

POLICY AND FINANCE COMMITTEE MEETING

Anne French Room

22nd January 2024

0900 hours

PRESENT:

Mr N Vooght, Chairman
Mrs L Maurice
Mr B Woodhead
Mr B Kelly
Mr K Gentle
Mr I Carter
Mr S Roberts
Mr A Snowdon
Mr D Smithurst
Mr W Abel (via Teams from 0923)

IN ATTENDANCE:

Mr T Leijser, Chief Clerk (CC)
Mrs L Baines, Political & Senior Executive Officer (PSEO)
Mrs S Pengilley-Price, Head of Govt Support (HoGS)
Mrs E Maurice, Head of Finance (HoF)
Mr J Laband, Policy Support Officer (PSO) (via Teams)

Apologies: Mr Stephen Taylor, Strategic Financial Advisor (SFA)

Attendees: Ms S Ireland, Programme Manager for item 1.2.4 only); Mrs C Veron, Policy Assistant for item 5.1 only); Mr W Pierce, Head of Alderney Care (for item 6.1.1 only)

Declarations of Interest:
Confidentiality Reminder

AGENDA ITEM

ACTION

01/01/2024

Minutes

1.1 Minutes from previous meeting for approval – 4th December 2023 & Special meeting 27th November 2023 – tabled and approved subject to slight wording amendment for item 9.2.

1.2 Policy and Finance Decision Progress Log – December 2023 Meeting – tabled and noted.

Employment Board Update – it was noted that this would be coming to the February P&F meeting.

Dairy Farm Management Contract – it was noted that the AWT are currently reviewing the contract with a view to Treasury submitting this to the February GSC meeting.

1.2.1 ACRE Update – SEE CONFIDENTIAL ANNEXURE

1.2.2 Le Val Field

Members were advised that a second valuation is being progressed, with the owner's permission. It was noted that the Head of Alderney Care has expressed concerns if this is a priority to progress at this time. Mr Woodhead is in current liaison with Head of Alderney Care on this matter. **Noted.**

1.2.3 Minimum Wage Confidential Update – Confidential report from Policy Support Officer dated 12th January 2024 tabled and noted.

The Policy & Finance Committee resolved to note the update.

0910 Sally Ireland, Programme Manager joined meeting.

1.2.4 Connaught Extension Completion Update

Members were advised that a delivery date is aimed to be received once the fitting of the doors and flooring are complete. Programme Manager to advise members of this date as soon as received. **Noted.**

0917 Sally Ireland, Programme Manager left meeting.

02/01/2024 External Relations/Budget & Finance

2.1 Annual Committee Appointments 2024

The following appointments were agreed by the Committee:

Deputy Chairman of Policy and Finance Committee – Ian Carter

Transferred Services – Nominated Liaison:

<i>Committee for Environment & Infrastructure –</i>	<i>Bill Abel</i>
<i>Committee for Health & Social Care –</i>	<i>Boyd Kelly</i>
<i>Committee for Employment & Social Security –</i>	<i>Kevin Gentle</i>
<i>Committee for Home Affairs –</i>	<i>Lin Maurice</i>
<i>Committee for Education, Sport & Culture –</i>	<i>Ian Carter</i>
<i>Committee for Economic Development –</i>	<i>Bruce Woodhead</i>
<i>States Trading Supervisory Board –</i>	<i>Nigel Vooght</i>
<i>Committee for Policy & Resources (including external relations) -</i>	<i>Nigel Vooght</i>
<i>Civil Contingencies Authority -</i>	<i>Nigel Vooght</i>

Action/Working Groups

<i>Chairman of Finance Group –</i>	<i>Ian Carter</i>
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Members of Finance Group (Members excluding Chairman min of 3)

***Bill Abel
Lin Maurice
Bruce Woodhead***

- | | |
|---|------------------------------|
| <ul style="list-style-type: none"><i>Air Transport Licensing Board –</i> | <i>All of P&F</i> |
|---|------------------------------|

- **Good Governance Group –**

**Kevin Gentle
Bruce Woodhead
Alex Snowdon
Ian Carter**

(Mr Kelly put himself forward but lost this membership with 6 votes to 7 against Mr Woodhead)

- **Energy Working Group –**

**Bill Abel
Kevin Gentle
Bruce Woodhead**

To complete outstanding work by the end of March and then the group will be disbanded.

