderney for the period 2014 through to 2016 (inclusive), with the balance of the fee being retained by Alderney Electricity Limited during that period and to review the payment arrangements further in 2016.**

**34.5 Audit Contract**

Report from Treasury dated 21<sup>st</sup> April 2015 tabled and noted. The Assistant Treasurer reported that the Finance Committee discussed and supported the continuation of

KPMG Services for continuity during this period of significant change, for an additional two years.

**RESOLVED unanimously to approve the extension of the audit contract to December 2017, as per the terms of the letter dated 2<sup>nd</sup> April 2015.**

**TREASURY**

**CONFIDENTIAL ITEM – See Confidential Annexure**

**34.6 Local Coin Agent – Commemorative Coin Contract for On-Island Agency** – Report from Treasury dated 21<sup>st</sup> April 2015 tabled and noted.

The Committee discussed the option of current Commemorative Coins being sold from the General Office of the States of Alderney. Treasurer to review and implement if deemed appropriate.

**TREASURY**

**34.7 Economic Development Reserve – 2015 Initiatives** – Report from Treasury dated 21<sup>st</sup> April 2015 tabled and noted. Mr McDowall stated that Living Islands could become a private enterprise at the end of this year. The Chief Executive advised that there are a number of options to consider – a meeting has been arranged with the Living Islands board to discuss further options. It was noted that a proposition regarding arrangements from 2016 would need to form part of the budgeting process **Noted.**

Mr McDowall also reported that ‘Blockchain’ is an initial research project in the Economic Development Plan, which Jersey have taken an interest in. Mr McDowall to provide a presentation on the subject at the next meeting, and to circulate costs/benefits to all members. **Noted.**

**RESOLVED by majority vote (Mr Jean, Mr McKinley, Mr Roberts & Mr Tugby against) to note the Living Islands continued grant at £25K as already included in the 2015 budget, and approve funding from the Economic Development Reserve for the following initiatives:-**

**Marina Investigation – further £40K (totalling £65K to date)**

**ARUP Housing Strategy - £19K (£18,625 rounded)**

**RM/ TREASURY/PFC AGENDA**

**35/2015**

**Business Development, Tourism & Marketing Matters**

**35.1 Postal Service**

Email and figures from Mr Rowley dated 16<sup>th</sup> April 2015 tabled and noted. Mr Rowley reported that these results were relating to post sent from Guernsey. The Committee discussed the issues relating to mail sent from the UK (or the transition from England to Guernsey to Alderney) and enquired whether a survey of this route could be conducted. The Committee agreed for Mr Rowley to contact Mr Smillie for a written report on the concluded results. **Noted.**

**CR**

**35.2 Alderney Archaeological Fieldwork Proposal** - Report from Staffordshire University dated 15<sup>th</sup> April 2015 tabled and noted. It was suggested that this fieldwork could contribute to the historiographical review, and within context the States of Alderney work relating to all the archaeological sites on the Island. The Committee agreed that only the Mapping ‘Graffiti’ site and Lager Borkum site could be used as study areas for the proposed projects, as the other areas are of a sensitive nature. Mr McDowall and Chief Executive to liaise with Dr Sturdy Colls via conference call. **Noted.**

**RM/CE**

**35.3 AvGas Analysis** – Figures tabled and noted.

It was reported that AvGas is to be continually supplied by AEL at the cost of £1K per month, with a view to providing a self-service system. AEL have stated that no overheads would be charged to the States of Alderney, just initial running costs. The Committee agreed that the funds for the AvGas can come from the Economic Development Reserve Budget. **Noted.**

#### **35.4 Bumblebee Update**

The Chief Executive reported that the Bumblebee Proposal showed a subsidy based on cash flows – of an average of £140K per annum over 5 years (on a sliding scale basis); capped at a maximum of £700K total exposure for the 5 years. Also, as an incentive/performance target, for every £1 underspent, Bumblebee would get 25 pence. The Committee discussed that this incentive could increase to a possible 50 pence, if all running efficiently and cost effectively. Mr McDowall stated that this would need to be audited independently, and we are still dependant on the guarantee of support from the States of Guernsey, which may not be forthcoming. **Noted.**

The Committee agreed to the proposal being put forward into ALG to proceed. **Noted.**  
**ALG/CE**

*12.05 Jo Reeve, Chris Morris (Bailiwick Fisheries) & Nigel Shaw, Deputy Harbour Master in attendance.*

**38/2015**      **Bailiwick Fisheries Matters** – Presentation from Mr Morris and Mr Reeve to P&F Committee regarding Fisheries Protection and Business Development.  
The Committee acknowledged the presentation. **Noted.**

