

**POLICY COMMITTEE MEETING
ANNE FRENCH ROOM
17th DECEMBER 2013**

0915 hours

Mr F Simonet, Chairman
Mr P Arditti
Mr R Berry
Mr M Birmingham
Mr N Harvey
Mr L Jean
Mr R McDowall, Deputy
Mr S Roberts
Mr I Tugby

Mr R Burke, Chief Executive
Mrs K A Hatcher-Gaudion, Treasurer
Mrs S Pengilley-Price, EA to the Chief Executive

Apologies: Mr C Rowley

ACTION

113/2013 **Minutes of the previous meeting** of the 26th November 2013 tabled and **approved** subject to the following amendment:

106.2 Committee Feedback

*ESC – Mr Jean, Chairman, briefly raised the matter concerning the application in the recent Gazette regarding caravans at the campsite to be discussed at the next meeting of BDCC. The planning application had been submitted on behalf of the Estates and Services Committee however Mr Jean advised that his Committee did not believe this was a matter for them to consider and the matter was referred to BDCC without a resolution from ESC. **Noted***

and items removed from the confidential annexure:-

- Item 107.5 States Works Restructure and
- Item 108.4 Marina

Notes from the Finance Committee meeting of the 6th December 2013, circulated by email, and **noted**.

Notes from the Business Development, Tourism and Marketing Committee meeting of the 2nd December 2013, circulated by email, and **noted**.

114/2013**Matters Arising****114.1 Matters arising from the minutes**

114.1.1 New Connaught Care Home Report from the Finance Committee dated 11.12.2013 tabled and considered.

RESOLVED to approve a reduction in rent of £40,000 for 2013 only, further discussions to be held with the Board regarding 2014 rental arrangements based on the NCCH Business Plan. Treasury to deal.

TREASURER

114.1.2 Alderney Electricity Review – See Confidential Annexure.

CE

114.1.3 Transportation – CAA report on Alderney Airport Chief Executive reported.

RESOLVED that Mr C Le Ray Airport Director, be invited to attend the January meeting of the Policy Committee. Chief Executive to deal.

CE

114.1.4 St John's Alderney Ambulance Notes from Mr C Rowley dated December 2013 and Letter from Dr R Michel addressed to Mr McDowall dated 26th November 2013 tabled and considered. Chairman advised that Mrs M Walden had extended an invitation to all Members to attend the training sessions held on Monday evenings. **Noted**

RESOLVED for this matter to be brought back to the Committee after the proposed open forum meeting between existing volunteers and prospective volunteers has been held [date to be advised]. Chief Executive to deal.

CE

114.2 Committee feedback from Chairmen (BDCC and ESC) and Guernsey Representatives

BDCC – Mr Birmingham, Chairman reported that the final meeting of the Committee for 2013 had been held on the 3rd December. It was noted that the Arup planning review was ongoing and that a report was anticipated in the New Year.

Noted

ESC – Mr Jean, Chairman reported on ongoing projects (Mouriaux to Platte Saline scheme; Anaerobic Digester feasibility study etc) and advised of the meeting to be held on 18th December 2013 regarding waste regulation and legislation. Chairman of Finance Committee requested that ESC look at its capacity to deliver projects as it was noted that there was a significant underspend in 2013 due to project slippage.

ESC

Guernsey Representatives – Mr Arditti and Mr Jean briefly reported on matters debated at the recent meetings of the States of Deliberations,

114.3 Employment Permit Report – December to date tabled and **noted**.

115/2013

Budgetary/Finance Committee Matters

115.1 Management Accounts – November tabled. **States of Alderney** – It was noted that as we are reaching year end, savings may be identified in the revenue account, these will be reported by budget holders at the next Senior Management Team meeting. It was noted that the predicted income on the Capital account had almost been met already whereas expenditure was down due to project slippage.

Noted

Water Board – It was advised that the accounts are showing a surplus at present, however the Water Board Management had advised that there are some large invoices due and therefore may show a deficit by the year end as predicted. **Noted**

CE/TREASURER

115.2 Revenue Account Report tabled and noted. The Treasurer advised of a meeting scheduled for Friday 20th December with Treasury and Resources regarding the bid for Strategic Development Funding. **Noted**.

115.3 Aged Debtors Report – Confidential Item See Confidential Annexure.

115.4 AeGL Additional Funding Report from Mr Harvey, Board Member of Alderney eGambling Limited dated 10th December 2013 tabled and considered. It was noted that problems had been highlighted within the AeGL company in that there appeared to be a lack of financial planning; succession planning; continuity of the Board and that there also appeared to be an unwillingness on part of the Chief Executive of the Company to develop marketing opportunities at a higher level. It was also noted that some members of Team Alderney, who share exhibition facilities with AeGL, are not renewing their agreements (which are now due to expire) and this has caused a shortfall in AeGL funding. **Noted**

It was noted that to try to overcome these issues the Board had resolved to take a closer interest in the Company with bi monthly meetings being proposed and monthly figures to be provided by the Chief Executive to the Board. To address the lack of continuity of the Board it is proposed to appoint a non States Member with business experience to the Board. **Noted**

RESOLVED as an emergency measure to approve an additional £20,000 funding from the Alderney Gambling Control Commission license income for 2013 to AeGL. The AeGL budget for 2014 to remain as per 2013 (£212,770) with an additional £80,000 from the 2014 allocation to be held as a contingency pending consultation with AGCC. Treasurer and Chief Executive to deal.