- **Housing Working Group –**

deferred to item 3.2

- **Marine Working Group -**

**Bill Abel
Lin Maurice
Bruce Woodhead
Kevin Gentle**

- **Alderney Airport Runway Group –**

**Nigel Vooght
Steve Roberts
Alex Snowdon
Bill Abel**

AHA Liaison –

Bruce Woodhead

Connaught Liaison -

Kevin Gentle

Board Appointments:

States of Alderney 1982 Pension Scheme Trustees – In accordance with the rules of the Scheme the official Trustees of the 1982 Scheme (now closed) are the Chairman of the Policy & Finance Committee, the Chief Executive and the States Treasurer. Any additional positions are co-opted Trustees. The Trustees do not hold responsibility for the States of Alderney 2013 Scheme, which is administered separately.

States Appointed Director, Alderney Electricity Limited – Kevin Gentle until debated at the next P&F meeting.

AGENDA ITEM

2 Directors to the Board of Alderney eGambling Limited – Nigel Vooght

Boyd Kelly (Chairman)

Alderney Liaison Group – the Alderney Liaison Group was established in 2013 and the Policy and Finance Committee of 10 January 2013 agreed to the appointment of the Chairman of P&F; Deputy Chairman of P&F and two Alderney Representatives as representatives to the ALG.

Bailiwick Council – Chairman of P&F, Deputy Chairman of P&F, Chief Executive and (President).

Members agreed for the President to be asked to step down from attending the Bailiwick Council going forwards, and decision to be confirmed at the next P&F meeting.

CHAIR

2.2 Committee Meeting Dates 2024 – Report from Policy Support Officer and revised on 12th January 2024 by the Chief Clerk tabled and considered.

The draft 6-week meeting cycle has been prepared for all Committees of the States, including States meetings for 2024.

The six weekly meeting cycle has provided extended time between meetings to enable staff to produce agenda items, carry out actions from previous meetings, focus on workstreams and prepare for the next meeting.

The Policy and Finance Committee resolved to approve (Mr Carter, Mr Kelly, Mr Snowden and Mrs Maurice against) the 6-week meeting schedule for the 2024 work programme.

PSEO

2.3 Routine Statement to States of Deliberation – Report from Nikejshia Moon, Senior Manager (SoG) dated 8th January 2024 tabled and considered.

Under Rule 10 (4) of the Rules of Procedure (“the Rules”), the nominated Alderney Representative is obliged, on behalf of the States of Alderney, to make an annual statement to the States of Guernsey setting out the States of Alderney’s recent activities and forthcoming work. This is scheduled for the Guernsey States’ meeting starting on 24th January 2024.

The Policy and Finance Committee resolved to approve the draft statement, subject to the addition of ‘for the benefit of the Bailiwick’ and direct that it is provided to the Presiding Officer.

PSO

2.4 External Relations Update (Bailiwick Council/ALG/MoJ/Normandie/Ille et Vilaine & Brittany)

Bailiwick Council – nothing to report.

ALG – nothing to report.

MoJ – nothing to report.

Normandie – nothing to report.

Brittany & Ille et Villaine Agreements – nothing to report.

Presidential External Relations Update – the Committee resolved to request that the President provides a written report to P&F as a standing agenda item going forwards regarding external relations updates from his office.

PSEO

2.5 Finance (including Grants & Subsidies)

2.5.1 Funding Request for Relocate Alderney Initiative – Report from Policy Support Officer and Ian Carter dated 9th January 2024 tabled and considered. The Economic Development Committee, at its meeting of the 6th December 2023, received a verbal update from Mr Carter regarding the Tourism and Relocate Strategies. He advised that a meeting had been held with SoA Officers and the Director of Communications (SoG) regarding those strategies and how these are delineated. It was also requested that a £10,000 budget line be included in the Economic Development Reserve Fund (EDRF) as an enabler, and to support the re-establishment of the 'relocate' initiative – to which the Economic Development Committee unanimously agreed.

The Policy and Finance Committee resolved to request that Treasury make an allocation of £10,000 within the Economic Development Reserve Fund to support the relocate initiative.

TREASURY

2.6 MoneyVal National Risk Assessment Report – FOR RATIFICATION – Report from Chief Executive Office dated 8th January 2024 tabled and noted.

A copy of a draft report for the second national money laundering (ML) and terrorist financing (TF) risk assessment of the Bailiwick was circulated to members in December. This document was colloquially referred to as NRA2. The draft also included a first draft risk assessment of financing of proliferation of weapons of mass destruction (PF). The Policy & Finance Committee agreed via email that the final version of the national risk assessment report can be issued in December 2023. All members were in favour of the recommendation.

The Policy and Finance Committee resolved to ratify the agreement of the final version of the National Risk Assessment Report that was issued in December 2023.