*12.55 Jo Reeve, Chris Morris & Nigel Shaw left the meeting.  
1300hrs break for lunch - Meeting reconvened at 1400hrs*

**35.5 Tourism Bed Availability & TRP Proposal** – Report from Matthew Birmingham dated March 2015 tabled and noted. The Committee agreed for the proposition to be taken to Guernsey as part of the overall Financial Relationship Review. **Noted.**

Concerns were also raised from Mr McDowall regarding the progress of Business Development issues within the BDTM Committee. A majority vote was taken (Mr Harvey and Mr Rowley against) for the strategic business development issues to be removed from the BDTM Committee and transferred to the FC – to be included in the Financial Relationship. BDTM to be re designated to Tourism & Marketing Committee (TM) with proposed revised mandates to be drafted by Mr McDowall, and brought forward to the next P&F meeting for review. **Noted.**

**RM/FC**

#### **36/2015**      **Legislation, Conventions and Policy**

**36.1 The Criminal Justice (Sex Offenders & Miscellaneous Provisions) (Bailiwick of Guernsey) Law, 2013 (Commencement) (No.2) Ordinance, 2015** – Tabled and agreed.

**CE**

**36.2 Greater Openness & Transparency** – Report from Graham McKinley dated 17<sup>th</sup> March 2015 tabled and noted. The Committee discussed all points made by Mr McKinley in his report regarding openness and transparency towards Committee Meetings and Public Meetings. **It was agreed that the draft minutes from each meeting, once agreed by the Chairman and CE, would be circulated to other Committee members. Any comments would then need to be received with a 5 day timeframe. The final draft would then be made available on the States of Alderney website – clearly marked draft, then to be replaced with the approved minutes once signed. The Committee also agreed that Part 2 of the People’s Meeting would**

become constituted as a separate 'Question Time' event which could cover any topics the public wish to discuss with the States. Part 1 would then revert to Billet items only. Question Time could be held monthly/quarterly – CE, Mr Rowley and Mr McKinley to discuss further.

MINUTE SECRETARY/CE/GM/CR

### **36.3 FAB Link Report**

Report from Chief Executive dated 21<sup>st</sup> April 2015 tabled and noted. It was noted that the costs would be met through ACRE reserves and ARE and therefore there would be no direct costs to the States.

**RESOLVED unanimously to approve that the Chief Executive is instructed to conclude negotiations and sign the option agreement on behalf of the States of Alderney; and to note that all necessary consents, including detailed planning permission(s) and agreement(s) as to cable route(s), must be obtained to the satisfaction of the States of Alderney prior to the grant of any licence/easement under such agreement.**

CE

**36.4 The British – Irish Visa Scheme (BIVS)** – Letter from Immigration and Nationality Division dated 15<sup>th</sup> April 2015 tabled and noted. The Committee had no comments on the Scheme. **Noted.**

CE

**36.5 Health Charges** – Email from Robert McDowall dated 22<sup>nd</sup> April 2015 tabled and noted. Mr McDowall reported that the issue of health charges effect more people in Alderney than Guernsey. It was proposed to establish our own reciprocal arrangement for the residents of Alderney with the UK – on a per capita basis that would be approx. £10K per year; and could this be done through a corporate provider such as Aviva or BUPA which could benefit the residents of Alderney. **The Committee agreed that this issue can be raised through the Alderney Liaison Group (ALG), with the CE to research into 'block insurance' possibilities with Aviva/BUPA.**

ALG/CE

**37/2015**

### **Any Other Business**

- Mr Tugby stated that some expert advice from an ex CAA personnel would be beneficial to the States for confirming the true issues with Aurigny. CE to investigate. **Noted.**

CE

- Mr McKinley and Mr Jean expressed their need for Mr McDowall to attend the Guernsey States meetings for support and financial advice. CE Office to check legislation. **Noted.**

CE

- It was requested that Members kept their mobile phones on silent during meetings to avoid unnecessary disruptions. **Agreed.**

**39/2015**

**Press Releases** - None

**40/2015**

### **For Information**

**The following reports/letters were noted :-**

- **Employment Permit Report – April (to date)**
- **Summary of Management Accounts – March 2015**
- **Aged Debtors Report – Confidential Item – *No new aged debtors to report***
- **Price Paid Data**
- **Transport Proposals – Press Release**

**Meeting closed: 3.15pm**

**Signed: Neil Harvey**

**Date: 18<sup>th</sup> May 2015**