TREASURER/CE

115.5 Water Board – Replacement of Chlorine Mixing System Report from the States Engineer dated 3rd December 2013 tabled and considered. It was noted that this item had been tabled and capital funding of a sum not exceeding £66,000 approved by the Estates and Services Committee at its meeting of 10th December 2013. The Treasurer advised this project formed part of the annual capital grant made to the Water Board, however as significant savings had been made on the

earlier stages of the 2013 project (Phase 4b) that the amount required for this item is £50,000 as budgeted. **Noted**

RESOLVED to approve capital funding from 2013 Phase 4b project works for the replacement of the existing manual chlorine mixing system with a fully automated hypochlorite mixing system, not to exceed £66,000 (Grant amount required £50,000). States Engineer and Treasurer to deal.

SE/TREASURER

115.6 Mouriaux to Platte Saline Project Commencement Costs Report from the States Engineer dated 3rd December 2013 tabled and considered. It was noted that this item had been tabled and capital funding of £51,000 approved by the Estates and Services Committee at its meeting of the 10th December 2013. All preliminary costs would be included in the final submission.

RESOLVED to approve capital funding of £51,000, from the Mouriaux to Platte Saline project, to cover further preliminary costs for public consultation; to tender and manage the pump station procurement; to fund an outfall study for the Mouriaux to Platte Saline drainage scheme and a feasibility study for an Anaerobic Digester. States Engineer and Treasurer to deal.

SE/TREASURER

115.7 Alderney Foundation Paper from Mr McDowall, Chairman of Finance Committee; and document entitled "Charter of The Alderney Foundation a Guernsey Foundation" from Mr K Friedlaender, Partner, Carey Olsen (2nd December 2013) tabled and discussed. A verbal report was given by Mr McDowall on a recent meeting held with Mr R Titterington, Law Officers Chambers and Mr Friedlaender. It was noted that the briefing note, as tabled, was the only the first step in the process. **Noted**

116/2013

Business Development, Tourism & Marketing Matters

116.1 Alderney Enterprise Group update Mr Harvey, Chairman of the Business Development, Tourism and Marketing Committee, reported on the following matters which were noted:-

Transportation – Recent meeting was held in Jersey with the French Ferry operators, which whilst supportive the service offered is restrictive. It was requested that basic Tourist information for visitors be held at the new Harbour office as part of the customer service provision.

Business Development – The current magazine advertisement schedule was discussed and it was recommended that this should continue for 2014 should budget allow.

Mr Harvey advised of meetings to be held 7th -9th January to discuss new initiatives for 2014 including matters such as Alternative Energy plans; Social media; AEG Transportation and Business Development and Economic Development plans.

Noted

116.2 Charge on Telecommunications Activities Utilising Radio Spectrum Mr Harvey verbally advised the Committee on the results of the consultation process that was carried out in Guernsey and that the Commerce and Employment Department are compiling a report to the Guernsey States seeking approval for the necessary legislation to be drafted in early 2014.

Mr Harvey to report back to the Committee on this matter.

NH/BDTM

117/2013

Any Other Business

117.1 Health & Safety Mr Tugby raised the matter of an on island Health and Safety Inspector. The Chairman advised that this matter should be addressed at the next Estates and Services Committee meeting. **Noted**

Chief Executive's office to deal.

CE OFFICE/ESC Agenda item

117.2 Aviation Report Mr Arditti requested clarification on the agreement with Guernsey regarding the financing of the proposed Aviation report. The Chief Executive advised that initially it was proposed that the cost of the report was to be split between the States of Alderney, Aurigny and the States of Guernsey, however there was no agreement in place from Guernsey to provide funds at this time. **Noted**

- 117.3 Alderney Gambling Control Commission – Chairman** Mr Arditti requested clarification on whether the Policy (and Finance) Committee or the States of Alderney appoints the Chairman and members to the Commission.
Chief Executive's office to forward a copy of the relevant legislation to Members.

CE OFFICE

- 117.4 St Anne's School** Mr Jean reported that steps had been taken to address the recent Validation report with Mr Alan Brown, Director of Education. A plan to raise the achievement levels at the school has been drawn up and the States needs to support the initiative. It was noted that a meeting with the parents of the children at the school is to take place on 7th January, at which this document will be shared. Mr Jean to deal with the letter previously circulated to members from concerned parents. **Noted**

/spp

Meeting closed: 11:50am

Signed: Mr F Simonet

Date: 28th January 2014