03/01/2024

Legislation, Conventions & Policy

3.1 Open General Import Licence – Update – Report from Chief Executive Office dated 8th January 2024 tabled and considered.

The Policy and Finance Committee under the provisions of Article 1 of the Import and Export (Control) (Alderney) Law, 1946 resolved for The Import (Control) (Alderney) Order, 2010 to come into force on 1st May 2010. This Order controls the importation of miscellaneous goods into Alderney and lists in its schedules goods that cannot be imported to the island without a licence and also includes those goods which cannot under any circumstance be imported.

The Open General Import Licence has effect as an import permit for the purposes of paragraphs 6, 7 and 16 of Schedule 8 (Miscellaneous goods) to the Import (Control) (Alderney) Order, 2010, as amended. The current General Import Licence of 2017 has been reviewed and due to Brexit and recent UK imposed restrictions it was found that amendments are required to tighten up certain areas of import, for example the species of animals permitted to be imported into the island – specifically certain breeds of dogs; and also bring into line our Import order with that of Guernsey's so that there are no

specific Alderney variances that may be utilised as a “back door” import into the Bailiwick and the UK, and which may also have an effect on our World Trade Organisation obligations.

Members were advised that work is ongoing regarding Bailiwick legislation for future import and export licences.

The Policy and Finance Committee resolved to approve the General Import Licence 2024, and for this to be signed by the Chair.

HoGS

3.2 Housing Working Group Mandate – Mandate for 2023/2024 tabled and considered. The Policy and Finance Committee resolved to request for the revised Housing Working Group mandate to come back to P&F for approval once feedback has been received from the other Committees to ensure there is no duplication of workstreams. Membership of the Housing Working Group was approved (Mr Kelly and Mr Carter abstained) as: Bruce Woodhead; Lin Maurice; Derwent Smithurst and Steve Roberts.

HWG

04/01/2024 Items for Development/Discussion

4.1 Open Forum Protocol & Future Drop-in Sessions – Report from Chair of Good Governance Group dated 8th January 2024 tabled and considered.

At the P&F meeting of 4th December 2023, the matter of the open forum and the drop-in sessions was raised under any other business. The general consensus was that the drop-in session should no longer be a forum that is utilised for public discussion, and that the guidelines for the open forum section of the People’s Meetings should be amended and reemphasized to ensure structure to the meetings and provide a mechanism for the general public to raise any thoughts they have on any States matters.

At its meeting on 11th December 2023, the Good Governance Group (GGG) resolved to bring forward to P&F a proposed protocol for the Open Forum and move away from the guidelines. A draft protocol has been produced, which is proposed to replace the existing guidelines and utilised as the forum’s framework moving forward.

The Policy & Finance Committee resolved to:

- 1. refuse the proposed protocol for the Open Forum (Mr Gentle and Mr Woodhead against; Mrs Maurice abstained), and**
- 2. approve for the weekly drop-in sessions to be cancelled going forwards (Mr Woodhead, Mr Kelly and Mr Carter against).**

4.2 IHRA Discussion

Members were advised that the Chief Clerk is in the process of composing a letter to Sally Sealey seeking clarity regarding Professor Anthony Glees’ role within the IHRA Review.

It was also noted that a response is still to be received following the initial discussions with the States of Guernsey regarding the proposals.

1048 Break

1100 Reconvened

1100 Mrs C Veron, Policy Assistant joined meeting.

05/01/2024 For Information & Noting

5.1 Bailiwick Risk Register V18 – CONFIDENTIAL ITEM – FOR INFORMATION & NOTING
– Tabled and noted.

The Policy and Finance Committee resolved to note the Bailiwick Risk Register V18 and asked the civil service to relay the queries raised by members to the relevant States of Guernsey officers.

CV

1116 Mrs C Veron, Policy Assistant left meeting.

1117 Will Pierce, Head of Alderney Care joined meeting

06/01/2024 Island Plan

6.1 Sector Feedback/ Work Plan Updates

6.1.1 Care – Primary Care Update – Report from Strategic Financial Adviser dated 22nd January 2024 tabled and considered.

The report provided headlines for the Committee in respect of the Primary Care service which is now supported with funding from the States. The data included the financial position as well as some clinical headlines for the Committee. The latter detail was for information only as the Committee does not have a clinical governance role.

The Head of Alderney Care presented the detail and took questions from members.

It was noted that a report will be provided to the Committee each month.

Members were advised that officers are still awaiting P&R approval regarding funding for the potential relocation of the IMC to the MMH.

The Policy and Finance Committee resolved to note the issues arising from the report

9.4 Connaught Liaison Update

A meeting was had with 3 current board members last Monday regarding the Integrated Care Strategy, which was positive and focused on future operations. A meeting has been scheduled for tomorrow with the Law Officers to discuss the AGM/ Board appointments and to set a date for the AGM. **Noted.**

9.5 Alderney Care Board

Production of an Alderney Care Board newsletter is in its first draft, and currently being finalised. **Noted.**

1141 Will Pierce, Head of Alderney Care left meeting.

6.1.2 Education – Family/Children’s Facility

6.1.6 Economy – Community & Leisure Facilities – Report from Bill Abel and Ian Carter dated 5th January 2024 tabled and considered.

Further to the previous update, regarding the Island Plan workstream to explore the island’s leisure and community facilities offering, this proposal was to seek approval to commission a third party to study the States of Alderney’s current community and leisure assets, its needs and provide a feasible solution. This may be in the form of repurposing or consolidating current sites or creating a new single or multi-site facility. Either way facilities will be fit for purpose now and for the future.

It was noted that liaison had taken place with the Alderney Sports Foundation.

The Policy and Finance Committee resolved to approve (Mr Snowden abstained) a fixed fee spend of £9,000, from ‘Community Infrastructure Developments’ of the Economic Development Reserve Funds, to engage Avison Young Ltd to conduct a feasibility study of the island’s Community and Leisure facilities.

PM

6.1.3 Transport

Mr Vooght gave a verbal update regarding the runway. **Noted.**

6.1.4 Housing – Including Social Housing

Nothing further to report.

6.1.5 On Island Energy – Energy Turbines, Solar Panels & Tidal

Mr Abel advised that AEL are progressing their 3x3 plan. The Energy Group are awaiting feedback from AEL regarding tidal proposals. It was noted that an application has been received from Spiralis, which is with the Chief Clerk for review.

Members were advised that AEL consultation will be confirmed with P&F once finalised by AEL.

It was also noted that a letter has been drafted by the Chair and Chief Clerk regarding the concerns raised at the December meeting of P&F.

7.3 Energy Group

It was noted that the Energy Group are working on the following: policies, tariffs, and regulation requirements for a concession plan.

6.1.6 Economy – Community & Leisure Facilities – See 6.1.2

6.1.7 Environment

Mr Abel refused the appointment of nominated liaison for the Committee for Environment and Infrastructure as proposed in item 2.1.

Mrs Maurice agreed to take on this role going forwards. Noted.

07/01/2024 P&F Working Groups - Updates

7.1. Finance Group

Nothing to report.

7.2. Good Governance Group

Nothing to report.

7.3 Energy Group – See 6.1.5

Nothing further to report.

7.4 Housing Group

Nothing further to report.

7.5 Alderney Airport Runway Group

Nothing further to report.

08/01/2024 Matters other States Committees would like P&F to know.

8.1 General Services Committee

It was noted that the civil service is working on a date for the public consultation workshop for the Nature and Agriculture Strategy.

8.2 BDCC

It was noted that the Environmental Impact Assessment for the Airport project has now been received as part of the planning application.

8.3 Economic Development Committee

Continued conversations are being had with the following:

- Ferry Service
- Guernsey Finance
- States of Jersey

It was noted that Mr Abel had resigned from the Economic Development Committee due to the number of members becoming 7.

It was asked that the GGG should consider reviewing the maximum number of members permitted on Committees going forwards.

09/01/2024 Reporting by Representatives

9.1 Alderney Representatives for States of Guernsey – Update

Mr Snowden advised that the main topic for debate currently is the Government Work Plan.

9.2 AeGL Update

It was noted that a meeting with the Commissioners has been organised for 2nd February 2024.

9.3 AEL Update

Nothing further to report.

9.4 Connaught Liaison Update – See 6.1.1

Nothing further to report.

9.5 Alderney Care Board – See 6.1.1

10/01/2024 Any Other Business

10.1 FAB Link Option Agreement Update

It was noted that a draft letter has now been received from the Law Officers for signature.

Clarification from AEL to be sought as to whether the contract has been formally cancelled with ARE. Noted.

10.2 Visiting Film Crews

Clarification to be sought regarding a policy for recording in public places, as it was noted that the States do not have any powers to stop filming in the streets – only on specific States land. **Noted.**

PSO

10.3 Hammond Memorial - Holocaust – Saturday 26th January at 11am. Noted.

10.4 IIFS meeting – Meeting to be arranged with the Committee Chairs. Noted.

Meeting closed: 1220

Signed: Nigel Vooght

Date: January 2024